

# ThinkStation®

## P320 User Guide



**Machine Types:** 30BJ, 30BK, and 30BS

**Note:** Before using this information and the product it supports, be sure to read and understand the “Read this first: Important safety information” on page iii and Appendix G “Notices” on page 129.

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## Read this first: Important safety information

This chapter contains the safety information that you must be familiar with.

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### Before using this manual

**CAUTION:**

**Before using this manual, be sure to read and understand all the related safety information for this product. Refer to the information in this section and the safety information in the *Safety, Warranty, and Setup Guide* that you received with this product. Reading and understanding this safety information reduces the risk of personal injury and damage to your product.**

If you no longer have a copy of the *Safety, Warranty, and Setup Guide*, you can obtain a Portable Document Format (PDF) version from the Lenovo Support Web site at <https://support.lenovo.com>. The Lenovo Support Web site also provides the *Safety, Warranty, and Setup Guide* and this *User Guide* in additional languages.

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### Service and upgrades

Do not attempt to service a product yourself unless instructed to do so by the Customer Support Center or your documentation. Only use a Service Provider who is approved to repair your particular product.

**Note:** Some computer parts can be upgraded or replaced by the customer. Upgrades typically are referred to as options. Replacement parts approved for customer installation are referred to as Customer Replaceable Units, or CRUs. Lenovo provides documentation with instructions when it is appropriate for customers to install options or replace CRUs. You must closely follow all instructions when installing or replacing parts. The Off state of a power indicator does not necessarily mean that voltage levels inside a product are zero. Before you remove the covers from a product equipped with a power cord, always ensure that the power is turned off and that the product is unplugged from any power source. For more information about CRUs, refer to Chapter 7 “Hardware removal and installation” on page 57. If you have any questions or concerns, contact the Customer Support Center.

Although there are no moving parts in your computer after the power cord has been disconnected, the following warnings are required for your safety.

**CAUTION:**



**Keep fingers and other parts of your body away from hazardous, moving parts. If you suffer an injury, seek medical care immediately.**

**CAUTION:**



**Avoid contact with hot components inside the computer. During operation, some components become hot enough to burn the skin. Before you open the computer cover, turn off the computer, disconnect power, and wait approximately 10 minutes for the components to cool.**

**CAUTION:**



**After replacing a CRU, reinstall all protective covers, including the computer cover, before connecting power and operating the computer. This action is important to help prevent unexpected electrical shock and help ensure the containment of an unexpected fire that could happen under extremely rare conditions.**

**CAUTION:**



**When replacing CRUs, be cautious of sharp edges or corners that might cause injury. If you suffer an injury, seek medical care immediately.**

---

## Static electricity prevention

Static electricity, although harmless to you, can seriously damage computer components and options. Improper handling of static-sensitive parts can damage the part. When you unpack an option or CRU, do not open the static-protective package containing the part until the instructions direct you to install it.

When you handle options or CRUs, or perform any work inside the computer, take the following precautions to avoid static-electricity damage:

- Limit your movement. Movement can cause static electricity to build up around you.
  - Always handle components carefully. Handle adapters, memory modules, and other circuit boards by the edges. Never touch exposed circuitry.
  - Prevent others from touching components.
  - When you install a static-sensitive option or CRU, touch the static-protective package containing the part to a metal expansion-slot cover or other unpainted metal surface on the computer for at least two seconds. This reduces static electricity in the package and your body.
  - When possible, remove the static-sensitive part from the static-protective packaging and install the part without setting it down. When this is not possible, place the static-protective packaging on a smooth, level surface and place the part on it.
  - Do not place the part on the computer cover or other metal surface.
- 

## Power cords and power adapters

Use only the power cords and power adapters supplied by the product manufacturer. Do not use the ac power cord for other devices.

The power cords shall be safety approved. For Germany, it shall be H05VV-F, 3G, 0.75 mm<sup>2</sup>, or better. For other countries, the suitable types shall be used accordingly.

Never wrap a power cord around a power adapter or other object. Doing so can stress the cord in ways that can cause the cord to fray, crack, or crimp. This can present a safety hazard.

Always route power cords so that they will not be walked on, tripped over, or pinched by objects.

Protect power cord and power adapters from liquids. For instance, do not leave your power cord or power adapter near sinks, tubs, toilets, or on floors that are cleaned with liquid cleansers. Liquids can cause a short circuit, particularly if the power cord or power adapter has been stressed by misuse. Liquids also can cause gradual corrosion of power cord terminals and/or the connector terminals on a power adapter, which can eventually result in overheating.

Ensure that all power cord connectors are securely and completely plugged into receptacles.

Do not use any power adapter that shows corrosion at the ac input pins or shows signs of overheating (such as deformed plastic) at the ac input or anywhere on the power adapter.

Do not use any power cords where the electrical contacts on either end show signs of corrosion or overheating or where the power cord appears to have been damaged in any way.

---

## Extension cords and related devices

Ensure that extension cords, surge protectors, uninterruptible power supplies, and power strips that you use are rated to handle the electrical requirements of the product. Never overload these devices. If power strips are used, the load should not exceed the power strip input rating. Consult an electrician for more information if you have questions about power loads, power requirements, and input ratings.

---

## Plugs and outlets



If a receptacle (power outlet) that you intend to use with your computer equipment appears to be damaged or corroded, do not use the outlet until it is replaced by a qualified electrician.

Do not bend or modify the plug. If the plug is damaged, contact the manufacturer to obtain a replacement.

Do not share an electrical outlet with other home or commercial appliances that draw large amounts of electricity. Otherwise, unstable voltage might damage your computer, data, or connected devices.

Some products are equipped with a three-pronged plug. This plug fits only into a grounded electrical outlet. This is a safety feature. Do not defeat this safety feature by trying to insert it into a non-grounded outlet. If you cannot insert the plug into the outlet, contact an electrician for an approved outlet adapter or to replace the outlet with one that enables this safety feature. Never overload an electrical outlet. The overall system load should not exceed 80 percent of the branch circuit rating. Consult an electrician for more information if you have questions about power loads and branch circuit ratings.

Be sure that the power outlet you are using is properly wired, easily accessible, and located close to the equipment. Do not fully extend power cords in a way that will stress the cords.

Be sure that the power outlet provides the correct voltage and current for the product you are installing.

Carefully connect and disconnect the equipment from the electrical outlet.

---

## External devices

Do not connect or disconnect any external device cables other than Universal Serial Bus (USB) cables while the computer power is on; otherwise, you might damage your computer. To avoid possible damage to connected devices, wait at least five seconds after the computer is shut down to disconnect external devices.

---

## Heat and product ventilation



Computers, power adapters, and many accessories can generate heat when turned on and when batteries are charging. Always follow these basic precautions:

- Do not leave your computer, power adapter, or accessories in contact with your lap or any part of your body for an extended period when the products are functioning or when the battery is charging. Your computer, power adapter, and many accessories produce some heat during normal operation. Extended contact with the body could cause discomfort or, potentially, a skin burn.

- Do not charge the battery or operate your computer, power adapter, or accessories near flammable materials or in explosive environments.
- Ventilation slots, fans, and heat sinks are provided with the product for safety, comfort, and reliable operation. These features might inadvertently become blocked by placing the product on a bed, sofa, carpet, or other flexible surface. Never block, cover, or disable these features.

Inspect your desktop computer for dust accumulation at least once every three months. Before inspecting your computer, turn off the power and unplug the computer's power cord from the electrical outlet; then remove any dust from vents and perforations in the bezel. If you notice external dust accumulation, then examine and remove dust from the inside of the computer including heat sink inlet fins, power supply vents, and fans. Always turn off and unplug the computer before opening the cover. If possible, avoid operating your computer within two feet of high-traffic areas. If you must operate your computer in or near a high-traffic area, inspect and, if necessary, clean your computer more frequently.

For your safety and to maintain optimum computer performance, always follow these basic precautions with your desktop computer:

- Keep the cover closed whenever the computer is plugged in.
- Regularly inspect the outside of the computer for dust accumulation.
- Remove dust from vents and any perforations in the bezel. More frequent cleanings might be required for computers in dusty or high-traffic areas.
- Do not restrict or block any ventilation openings.
- Do not store or operate your computer inside furniture, as this might increase the risk of overheating.
- Airflow temperatures into the computer should not exceed 35°C (95°F).
- Do not install air filtration devices. They may interfere with proper cooling.

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## Computer placement notices

Inappropriate computer placement might cause harm to children.

- Place the computer on a sturdy piece of low-rise furniture or furniture that has been anchored.
- Do not place the computer at the edge of the furniture.
- Keep the computer cables out of the reach of children.
- Some items, such as toys, might attract children. Keep such items away from the computer.

Supervise children in rooms where the above safety instructions cannot be fully implemented.

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## Operating environment

The optimal environment in which to use your computer is 10°C–35°C (50°F–95°F) with humidity ranging between 35% and 80%. If your computer is stored or transported in temperatures less than 10°C (50°F), allow the cold computer to rise slowly to an optimal operating temperature of 10°C–35°C (50°F–95°F) before use. This process could take two hours in extreme conditions. Failure to allow your computer to rise to an optimal operating temperature before use could result in irreparable damage to your computer.

If possible, place your computer in a well-ventilated and dry area without direct exposure to sunshine.

Keep electrical appliances such as an electric fan, radio, high-powered speakers, air conditioner, and microwave oven away from your computer because the strong magnetic fields generated by these appliances can damage the monitor and data on the storage drive.

Do not place any beverages on top of or beside the computer or other connected devices. If liquid is spilled on or in the computer or a connected device, a short circuit or other damage might occur.

Do not eat or smoke over your keyboard. Particles that fall into your keyboard can cause damage.

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## Laser compliance statement

### CAUTION:



When laser products (such as CD-ROMs, DVD drives, fiber optic devices, or transmitters) are installed, note the following:

- **Do not remove the covers. Removing the covers of the laser product could result in exposure to hazardous laser radiation. There are no serviceable parts inside the device.**
- **Use of controls or adjustments or performance of procedures other than those specified herein might result in hazardous radiation exposure.**



### DANGER

Some laser products contain an embedded Class 3A or Class 3B laser diode. Note the following: Laser radiation when open. Do not stare into the beam, do not view directly with optical instruments, and avoid direct exposure to the beam.

---

## Hazardous energy statement



### DANGER



Disconnect all power cords from electrical outlets before removing the computer cover or any part that has the above label attached.

DO NOT disassemble components that have the above label attached. There are no serviceable parts inside these components.

Your product is designed for safe use. However, hazardous voltage, current, and energy levels are present inside any component that has this label attached. Disassembling of these components might cause fire or might even result in death. If you suspect a problem with one of these parts, contact a service technician.

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## Lithium coin-cell battery notice



### DANGER

Danger of explosion if battery is incorrectly replaced.



When replacing the lithium coin-cell battery, use only the same type or equivalent type that is recommended by the manufacturer. The battery contains lithium and can explode if not properly used, handled, or disposed of. Swallowing the lithium coin-cell battery will cause choking or severe internal burns in just two hours and might even result in death.

Keep batteries away from children. If the lithium coin-cell battery is swallowed or placed inside any part of the body, seek medical care immediately.

**Do not:**

- Throw or immerse into water
- Heat to more than 100 °C (212°F).
- Repair or disassemble
- Leave in an extremely low air pressure environment
- Leave in an extremely high-temperature environment
- Crush, puncture, cut, or incinerate

Dispose of the battery as required by local ordinances or regulations.

The following statement applies to users in the state of California, U.S.A.

California Perchlorate Information:

Products containing manganese dioxide lithium coin-cell batteries may contain perchlorate.

Perchlorate Material - special handling may apply, see <https://www.dtsc.ca.gov/hazardouswaste/perchlorate/>.

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## Using earphones, headphones, or a headset

- If your computer has both a headphone connector and an audio line-out connector, always use the headphone connector for earphones, headphones, or a headset. However, the headphone connector does not support the microphone of the headset.
- If your computer has both a headset connector and an audio line-out connector, always use the headset connector for earphones, headphones, or a headset.

**CAUTION:**



**Excessive sound pressure from earphones and headphones can cause hearing loss. Adjustment of the equalizer to maximum increases the earphone and headphone output voltage and the sound pressure level. Therefore, to protect your hearing, adjust the equalizer to an appropriate level.**

Excessive use of headphones or earphones for a long period of time at high volume can be dangerous if the output of the headphone or earphone connectors do not comply with specifications of EN 50332-2. The headphone output connector of your computer complies with EN 50332-2 Sub clause 7. This specification limits the computer's maximum wide band true RMS output voltage to 150 mV. To help protect against hearing loss, ensure that the headphones or earphones you use also comply with EN 50332-2 (Clause 7 Limits) or a wide band characteristic voltage of 75 mV. Using headphones that do not comply with EN 50332-2 can be dangerous due to excessive sound pressure levels.

If your Lenovo computer came with headphones or earphones in the package, as a set, the combination of the headphones or earphones and the computer already complies with the specifications of EN 50332-1. If different headphones or earphones are used, ensure that they comply with EN 50332-1 (Clause 6.5 Limitation Values). Using headphones that do not comply with EN 50332-1 can be dangerous due to excessive sound pressure levels.

---

## **Cleaning and maintenance**

Keep your computer and workspace clean. Shut down the computer and then disconnect the power cord before cleaning the computer. Do not spray any liquid detergent directly on the computer or use any detergent containing flammable material to clean the computer. Spray the detergent on a soft cloth and then wipe the computer surfaces.





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## Chapter 1. Product overview

This chapter provides basic information to help you get familiar with your computer.

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### Hardware locations

This section provides information about the locations of your computer hardware.

#### Front view

**Note:** The computer hardware might look slightly different from the illustration.

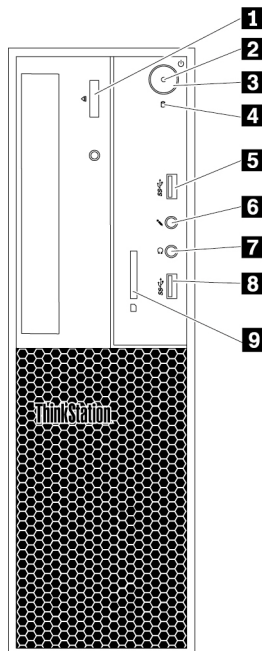


Figure 1. Front connectors, controls, and indicators

<b>1</b> Optical-drive eject/close button	<b>2</b> Power indicator
<b>3</b> Power button	<b>4</b> Storage drive activity indicator
<b>5</b> USB 3.0 connector	<b>6</b> Microphone connector
<b>7</b> Headphone connector	<b>8</b> USB 3.0 connector
<b>9</b> Card reader (some models)	

#### **1** Optical-drive eject/close button

Press the button to eject or close the tray of the optical drive.

#### **2** Power indicator

When the power indicator is on, the computer is turned on.

#### **3** Power button

Press the power button to turn on your computer. If your computer is unresponsive, you can turn off the computer by pressing and holding the power button for four or more seconds.

#### **4 Storage drive activity indicator**

This indicator shows the status of the internal storage drives (such as hard disk drives or solid-state drives).

**On:** The storage drives are active and data is being transferred.

**Off** (when the computer is powered on): no data is being transferred or the storage drives are not in use.

#### **5 8 USB 3.0 connector**

Use this connector to attach a USB-compatible device, such as a USB keyboard, mouse, storage drive, or printer.

#### **6 Microphone connector**

Use this connector to attach a microphone to your computer when you want to record sound or if you use speech-recognition software.

#### **7 Headphone connector**

Use this connector to attach a headphone to your computer.

#### **9 Card reader** (available on some models)

This is a 9-in-1 card reader. Used to insert a supported card-shaped storage medium to read the data on the medium.

## **Rear view**

Some connectors on the rear of your computer are color-coded to help you determine where to connect the cables on your computer.

**Note:** The computer hardware might look slightly different from the illustration.

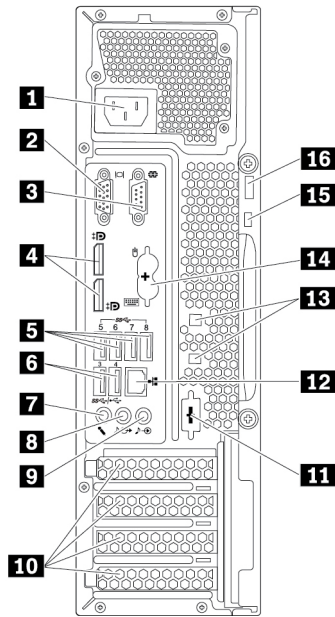


Figure 2. Rear panel

<b>1</b> Power-cord connector	<b>2</b> VGA connector
<b>3</b> Serial connector	<b>4</b> DisplayPort® connectors (2)
<b>5</b> USB 3.0 connectors (4)	<b>6</b> USB 2.0 connectors (2)
<b>7</b> Microphone connector	<b>8</b> Audio line-out connector
<b>9</b> Audio line-in connector	<b>10</b> PCIe card area*
<b>11</b> Optional serial connector	<b>12</b> Ethernet connector
<b>13</b> Cable-lock slots (2)	<b>14</b> PS/2 keyboard and mouse connectors (some models)
<b>15</b> Security-lock slot	<b>16</b> Padlock loop

**Notes:** \* A discrete graphics card or a network adapter can be installed in the appropriate PCI-Express (PCIe) card slot. If such a card is installed, use the connectors on the card instead of the corresponding connectors on the computer to optimize the performance. Depending on your computer model, the preinstalled cards might vary. One or more graphics cards might be installed to provide the following connectors:

- Digital Visual Interface (DVI) connector
- DisplayPort® connector
- Mini DisplayPort® connector

#### **1 Power-cord connector**

Connect the power cord to your computer for power supply.

#### **2 VGA connector**

Used to attach a Video Graphics Array (VGA) monitor or other devices that use a VGA connector.

#### **3 Serial connector**

Use this connector to attach an external modem, a serial printer, or other devices that use a 9-pin serial connector.

#### **4 DisplayPort connector (2)**

Use this connector to attach a high-performance monitor, a direct-drive monitor, or other compatible devices.

#### **5 USB 3.0 connectors (4)**

Use this connector to attach a USB-compatible device, such as a USB keyboard, mouse, storage drive, or printer.

#### **6 USB 2.0 connectors (2)**

Use this connector to attach a USB-compatible device, such as a USB keyboard, mouse, storage drive, or printer.

#### **7 Microphone connector**

Use this connector to attach a microphone to your computer when you want to record sound or if you use speech-recognition software.

#### **8 Audio line-out connector**

The audio line-out connector is used to send audio signals from the computer to external devices, such as headphones.

#### **9 Audio line-in connector**

The audio line-in connector is used to receive audio signals from an external audio device, such as a stereo system. When you attach an external audio device, a cable connection is established between the audio line-out connector of the device and the audio line-in connector of the computer.

#### **10 PCIe card area (different cards provide different connectors)**

To improve the operating performance of your computer, you can install or replace Peripheral Component Interconnect Express (PCIe) cards in this area. Depending on your computer model, the cards installed in this area might vary.

**Note:** A discrete graphics card, a network interface card, or an audio card can be installed in the appropriate PCIe card slot. If such a card is installed, ensure that you use the connectors on the card instead of the corresponding connectors on the computer.

#### **12 Ethernet connectors**

Connect an Ethernet cable for a local area network (LAN).

**Note:** To operate the computer within Federal Communications Commission (FCC) Class B limits, use a Category 5 Ethernet cable.

#### **13 Cable-lock slots (2)**

Used to secure certain cables. See “Attaching a cable lock” on page 30.

#### **14 PS/2 keyboard and mouse connector (available on some models)**

Use this connector to attach a Personal System/2 (PS/2) keyboard or a PS/2 mouse.

### **15 Security-lock slot**

Attach a Kensington-style cable lock to the security-lock slot to secure your computer. For more information, see “Attaching a Kensington-style cable lock” on page 29.

### **16 Padlock loop**

Connect a padlock to secure your computer. For more information, see “Attaching a padlock” on page 29.

## **Computer components**

### **Notes:**

- Depending on the model, your computer might look slightly different from the illustration.
- To remove the computer cover, see “Preparing your computer and removing the computer cover” on page 57.

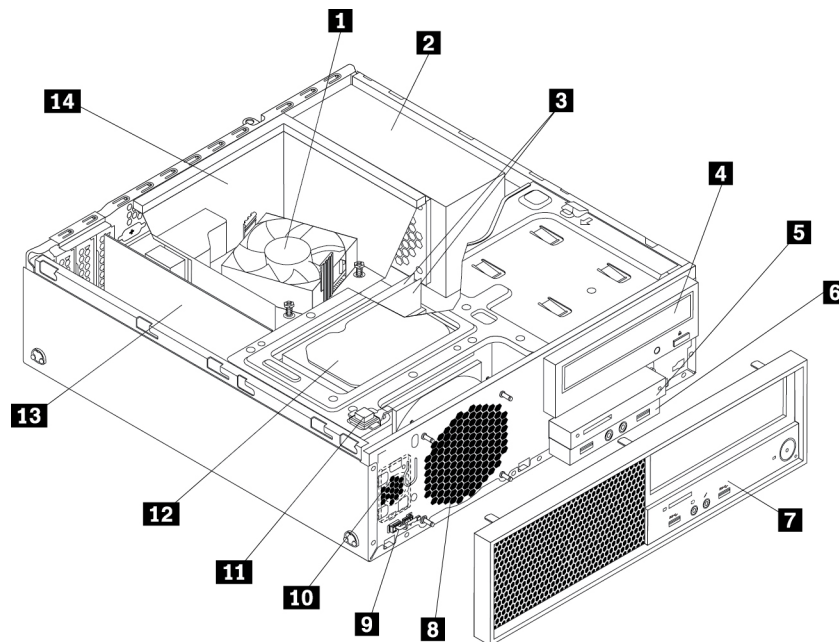


Figure 3. Component locations

<b>1</b> Heat sink and fan assembly*	<b>2</b> Power supply assembly
<b>3</b> Memory modules*	<b>4</b> Optical drive*
<b>5</b> Card reader*	<b>6</b> Front audio and USB assembly
<b>7</b> Front bezel	<b>8</b> System fan*
<b>9</b> Thermal sensor	<b>10</b> Internal speaker
<b>11</b> Cover presence switch (Intrusion switch)*	<b>12</b> Hard disk drive
<b>13</b> PCIe card (some models)	<b>14</b> Heat sink fan duct

\* Configuration varies by computer models.

## Parts on the system board

**Note:** The system board might look slightly different from the illustrations.

The following illustration shows the locations of the parts on the system board.

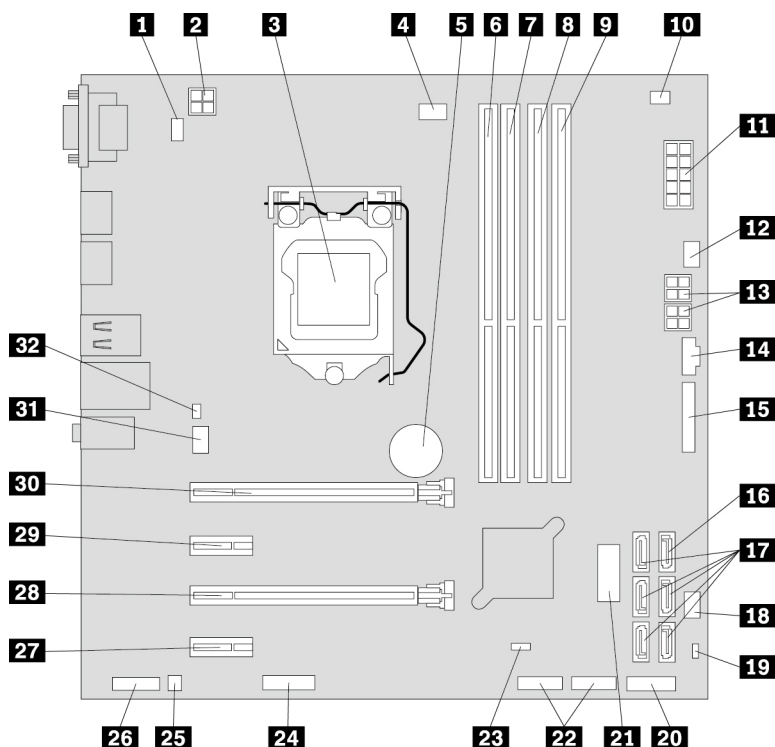


Figure 4. Parts on the system board

<b>1</b> PS/2 keyboard and mouse connector	<b>2</b> 4-pin power connector
<b>3</b> Microprocessor	<b>4</b> Microprocessor fan connector
<b>5</b> Battery	<b>6</b> Memory slot 1 (DIMM1)
<b>7</b> Memory slot 2 (DIMM2)	<b>8</b> Memory slot 3 (DIMM3)
<b>9</b> Memory slot 4 (DIMM4)	<b>10</b> Thermal sensor connector
<b>11</b> 10-pin power connector	<b>12</b> Hard-disk-drive fan connector
<b>13</b> 4-pin SATA power connectors	<b>14</b> Thunderbolt™ connector
<b>15</b> Parallel connector	<b>16</b> eSATA connector
<b>17</b> SATA connectors	<b>18</b> Power fan connector
<b>19</b> USB hardware disable header	<b>20</b> Front bezel connector (for connecting LED indicators and the power button)
<b>21</b> Front USB 3.0 connector (for connecting USB connectors on the front panel)	<b>22</b> USB 2.0 connectors (for connecting front USB 2.0 connector, card reader connector, or Bluetooth connector)
<b>23</b> Clear CMOS (Complementary Metal Oxide Semiconductor) /Recovery jumper	<b>24</b> Serial (COM2) connector
<b>25</b> Internal speaker connector	<b>26</b> Front audio connector

<b>27</b> PCIe x1 card slot 4	<b>28</b> PCIe x4 card slot 3 (negotiable link width x4, x1)
<b>29</b> PCIe x1 card slot 2	<b>30</b> PCIe x16 card slot 1 (graphic card available on some models)
<b>31</b> System fan connector	<b>32</b> Cover presence switch connector (intrusion switch connector)

## Internal storage drives

Internal drives are devices that your computer uses to read and store data. You can add drives to your computer to increase storage capacity and enable your computer to read other types of media. Internal drives are installed in bays.

When you install or replace an internal drive, note the type and size of the drive that each bay supports and correctly connect the required cables. Refer to the appropriate section in Chapter 7 “Hardware removal and installation” on page 57 for instructions on how to install or replace internal drives for your computer.

The following illustration shows the locations of the drive bays.

**Note:** The computer hardware might look slightly different from the illustrations.

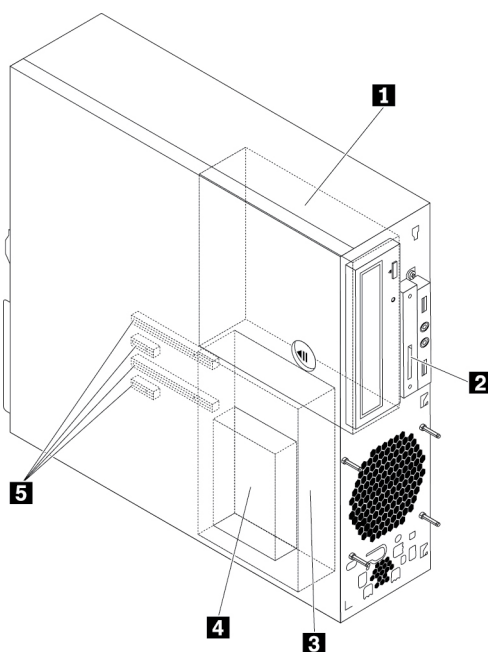


Figure 5. Drive bay locations

<b>1</b> Optical-drive bay	<b>2</b> Card-reader bay (available on some models)
<b>3</b> Secondary hard-disk-drive bay	<b>4</b> Primary hard-disk-drive bay
<b>5</b> PCIe card slots (4)	

### 1 Optical-drive bay

The optical-drive bay supports the following devices. Depending on your computer model, one of them might be installed:

- Optical drive
- 5.25-inch flex module equipped with some or all of the following components:
  - Slim optical drive
  - Card reader (9-in-1)
  - eSATA connector
  - IEEE 1394 connector
  - Thunderbolt adapter kit
- Front-access storage enclosure
- Slim Optical Drive Adapter
- Multi-drive Conversion Kit

#### **2 Card-reader bay** (available on some models)

A card reader might be installed in this bay.

#### **3 Secondary hard-disk-drive bay**

A 2.5-inch hard disk drive or solid-state drive might be installed in this bay.

#### **4 Primary hard-disk-drive bay**

A 3.5-inch hard disk drive, 3.5-inch hybrid drive, or 2.5-inch solid-state drive might be installed in this bay.

#### **5 PCIe card slots** (4)

PCIe solid-state drives or other PCIe cards might be installed in the slots.

## **Machine type and model label**

The machine type and model label identifies your computer. When you contact Lenovo for help, the machine type and model information helps support technicians to identify your computer and provide faster service.

The machine type and model label is attached on the front of your computer as shown.



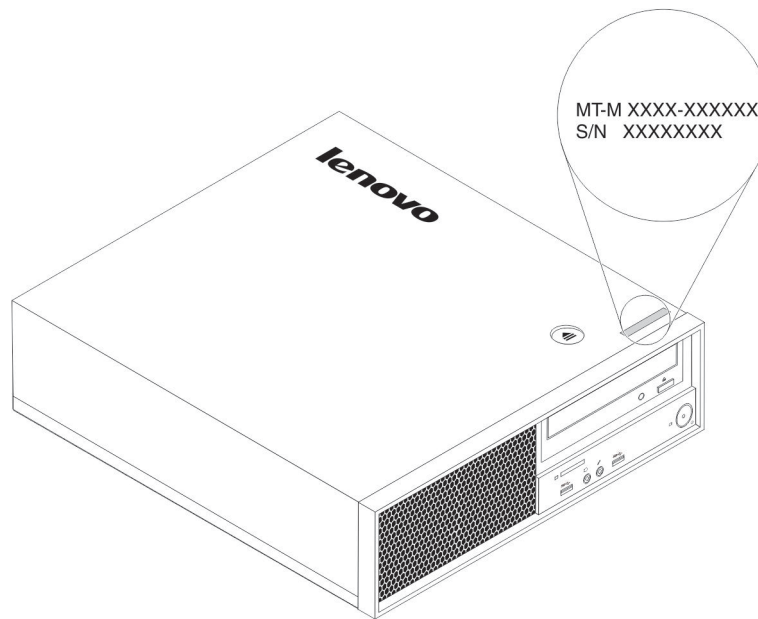


Figure 6. Machine type and model label

## Computer features

For your specific computer model, some features might vary or not apply.

### Information about your computer

- To view basic information (such as microprocessor and memory information) about your computer, do the following:
  1. Click the Start button to open the Start menu.
  2. Depending on your Microsoft® Windows® operating system version, do one of the following:
    - For Windows 7: Right-click **Computer**, and then click **Properties**.
    - For Windows 10: Click **Settings** → **System** → **About**.
- To view detailed information about the devices (such as the optical drive and network adapters) on your computer, do the following:
  1. Depending on your Windows version, do one of the following:
    - For Windows 7: Click the Start button to open the Start menu. Right-click **Computer**, and then click **Properties**.
    - For Windows 10: Right-click the Start button to open the Start context menu.
  2. Click **Device Manager**.
  3. Locate and double-click your device in **Device Manager** to view device properties. Type the administrator password or provide confirmation if prompted.

### Memory

Your computer supports up to four double data rate 4 (DDR4) error correction code (ECC) unbuffered dual inline memory modules (UDIMMs) and non-ECC UDIMMs.

### Storage drives

Your computer supports the following storage drives:

- Card reader (9-in-1, available on some models)
- Optical drive (available on some models)
- Serial Advanced Technology Attachment (SATA) hard disk drive
- SATA hybrid drive (available on some models)
- SATA solid-state drive (available on some models)
- PCIe solid-state drive (M.2 solid-state drive) (available on some models)
- Intel® Optane™ Memory (available on some models)

To view the amount of storage drive space, do the following:

1. Depending on your Windows version, do one of the following:
  - For Windows 7: Click the Start button to open the Start menu. Right-click **Computer**, and then click **Manage**.
  - For Windows 10: Right-click the Start button to open the Start context menu.
2. Click **Disk Management** and follow the instructions on the screen.

### Video features

- Integrated graphics supports the following connectors on your computer:
  - DisplayPort connector
  - VGA connector
- Discrete graphics card installed in one of the PCIe x16 graphics card slots (available on some models) (the connectors vary by graphics card)

### Audio features

- Integrated audio controller supports the following connectors and devices on your computer:
  - Audio line-in connector
  - Audio line-out connector
  - Headphone connector
  - Internal speaker
  - Microphone connector
- Discrete audio card installed in one of the PCIe card slots (available on some models) (the connectors vary by audio card)

### Input/Output (I/O) features

- 100/1000 Mbps Ethernet connector
- Audio connectors (audio line-in connector, audio line-out connector, microphone connector, and headphone connector)
- Display connectors (DisplayPort connector, and VGA connector) (vary by graphics card)
- PS/2 keyboard connector
- PS/2 mouse connector
- Serial connectors
- USB connectors

### Expansion

- Card reader bay (available on some models)

- Hard-disk-drive bays
- Memory slots
- Optical-drive bays
- PCIe x1 card slots
- PCIe x4 card slot (negotiable link width x4, x1)
- PCIe x16 card slot (graphic card available on some models)

### **Power supply**

Your computer comes with one of the following power supplies:

- 210-watt automatic 85% voltage-sensing power supply
- 210-watt automatic 92% voltage-sensing power supply

### **Wireless features**

Depending on your computer model, the following wireless features are supported:

- Wireless local area network (LAN)
- Bluetooth

### **System management features**

- Ability to store power-on self-test (POST) hardware test results
- Desktop Management Interface (DMI)

Desktop Management Interface provides a common path for users to access information about all aspects of a computer. The information includes the processor type, installation date, attached printers and other peripherals, power sources, and maintenance history.

- ErP LPS compliance mode

The energy-related products directive (ErP) lowest power state (LPS) compliance mode reduces the consumption of electricity when your computer is in sleep or off mode.

- Intelligent Cooling Engine (ICE)

The Intelligent Cooling Engine is a system thermal management solution that enables your computer to run with better thermal and acoustic performance. The ICE function also monitors the thermal performance of your computer to identify thermal problems.

- Intel® Standard Manageability (ISM)

Intel Standard Manageability builds certain functionalities into computer hardware and firmware. Therefore, computers are less expensive for businesses and easier to monitor, maintain, update, upgrade, and repair.

- Intel Active Management Technology (Intel AMT)

With specific Intel platform capabilities and third-party management and security applications, Intel Active Management Technology enables IT administrators or managed service providers to easily and remotely discover, repair, and protect their networked computing assets.

- Intel Matrix Storage Manager

Intel Matrix Storage Manager is a device driver that provides support for SATA RAID 5 arrays on specific Intel chipset system boards to enhance hard disk performance.

- Preboot Execution Environment (PXE)

Preboot Execution Environment enables you to start computers using a network interface. This manner is independent of starting computers from data storage devices (such as the hard disk drive) or installed operating systems.

- System Management (SM) basic input/output system (BIOS) and SM software

The SM BIOS specification defines data structures and access methods in a BIOS. Therefore, a user or an application can store and retrieve information specific about the computer in question.

- Wake on LAN (WOL)

Wake on LAN is an Ethernet computer networking standard that allows a computer to be turned on or woken up by a network message. The message is usually sent by a program running on another computer on the same local area network.

- Wake on Ring

Wake on Ring, sometimes referred to as Wake on Modem, is a specification that allows supported computers and devices to resume from sleep or hibernation mode.

- Windows Management Instrumentation (WMI)

Windows Management Instrumentation is a set of extensions to the Windows Driver Model. It provides an operating system interface through which instrumented components provide information and notification.

### **Security features**

- Ability to enable and disable a device
- Ability to enable and disable USB connectors individually
- Antivirus program
- Computrace Agent software embedded in firmware
- Cover presence switch (also called intrusion switch)
- BIOS passwords and Windows accounts to deter unauthorized use of your computer
- Finger authentication (available on some models)
- Firewalls
- Startup sequence control
- Startup without a keyboard or mouse
- Support for a Kensington-style cable lock
- Support for a padlock
- Trusted Platform Module (TPM)

### **Preinstalled operating system**

Your computer is preinstalled with Windows 7 or Windows 10 operating system. Additional operating systems might be identified by Lenovo as compatible with your computer. To determine if an operating system has been certified or tested for compatibility, check the Web site of the operating system provider.

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## **Computer specifications**

This section lists the physical specifications for your computer.

### **Dimensions**

- Width: 100 mm (3.94 inches)
- Height: 339 mm (13.35 inches)
- Depth: 381 mm (15 inches)

### **Weight**

Maximum configuration as shipped: 7.8 kg (17.2 lb)

## Environment

- Air temperature:
  - Operating: From 10°C (50°F) to 35°C (95°F)
  - Storage in original shipping package: From -40°C (-40°F) to 60°C (140°F)
  - Storage without package: From -10°C (14°F) to 60°C (140°F)
- Humidity:
  - Operating: 20%–80% (non-condensing)
  - Storage: 20%–90% (non-condensing)
- Altitude:
  - Operating: From -15.2 m (-50 ft) to 3048 m (10 000 ft)
  - Storage: From -15.2 m (-50 ft) to 10 668 m (35 000 ft)

## Electrical input

- Input voltage: From 100 V ac to 240 V ac
- Input frequency: 50/60 Hz

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## Programs

This section provides information about the programs on your computer.

### Accessing a program on your computer

**Note:** For Windows 7, depending on your computer model, some of the Lenovo programs might be ready to be installed, so you must install them manually. Then, you can access and use these programs.

To access a program on your computer, do one of the following:

- From Windows Search:
  1. Depending on your Windows version, do one of the following:
    - For Windows 7: Click the Start button to open the Start menu, and then type the program name into the search box.
    - For Windows 10: Type the program name into the search box next to the Start button.
  2. In the search results, click the name of the desired program to launch the program.
- From the Start menu or Control Panel:
  1. Depending on your Windows version, do one of the following:
    - For Windows 7: Click the Start button to open the Start menu. If the program name is not displayed, click **All Programs** to display the program list. Then, click the name of the desired program to launch the program.
    - For Windows 10: Click the Start button to open the Start menu. Then, click the name of the desired program to launch the program.
  2. If the program name is not displayed on the Start menu, access the program from Control Panel.
    - a. Click the Start button to open the Start menu.
    - b. Depending on your Windows version, do one of the following:
      - For Windows 7: Click **Control Panel**.
      - For Windows 10: Click **Windows System → Control Panel**.

- c. View Control Panel by Large icons or Small icons, and then click the name of the desired program to launch the program.

## Installing a program that is ready to be installed (Windows 7 only)

On the Windows 7 operating system, to install a program that is ready to be installed, do the following:

1. Open the Lenovo ThinkVantage® Tools program. See “Accessing a program on your computer” on page 13.
2. Click **View → Tiles** to view the program icons.
3. Follow the instructions under grayed-out icons to locate the icon for the desired program. Then, double-click the icon to install the program.

## An introduction to Lenovo programs

This section provides information about the major Lenovo programs available on your operating system.

**Note:** Depending on your computer model, some of the following programs might not be available.

<b>Fingerprint Manager Pro or ThinkVantage Fingerprint Software</b>  (Windows 7)	The Fingerprint Manager Pro or ThinkVantage Fingerprint Software program enables you to use a fingerprint reader. The integrated fingerprint reader provided on some keyboards enables you to enroll your fingerprint and associate it with your power-on password, hard disk password, and Windows password. As a result, fingerprint authentication can replace passwords and enable simple and secure user access.
<b>Lenovo Vantage</b>  (Windows 10)	<p>Your computer's best features and capabilities should be easy to access and understand. With Lenovo Vantage, they are.</p> <p>Use Lenovo Vantage to do the following:</p> <ul style="list-style-type: none"><li>• Manage updates, get the latest drivers, and keep the software on your computer up-to-date.</li><li>• Protect yourself from malicious Wi-Fi networks.</li><li>• Optimize your computer's performance, monitor your computer's health, and manage updates.</li><li>• Access your user guide, check warranty status, and view accessories customized for your computer.</li><li>• Read how-to articles, explore Lenovo forums, and stay up-to-date on technology news with articles and blogs from trusted sources.</li><li>• Configure hardware settings.</li><li>• Create and manage your Lenovo ID.</li></ul> <p>This app is filled with exclusive Lenovo content to help you learn more about what you can do with your Lenovo computer.</p>
<b>Lenovo PC Experience</b>  (Windows 7)	<p>This program helps you work easily and securely by providing easy access to various programs.</p> <p><b>Note:</b> This program cannot be found from the all program list or search box. To access this program, go to Control Panel. View Control Panel by Category, click <b>Hardware and Sound → Devices and Printers</b>, and then double-click the device with your computer name.</p>
<b>Lenovo PowerENGAGE</b>  (Windows 7)	The Lenovo PowerENGAGE program provides power management function.

<b>Lenovo Solution Center</b> (Windows 7)	The Lenovo Solution Center program enables you to troubleshoot and resolve computer problems. It combines diagnostic tests, system information collection, security status, and support information, along with hints and tips for maximum system performance.
<b>Lenovo ThinkVantage Tools</b> (Windows 7)	The Lenovo ThinkVantage Tools program provides easy access to various tools to help your work more easily and securely.
<b>Recovery Media</b> (Windows 7)	The Recovery Media program enables you to restore the contents of the hard disk drive to the factory-default settings.
<b>System Update</b> (Windows 7)	The System Update program provides regular access to the system updates for your computer, such as device driver updates, software updates, and BIOS updates. The program gathers information from the Lenovo Help Center about new updates for your computer, and then sorts and displays the updates for download and installation. You have complete control of which updates to download and install.





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## Chapter 2. Using your computer

This chapter provides information to help you use the various features provided by your computer.

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### Registering your computer

When you register your computer with Lenovo, you enter required information into a Lenovo database. The information enables Lenovo to contact you when there is a recall or other severe problem and provide quicker service when you call Lenovo for help. In addition, some locations offer extended privileges and services to registered users.

To register your computer with Lenovo, go to <https://support.lenovo.com/productregistration> and follow the instructions on the screen.

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### Setting the computer volume

To set the computer volume, do the following:

1. Click the volume icon in the Windows notification area on the taskbar.

**Note:** If the volume icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

2. Follow the instructions on the screen and the hover text to adjust the volume, mute the speaker, or unmute the speaker.

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### Using a disc

This section provides instructions on how to use a disc and the optical drive.

### Guidelines about using the optical drive

When using the optical drive, follow these guidelines:

- Do not place the computer in a location where the drive is exposed to any of the following conditions:
  - High temperature
  - High humidity
  - Excessive dust
  - Excessive vibration or sudden shock
  - An inclined surface
  - Direct sunlight
- Do not insert any object other than a disc into the drive.
- Do not insert damaged discs into the drive. Warped, scratched, or dirty discs can damage the drive.
- Before moving the computer, remove the disc from the drive.

### Handling and storing a disc

When handling and storing a disc, follow these guidelines:

- Hold the disc by its edges. Do not touch the surface of the side that is not labeled.

- To remove dust or fingerprints, wipe the disc with a clean, soft cloth from the center to the outside. Wiping the disc in a circular direction might cause loss of data.
- Do not write or stick paper on the disc.
- Do not scratch or mark the disc.
- Do not place or store the disc in direct sunlight.
- Do not use benzene, thinners, or other cleaners to clean the disc.
- Do not drop or bend the disc.

## Playing and removing a disc

To play a disc, do the following:

1. With the computer on, press the eject/close button on the front of the optical drive. The tray slides out of the drive.
2. Insert a disc into the tray. Some optical drive has a snap hub in the center of the tray. If your drive has a snap hub, support the tray with one hand and then push the center of the disc until it snaps into place.
3. Press the eject/close button again or gently push the tray forward to close the tray. The disc player program starts automatically. For more information, refer to the help system of the disc player program.

To remove a disc from the optical drive, do the following:

1. With the computer on, press the eject/close button on the front of the optical drive. The tray slides out of the drive.
2. Carefully remove the disc from the tray.
3. Press the eject/close button again or gently push the tray forward to close the tray.

**Note:** If the tray does not slide out of the drive when you press the eject/close button, turn off your computer. Then, insert a straightened paper clip into the emergency-eject hole adjacent to the eject/close button. Use the emergency eject only in an emergency.

## Recording a disc

If your optical drive supports recording, you can record a disc.

### Recording a disc using Windows tools

To record a disc using Windows tools, do one of the following:

- Burn a disc using the AutoPlay window.
  1. Ensure that the disc is played automatically.
    - a. Click the Start button to open the Start menu.
    - b. Depending on your Windows version, do one of the following:
      - For Windows 7: Click **Control Panel**. View Control Panel by Large icons or Small icons, and then click **AutoPlay**.
      - For Windows 10: Click **Settings → Devices → AutoPlay**.
    - c. Select or turn on **Use AutoPlay for all media and devices**.
  2. Insert a recordable disc into the optical drive that supports recording. The AutoPlay window opens.
  3. Follow the instructions on the screen.
- Burn a disc using Windows Media® Player.
  1. Insert a recordable disc into the optical drive that supports recording.

2. Open Windows Media Player. See “Accessing a program on your computer” on page 13.
  3. Follow the instructions on the screen.
- Burn a disc from an ISO file.
    1. Insert a recordable disc into the optical drive that supports recording.
    2. Double-click the ISO file.
    3. Follow the instructions on the screen.

### Recording a disc using preinstalled programs

To record a disc using preinstalled programs, do the following:

1. Insert a recordable disc into the optical drive that supports recording.
2. Open the PowerDVD Create, PowerProducer, or Power2Go program. See “Accessing a program on your computer” on page 13.
3. Follow the instructions on the screen.

---

## Connecting to a network

This section provides instructions on how to connect to a network.

### Connecting to an Ethernet LAN

You can connect your computer to an Ethernet LAN by connecting an Ethernet cable to the Ethernet connector.



**DANGER**

**To avoid the risk of electrical shock, do not connect the telephone cable to the Ethernet connector.**

### Connecting to a wireless LAN

You can connect your computer to a wireless LAN without the use of an Ethernet cable but by means of radio waves only.

**Note:** The wireless LAN feature is available only on some models.

To establish a wireless-LAN connection, do the following:

1. Ensure that a wireless LAN is available and the wireless LAN feature on your computer is working.
2. Click the wireless-network-connection-status icon in the Windows notification area to display available wireless networks.

**Note:** If the wireless-network-connection-status icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

3. Click a wireless LAN, and then click **Connect** to connect your computer to it. Provide required information if needed.

### Connecting to a Bluetooth-enabled device

Bluetooth is a short-range wireless communications technology. Use Bluetooth to establish a wireless connection between your computer and another Bluetooth-enabled device within a distance of about 10 m (32.8 ft).

**Note:** The Bluetooth feature is available only on some models.

To connect to a Bluetooth-enabled device, do the following:

1. Turn on the Bluetooth feature of your computer. Ensure that the Bluetooth-enabled device is located within a distance of about 10 m (32.8 ft) from your computer.
2. Click the Bluetooth icon in the Windows notification area on the taskbar. Then, click **Add a Device** and follow the instructions on the screen.

**Note:** If the Bluetooth icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

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## Chapter 3. You and your computer

This chapter provides information about accessibility, ergonomic, and cleaning and maintenance.

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### Arranging your workspace

Arrange your workspace to suit your needs and the kind of work you do. This section provides information about the factors that affect the way you arrange your workspace.

### Glare and lighting

Position the monitor to minimize glare and reflections from overhead lights, windows, and other light sources. Reflected light from shiny surfaces can cause annoying reflections on your screen. When possible, place the monitor at right angles to windows and other light sources. If necessary, reduce overhead lighting by turning off lights or using lower wattage bulbs. If you install the monitor near a window, use curtains or blinds to block the sunlight. You can adjust the brightness and contrast controls on the monitor as the room lighting changes throughout the day.

Where it is impossible to avoid reflections or to adjust the lighting, an antiglare filter placed over the screen might be helpful. However, these filters might affect the clarity of the image on the screen; try them only after you have exhausted other methods of reducing glare.

### Air circulation

Your computer produces heat. The computer has a fan that pulls in fresh air and forces out hot air through the air vents. Blocking the air vents can cause overheating, which might result in a malfunction or damage. Position the computer so that nothing blocks the air vents; usually, 51 mm (2 inches) of air space is sufficient. Ensure that the vented air is not blowing on people.

### Electrical outlet locations and cable lengths

The following factors might determine the final placement of your computer:

- Locations of electrical outlets
- Length of power cords or power adapters
- Length of the cables that are connected to other devices

For more information about power cords or power adapters, see “Power cords and power adapters” on page iv.

### Comfort

Although no single working position is ideal for everyone, here are a few guidelines to help you find a position that suits you best. The following figure sets an example for your reference.



- **Screen position:** Keep the screen at a comfortable viewing distance, usually 51–61 cm (20–24 inches). Then, adjust the screen so that the top of the screen is at or slightly below eye level and you can view it without twisting your body.
- **Chair position:** Use a chair that gives you good back support and seat height adjustment. Use chair adjustments to best suit your desired posture.
- **Head position:** Keep your head and neck in a comfortable and neutral (vertical or upright) position.
- **Arm and hand positions:** Keep your forearms, wrists, and hands in a relaxed and neutral (horizontal) position. Type with a soft touch without pounding the keys.
- **Leg position:** Keep your thighs parallel to the floor and your feet flat on the floor or on a footrest.

Make minor modifications in your working posture to deter the onset of discomfort caused by long periods of working in the same position. Frequent short breaks from your work also help to prevent minor discomfort associated with your working posture.

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## Accessibility information

Lenovo is committed to providing users who have hearing, vision, and mobility limitations with greater access to information and technology. This section provides information about the ways these users can get the most out of their computer experience. You also can get the most up-to-date accessibility information from the following Web site:

<https://www.lenovo.com/accessibility>

### Keyboard shortcuts

The following list contains keyboard shortcuts that can help make your computer easier to use.

**Note:** Depending on your keyboard, some of the following keyboard shortcuts might not be available.

- **Windows logo key + U:** Open Ease of Access Center
- **Right Shift for eight seconds:** Turn on or turn off Filter Keys
- **Shift five times:** Turn on or turn off Sticky Keys
- **Num Lock for five seconds:** Turn on or turn off Toggle Keys
- **Left Alt+Left Shift+Num Lock:** Turn on or turn off Mouse Keys
- **Left Alt+Left Shift+PrtScn (or PrtSc):** Turn on or turn off High Contrast

For more information, go to <https://windows.microsoft.com/>, and then search using any of the following keywords: keyboard shortcuts, key combinations, shortcut keys.

### Ease of Access Center

Ease of Access Center on the Windows operating system enables you to configure your computer to suit your physical and cognitive needs.

To use Ease of Access Center, do the following:

1. Click the Start button to open the Start menu.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Control Panel**. View Control Panel by Large icons or Small icons, and then click **Ease of Access Center**.
  - For Windows 10: Click **Settings → Ease of Access**.
3. Choose the appropriate tool by following the instructions on the screen.

Ease of Access Center mainly includes the following tools:

- **Magnifier**  
Magnifier is a useful utility that enlarges the entire screen or part of the screen so that you can see the items better.
- **Narrator**  
Narrator is a screen reader that reads aloud what is displayed on the screen and describes events such as error messages.
- **On-Screen Keyboard**  
To input data into your computer using a mouse, joystick, or other pointing devices instead of a physical keyboard, you can use On-Screen Keyboard.
- **High Contrast**  
High Contrast is a feature that heightens the color contrast of some text and images on your screen. As a result, those items are more distinct and easier to identify.
- **Personalized keyboard**  
Adjust keyboard settings to make your keyboard easier to use. For example, you can use your keyboard to control the pointer and type certain key combinations easier.
- **Personalized mouse**  
Adjust mouse settings to make your mouse easier to use. For example, you can change the pointer appearance and make it easier to manage windows with the mouse.

## Speech Recognition

Speech Recognition enables you to control your computer by voice.

Using only your voice, you can start programs, open menus, click objects on the screen, dictate text into documents, and write and send e-mails. Everything you do with the keyboard and mouse can be done with only your voice.

To use Speech Recognition, do the following:

1. Click the Start button to open the Start menu.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Control Panel**.
  - For Windows 10: Click **Windows System → Control Panel**.
3. View Control Panel by Large icons or Small icons, and then click **Speech Recognition**.
4. Follow the instructions on the screen.

## Screen-reader technologies

Screen-reader technologies are primarily focused on software program interfaces, help information systems, and various online documents. For additional information about screen readers, see the following:

- Using PDFs with screen readers:  
<https://www.adobe.com/accessibility.html?promoid=DJGVE>
- Using the JAWS screen reader:  
<https://www.freedomscientific.com/Products/Blindness/JAWS>
- Using the NVDA screen reader:  
<https://www.nvaccess.org/>

## Screen resolution

You can make the text and images on your screen easier to read by adjusting the screen resolution of your computer.

To adjust the screen resolution, do the following:

1. Right-click a blank area on the desktop.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Screen resolution**.
  - For Windows 10: Click **Display settings → Display**.
3. Follow the instructions on the screen.

**Note:** Setting the resolution too low might prevent some items from fitting on the screen.

## Customizable item size

You can make the items on your screen easier to read by changing the item size.

- To change the item size temporarily, use the Magnifier tool in Ease of Access Center.
- To change the item size permanently, do the following:
  - Change the size of all the items on your screen.
    - For Windows 7:
      1. Right-click a blank area on the desktop.
      2. Click **Screen resolution → Make text and other items larger or smaller**.
      3. Follow the on-screen instructions to change the item size.
      4. Click **Apply**. This change will take effect the next time you log in to the operating system.
    - For Windows 10:
      1. Right-click a blank area on the desktop.
      2. Click **Display settings → Display**.
      3. Follow the on-screen instructions to change the item size. For some applications, your configuration might not take effect until you sign out and then sign in again.
  - Change the size of the items on a Web page.  
Press and hold Ctrl, and then press the plus-sign key (+) to enlarge or the minus-sign key (-) to reduce the text size.
  - Change the size of the items on the desktop or a window.

**Note:** This function might not work on some windows.

If your mouse has a wheel, press and hold Ctrl, and then scroll the wheel to change the item size.

## Industry-standard connectors

Your computer provides industry-standard connectors that enable you to connect assistive devices.



For more information about the location and function of each connector, see “Hardware locations” on page 1.

### TTY/TDD conversion modem

Your computer supports the use of a text telephone (TTY) or the telecommunications device for the deaf (TDD) conversion modem. The modem must be connected between your computer and a TTY/TDD telephone. Then, you can type a message on your computer and send it to the telephone.

### Documentation in accessible formats

Lenovo provides electronic documentation in accessible formats, such as properly tagged PDF files or HyperText Markup Language (HTML) files. Lenovo electronic documentation is developed to ensure that visually impaired users can read the documentation through a screen reader. Each image in the documentation also includes adequate alternative text so that visually impaired users can understand the image when they use a screen reader.

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## Cleaning your computer

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii. Properly remove or install your computer cover. See Chapter 7 “Hardware removal and installation” on page 57.

### CAUTION:

**Remove any media from the drives and turn off all connected devices and the computer. Then, disconnect all power cords from electrical outlets and disconnect all cables that are connected to the computer.**

It is a good practice to clean your computer periodically to protect the surfaces and ensure trouble-free operation. Use only mild cleaning solutions and a damp cloth to clean the painted surfaces of the computer.

Dust buildup compounds problems associated with glare, so remember to clean the screen periodically. Wipe the screen surface gently with a soft, dry cloth, or blow on the screen to remove grit and other loose particles. Depending on the type of the screen, moisten a soft, lint-free cloth with an LCD cleaner or liquid glass cleaner and then wipe the screen surface.

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## Maintenance

With appropriate care and maintenance, your computer will serve you reliably. This section provides instructions on how to maintain your computer so that it can keep working in better condition.

### Basic maintenance tips

Here are some basic points about keeping your computer functioning properly:

- Keep your computer in a clean, dry environment. Ensure that the computer rests on a flat, steady surface.
- Do not cover any of air vents. These air vents provide airflow to keep your computer from overheating.
- Keep food and drinks away from all parts of your computer. Food particles and spills might make the keyboard and mouse stick and unusable.
- Do not get the power switches or other controls wet. Moisture can damage these parts and cause an electrical hazard.
- Always disconnect a power cord by grasping the plug instead of the cord.

## Good maintenance practices

By performing a few good maintenance practices, you can maintain good computer performance, protect your data, and be prepared in case of a computer failure.

- Empty your recycle bin on a regular basis.
- Use the disk defragmentation or disk optimization feature of your operating system occasionally to prevent performance problems caused by an excessive number of fragmented files.
- Clean out your Inbox, Sent Items, and Deleted Items folders in your e-mail application on a regular basis.
- Back up critical data regularly on removable media memory, such as discs and USB storage devices, and store the removable media in a safe location. The frequency of making backup copies depends on how critical the data is to you or your business.
- Back up your data on the storage drive regularly.
- Keep your computer software, device drivers, and operating system up-to-date.
- Keep a log book. Entries might include major software or hardware changes, device-driver updates, intermittent problems and what you did to resolve them, and other issues you might have experienced. The cause of a problem might be change in hardware, change in software, or any other actions that might have taken place. A log book can help you or a Lenovo technician determine the cause of a problem.
- Create Product Recovery discs.

## Keeping your computer current

In most cases, it is a good practice to have the most up-to-date operating system update patches, software programs, and device drivers. This section provides instructions on how to get the latest updates for your computer.

### Getting the latest system updates

To get the latest system updates for your computer, ensure that your computer is connected to the Internet and do one of the following:

- Use the corresponding Lenovo program to get the system updates, such as device driver updates, software updates, and BIOS updates:
  - For Windows 7: Use the System Update program.
  - For Windows 10: Use the Lenovo Vantage program.

To open the System Update or Lenovo Vantage program, see “Accessing a program on your computer” on page 13. For more information about using the program, refer to the help system of the program.

- Use Windows Update to get the system updates, such as security fixes, new versions of Windows components, and device driver updates.
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel**. View Control Panel by Large icons or Small icons, and then click **Windows Update**.
    - For Windows 10: Click **Settings** → **Update & Security** → **Windows Update**.
  3. Follow the instructions on the screen.

**Note:** The device drivers provided by Windows Update might not be tested by Lenovo. It is recommended that you get device drivers by using Lenovo programs or from the Lenovo Web site at <https://support.lenovo.com>.

## Getting the latest system updates

To get the latest system updates for your computer, ensure that your computer is connected to the Internet and do one of the following:

- Use the corresponding Lenovo program to get the system updates, such as device driver updates, software updates, and BIOS updates:

- For Windows 7: Use the System Update program.
- For Windows 10: Use the Lenovo Companion program.

To open the System Update or Lenovo Companion program, see “Accessing a program on your computer” on page 13. For more information about using the program, refer to the help system of the program.

- Use Windows Update to get the system updates, such as security fixes, new versions of Windows components, and device driver updates.
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel**. View Control Panel by Large icons or Small icons, and then click **Windows Update**.
    - For Windows 10: Click **Settings** → **Update & security** → **Windows Update**.
  3. Follow the instructions on the screen.

**Note:** The device drivers provided by Windows Update might not be tested by Lenovo. It is recommended that you get device drivers by using Lenovo programs or from the Lenovo Web site at <http://www.lenovo.com/support>.

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## Moving your computer

Before moving your computer, take the following precautions:

1. Back up your data on the storage drive.
2. Remove any media from the drives and turn off all connected devices and the computer. Then, disconnect all power cords from electrical outlets and disconnect all cables that are connected to the computer.
3. If you saved the original shipping cartons and packing materials, use them to pack the units. If you are using different cartons, cushion the units to avoid damage.

### Moving your computer to another country or region

When you move your computer to another country or region, you must take local electrical standards into consideration. If the local electrical outlet style is different from the type you are using, use either an electrical plug adapter or a new power cord. To purchase such items, contact the Lenovo Customer Support Center. For a list of Lenovo Support phone numbers, go to <http://www.lenovo.com/support/phone>. If you cannot find the support telephone number for your country or region, contact your Lenovo reseller.



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## Chapter 4. Security

This chapter provides information about how to protect your computer from unauthorized use.

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### Locking your computer

This section provides instructions on how to lock your computer with the locking devices to keep your computer safe.

#### Attaching a padlock

Locking the computer cover helps prevent unauthorized people from gaining access to the inside of your computer. Your computer comes with a padlock loop so that the computer cover cannot be removed when a padlock is installed.

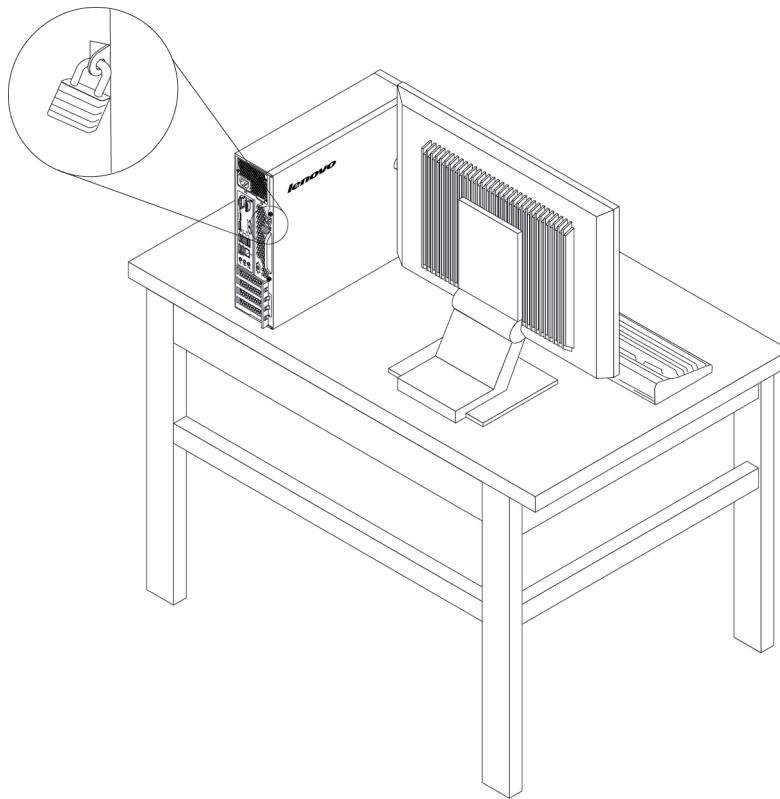


Figure 7. Padlock

#### Attaching a Kensington-style cable lock

You can use a Kensington-style cable lock to secure your computer to a desk, table, or other non-permanent fixture. The cable lock attaches to the security-lock slot at the rear of your computer. Depending on the type selected, the cable lock can be operated with a key or combination. The cable lock also locks the buttons used to open the computer cover. This is the same type of lock used with many notebook computers. You can order such a cable lock directly from Lenovo by searching for *Kensington* at:

<http://www.lenovo.com/support>

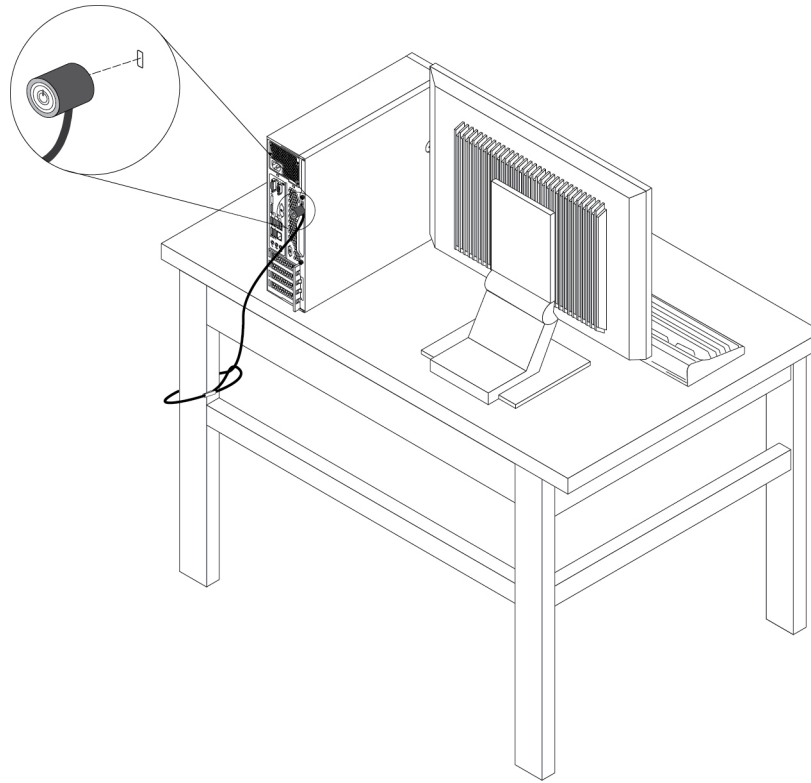


Figure 8. Kensington-style cable lock

## Attaching a cable lock

A cable lock can be used to secure devices, such as the keyboard and the mouse, by locking the device cables to your computer. The cable lock attaches to the cable-lock slots on the rear of your computer.

To attach a cable lock, do the following:

1. Insert the clip **1** into the cable-lock slot **4**.
2. Pull the cables you want to lock through the dents in the cable lock.
3. Press the clip **2** into the cable-lock slot **3** until it snaps into position.

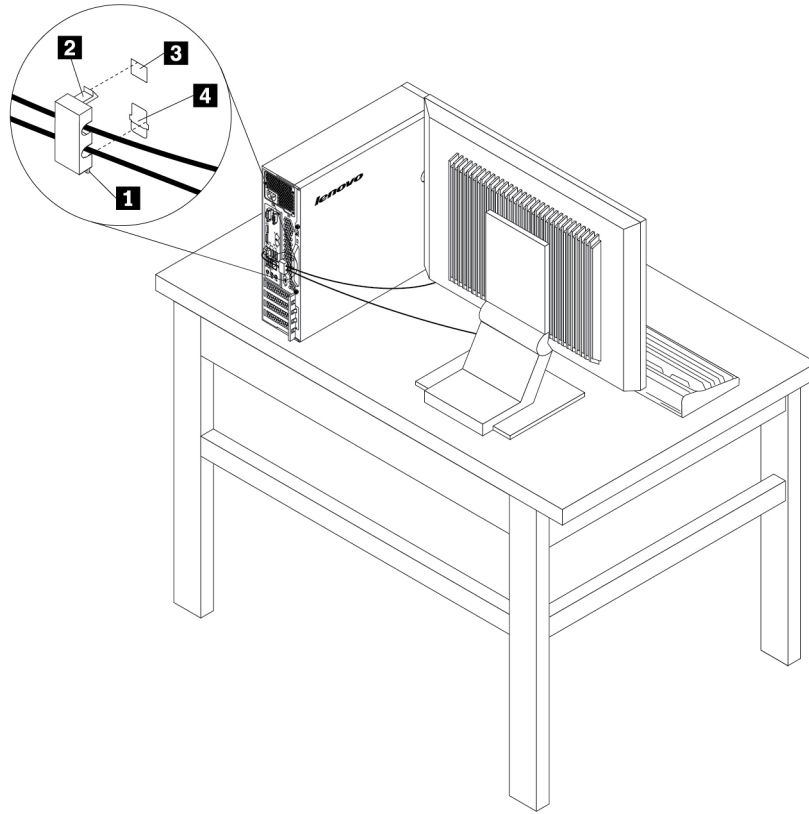


Figure 9. Cable lock

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## Viewing and changing security settings in the Setup Utility program

To view and change security settings in the Setup Utility program, do the following:

1. Start the Setup Utility program. See “Starting the Setup Utility program” on page 35.
2. Select **Security**.
3. Follow the instructions on the right side of the screen to view and change security settings. You can refer to “Using the Setup Utility program” on page 35 to get basic information about some major security settings.
4. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

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## Using passwords and Windows accounts

You can use BIOS passwords and Windows accounts to prevent unauthorized access to your computer and data. To use the BIOS passwords or the Windows accounts, do the following:

- To use BIOS passwords, see “Using BIOS passwords” on page 38.
- To use Windows accounts, do the following:
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel** → **User Accounts**.
    - For Windows 10: Click **Settings** → **Accounts**.
  3. Follow the instructions on the screen.

---

## Using fingerprint authentication

If your keyboard has a fingerprint reader, you can use fingerprint authentication to replace passwords for simple and secure user access. To use fingerprint authentication, first enroll your fingerprints and associate them with your passwords (such as the power-on password, hard disk password, and Windows password). Use the fingerprint reader and the fingerprint program to complete this procedure.

To use fingerprint authentication, do one of the following:

- For Windows 7: Use the Fingerprint Manager Pro or ThinkVantage Fingerprint Software program provided by Lenovo. To open the program, see “Accessing a program on your computer” on page 13. For more information about using the program, refer to the help system of the program.
- For Windows 10: Use the fingerprint tool provided by the Windows operating system. Click the Start button to open the Start menu, and then click **Settings** → **Accounts** → **Sign-in options**. Follow the instructions on the screen.

To use the fingerprint reader, refer to the documentation shipped with the fingerprint keyboard or located on the Lenovo Support Web site at <https://pcsupport.lenovo.com/solutions/pd014444>.

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## Using the cover presence switch

The cover presence switch prevents your computer from logging in to the operating system when the computer cover is not properly installed or closed.

To use the cover presence switch, enable the cover-presence-switch connector on the system board first. To achieve this, do the following:

1. Start the Setup Utility program. See “Starting the Setup Utility program” on page 35.
2. Select **Security** → **Chassis Intrusion Detection** and press Enter.
3. Select **Enabled** and press Enter.
4. To save settings and exit the Setup Utility program, press F10, select **Yes** in the window displayed, and press Enter. The cover-presence-switch connector on the system board is enabled.

**Note:** For some keyboards, you might need to press Fn+F10 to exit the Setup Utility program.

The cover presence switch starts functioning. If the switch detects that the computer cover is not correctly installed or closed, an error message is displayed when you turn on the computer. To fix the error and log in to the operating system, do the following:

1. Properly install or close your computer cover. See Chapter 7 “Hardware removal and installation” on page 57.
2. Start and then exit the Setup Utility program. See “Starting the Setup Utility program” on page 35 and “Exiting the Setup Utility program” on page 40.

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## Using firewalls

A firewall can be hardware, software, or a combination of both depending on the level of security required. Firewalls work on a set of rules to determine which inbound and outbound connections are authorized. If your computer is preinstalled with a firewall program, it helps protect against computer Internet security threats, unauthorized access, intrusions, and Internet attacks. It also protects your privacy. For more information about how to use the firewall program, refer to the help system of your firewall program.

To use Windows Firewall, do the following:



1. Click the Start button to open the Start menu.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Control Panel**.
  - For Windows 10: Click **Windows System → Control Panel**.
3. View Control Panel by Large icons or Small icons, and then click **Windows Defender Firewall**.
4. Follow the instructions on the screen.

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## Protecting data against viruses

Your computer is preinstalled with an antivirus program to help you guard against, detect, and eliminate viruses.

Lenovo provides a full version of antivirus software on your computer with a free 30-day subscription. After 30 days, you must renew the license to continue receiving the antivirus software updates.

**Note:** Virus definition files must be kept up-to-date to guard against new viruses.

For more information about how to use your antivirus software, refer to the help system of your antivirus software.

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## Computrace Agent software embedded in firmware (for selected models)

The Computrace Agent software is an IT asset management and computer theft recovery solution. The software detects if changes have been made on the computer, such as hardware, software, or the computer call-in location. You might have to purchase a subscription to activate the Computrace Agent software.

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## Trusted Platform Module (TPM)

TPM is a secure cryptoprocessor that stores cryptographic keys, which in turn protects information stored in your computer.



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## Chapter 5. Advanced configuration

This chapter provides information to help you further configure the computer.

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### Using the Setup Utility program

The Setup Utility program is used to view and change the configuration settings of your computer. This section provides information about only the major configuration settings available in the program.

**Note:** The operating system settings might override any similar settings in the Setup Utility program.

### Starting the Setup Utility program

To start the Setup Utility program, do the following:

1. Turn on or restart your computer.
2. Before Windows starts up, repeatedly press and release F1 or Fn+F1 (depending on the keyboard) until the Setup Utility program opens. If a BIOS password has been set, the Setup Utility program will not open until you enter the correct password. For more information, see “Using BIOS passwords” on page 38.

To view and change the configuration settings, follow the instructions on the right side of the screen. The keys used to perform various tasks are displayed at the bottom of the screen.

### Changing the display language of the Setup Utility program

The Setup Utility program supports three display languages: English, French, and simplified Chinese.

To change the display language of the Setup Utility program, do the following:

1. Start the Setup Utility program. See “Starting the Setup Utility program” on page 35.
2. From the main interface, locate **System Language**, and select the display language according to your needs.

### Enabling or disabling a device

This section provides information about how to enable or disable user access to hardware devices (such as USB connectors or storage drives).

To enable or disable a device, do the following:

1. Start the Setup Utility program. See “Starting the Setup Utility program” on page 35.
2. Select **Devices**.
3. Select the device you want to enable or disable and press Enter.
4. Select the desired setting and press Enter.
5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

### Enabling or disabling the automatic power-on of your computer

The Automatic Power On item in the Setup Utility program provides various options for you to make your computer start up automatically.

To enable or disable the Automatic Power On features, do the following:

1. Start the Setup Utility program.
2. Select **Power → Automatic Power On** and press Enter.
3. Select the feature you want to enable or disable and press Enter.
4. Select the desired setting and press Enter.
5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Enabling or disabling the ErP LPS compliance mode

Lenovo computers meet the eco-design requirements of the ErP Lot 3 regulation. For more information, go to:

<http://www.lenovo.com/ecodeclaration>

You can enable the ErP LPS compliance mode in the Setup Utility program to reduce the consumption of electricity when your computer is off or in sleep mode.

To enable or disable the ErP LPS compliance mode, do the following:

1. Start the Setup Utility program.
2. Select **Power → Enhanced Power Saving Mode** and press Enter.
3. Select **Enabled** or **Disabled** depending on your needs, and then press Enter. If you select **Enabled**, you also need to disable the Wake on LAN feature.
4. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

When the ErP LPS compliance mode is enabled, you can wake up your computer by doing one of the following:

- Press the power button.
- Enable the Wake Up on Alarm feature to make your computer wake up at a set time.
- Enable the After Power Loss feature to make your computer wake up when the power supply resumes after a sudden loss of electricity.

To enable the After Power Loss feature, do the following:

1. Start the Setup Utility program.
2. Select **Power → After Power Loss** and press Enter.
3. Select **Power On** and press Enter.
4. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Switching between better acoustic and better thermal performance

You can adjust the acoustic and thermal performance of your computer through the **ICE Performance Mode** menu. Two choices are available:

- **Better Acoustic Performance** (default setting): This computer works with less noise at a normal thermal level.
- **Better Thermal Performance**: The computer works at a better thermal level with normal acoustic performance.

To switch between better acoustic performance and better thermal performance, do the following:

1. Start the Setup Utility program.
2. Select **Power → Intelligent Cooling Engine (ICE)** and press Enter.
3. Select **ICE Performance Mode** and press Enter.
4. Select **Better Acoustic Performance** or **Better Thermal Performance** as desired and press Enter.
5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Enabling or disabling the system to record thermal alert logs

When the ICE thermal alert feature is enabled, if a critical thermal situation occurs, an alert log is written into the Windows system log. The alert log can help you identify thermal problems, such as malfunctioning fans, abnormally high temperature, or poor cooling performances.

To enable or disable the system to record thermal alert logs, do the following:

1. Start the Setup Utility program.
2. Select **Power → Intelligent Cooling Engine (ICE)** and press Enter.
3. Select **ICE Thermal Alert** and press Enter.
4. Select the desired setting and press Enter.
5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Enabling or disabling the configuration change detection

With the configuration-change detection enabled, if the POST detects configuration changes of some hardware devices (such as storage drives or memory modules), an error message is displayed.

To enable or disable the configuration change detection, do the following:

1. Start the Setup Utility program.
2. Select **Security → Configuration Change Detection** and press Enter.
3. Select the desired setting and press Enter.
4. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

To bypass the error message and log in to the operating system, do one of the following:

- Press F2 or Fn+F2 (depending on the keyboard settings).
- Start and then exit the Setup Utility program.

## Changing the BIOS settings before installing a new operating system

BIOS settings vary by operating system. Change the BIOS settings before installing a new operating system.

To change the BIOS settings, do the following:

1. Start the Setup Utility program.
2. From the main interface, select **Exit → OS Optimized Default** and press Enter.
3. Depending on the operating system to be installed, do one of the following:
  - To install the Windows 10 (64-bit) operating system, select **Enabled** and press Enter.
  - To install an operating system other than Windows 10 (64-bit), select **Disabled** and press Enter.

4. Select **Yes** in the window displayed and press Enter to confirm your selection.
5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Using BIOS passwords

By using the Setup Utility program, you can set passwords to prevent unauthorized access to your computer and data.

You do not have to set any passwords to use your computer. However, using passwords improves computer security. If you decide to set any passwords, read the following topics.

### Password types

The following types of passwords are available in the Setup Utility program:

- Power-on password

When a power-on password is set, you are prompted to enter a valid password each time the computer is turned on. The computer cannot be used until the valid password is entered.

- Administrator password

Setting an administrator password deters unauthorized users from changing configuration settings. If you are responsible for maintaining the configuration settings of several computers, you might want to set an administrator password.

When an administrator password is set, you are prompted to enter a valid password each time you try to access the Setup Utility program. The Setup Utility program cannot be accessed until a valid password is entered.

If both the power-on password and administrator password are set, you can enter either password. However, you must use your administrator password to change any configuration settings.

- Hard disk password

Setting a hard disk password prevents unauthorized access to the data on the internal storage drive (such as a hard disk drive). When a hard disk password is set, you are prompted to enter a valid password each time you try to access the storage drive.

#### Notes:

- Even if the storage drive is removed from one computer and installed in another, the hard-disk password is still valid.
- If the hard disk password is forgotten, there is no way to reset the password or recover data from the storage drive.

### Password considerations

A password can be any combination of up to 64 alphabetic and numeric characters. For security reasons, it is recommended to use a strong password that cannot be easily compromised.

**Note:** The Setup Utility program passwords are case-sensitive.

To set a strong password, consider the following guidelines:

- Have at least eight characters in length
- Contain at least one alphabetic character and one numeric character
- Not be your name or your user name
- Not be a common word or a common name
- Be significantly different from your previous passwords

## Setting, changing, or deleting a password

To set, change, or delete a password, do the following:

1. Start the Setup Utility program.
2. Select **Security**.
3. Depending on the password type, select **Set Power-On Password**, **Set Administrator Password**, or **Hard Disk Password** and press Enter.
4. Follow the instructions on the right side of the screen to set, change, or delete a password.

**Note:** A password can be any combination of up to 64 alphabetic and numeric characters.

5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Erasing lost or forgotten passwords (clearing CMOS)

This section provides instructions on how to erase lost or forgotten passwords, such as a user password.

**Note:** The instructions in this section do not apply to the hard disk password.

To erase a lost or forgotten password, do the following:

1. Remove any media from the drives and turn off all connected devices and the computer. Then, disconnect all power cords from electrical outlets and disconnect all cables that are connected to the computer.
2. Remove the computer cover. See Chapter 7 “Hardware removal and installation” on page 57.
3. Locate the Clear Complementary Metal Oxide Semiconductor (CMOS) /Recovery jumper on the system board. See “Hardware locations” on page 1.
4. Move the jumper from the standard position (pin 1 and pin 2) to the maintenance position (pin 2 and pin 3).
5. Reinstall the computer cover and connect the power cord. See Chapter 7 “Hardware removal and installation” on page 57.
6. Turn on the computer and leave it on for approximately 10 seconds. Then, turn off the computer by holding the power button for approximately five seconds.
7. Repeat step 1 and step 2.
8. Move the Clear CMOS /Recovery jumper back to the standard position (pin 1 and pin 2).
9. Reinstall the computer cover and connect the power cord.
10. Turn on the computer and the monitor. When the logo screen is displayed, press F1 or Fn+F1.
11. To prevent data loss, ensure that BIOS settings are restored to an earlier point before the BIOS update. For BIOS configurations, see Chapter 5 “Advanced configuration” on page 35.

## Selecting a startup device

If your computer does not start up from the expected device, you can either change the startup device sequence or select a temporary startup device.

## Changing the startup device sequence permanently

To change the startup device sequence permanently, do the following:

1. Depending on the type of the storage device, do one of the following:
  - If the storage device is internal, go to step 2.

- If the storage device is a disc, ensure that your computer is turned on. Then, insert the disc into the optical drive.
  - If the storage device is an external device other than a disc, connect the storage device to the computer.
2. Start the Setup Utility program.
  3. Select **Startup**.
  4. Follow the instructions on the right side of the screen to change the startup device sequence.
  5. To save settings and exit the Setup Utility program, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed, and press Enter.

## Selecting a temporary startup device

**Note:** Not all discs and storage drives are bootable.

To select a temporary startup device, do the following:

1. Depending on the type of the storage device, do one of the following:
  - If the storage device is internal, go to step 2.
  - If the storage device is a disc, ensure that your computer is turned on. Then, insert the disc into the optical drive.
  - If the storage device is an external device other than a disc, connect the storage device to the computer.
2. Turn on or restart the computer. Before Windows starts up, repeatedly press and release F12 or Fn+F12 (depending on the keyboard settings) until Startup Device Menu is displayed.
3. Select the desired storage device and press Enter. The computer then starts up from the device you select.

If you want to select a permanent startup device, select **Enter Setup** on Startup Device Menu and press Enter to start the Setup Utility program.

## Exiting the Setup Utility program

To exit the Setup Utility program, do one of the following:

- If you want to save the new settings, press F10 or Fn+F10 (depending on the keyboard settings). Then, select **Yes** in the window displayed and press Enter.
- If you do not want to save the new settings, select **Exit → Discard Changes and Exit** and press Enter. Then, select **Yes** in the window displayed and press Enter.

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## Updating and recovering the BIOS

The BIOS is the first program that the computer runs when you turn on the computer. The BIOS initializes the hardware components and loads the operating system and other programs.

### Updating the BIOS

When you install a new program, hardware device, or device driver, you might be informed to update the BIOS. You can update the BIOS from your operating system or a flash update disc (available only on some models).

To update the BIOS, do the following:

1. Go to <https://support.lenovo.com>.



2. To update the BIOS from your operating system, download the flash BIOS update driver according to your operating system version. To update the BIOS from a flash update disc, download the ISO image version (used to create a flash update disc). Then, download the installation instructions for the flash BIOS update driver.
3. Print the installation instructions you download and follow the instructions to update the BIOS.

**Note:** If you want to update the BIOS from a flash update disc, the installation instructions might not provide the instructions on how to record the update disc.

### Recovering from a BIOS update failure

To recover from a BIOS update failure, do the following:

1. Remove any media from the drives and turn off all connected devices and the computer. Then, disconnect all power cords from electrical outlets and disconnect all cables that are connected to the computer.
2. Remove the computer cover.
3. Locate the Clear CMOS /Recovery jumper on the system board.
4. Remove any parts and cables that impede your access to the Clear CMOS /Recovery jumper.
5. Move the jumper from the standard position (pin 1 and pin 2) to the maintenance position (pin 2 and pin 3).
6. Reinstall the parts and cables that were removed.
7. Reinstall the computer cover and reconnect any cables that were disconnected.
8. Turn on the computer and insert the BIOS update disc into the optical drive. Wait a few minutes. The recovery process begins. After the recovery process is completed, your computer will shut down automatically.

**Note:** If the computer does not start up from the disc, select the disc as the startup device.

9. Repeat steps 1–4.
10. Move the Clear CMOS /Recovery jumper back to the standard position (pin 1 and pin 2).
11. Repeat step 6 and step 7.
12. Turn on the computer and the monitor. When the logo screen is displayed, press F1 or Fn+F1.
13. To prevent data loss, ensure that BIOS settings are restored to an earlier point before the BIOS update. For BIOS configurations, see Chapter 5 “Advanced configuration” on page 35.

---

## Configuring RAID

This chapter provides information about how to configure Redundant Array of Independent Disks (RAID) for your computer.

### RAID Level

Your computer must have the minimum number of SATA hard disk drives installed for the supported level of RAID below:

- RAID Level 0 – Striped disk array
  - Two hard disk drives minimum
  - Better performance without fault tolerance
- RAID Level 1 – Mirrored disk array
  - Two hard disk drives minimum

- Improved read performance and 100% redundancy

To install a secondary hard disk drive, refer to “Secondary hard disk drive” on page 101.

## Configuring the system BIOS to enable SATA RAID functionality

This section describes how to configure the system BIOS to enable SATA RAID functionality.

**Note:** Use the arrow keys on the keyboard to make selections.

To enable SATA RAID functionality, do the following:

1. Start the Setup Utility program. See “Starting the Setup Utility program” on page 35.
2. Select **Devices → ATA Drive Setup**.
3. Select **Configure SATA as** and press Enter.
4. Select **RAID** and press Enter.
5. Press F10 or Fn+F10 (depending on the keyboard) to save the new settings and exit the Setup Utility program.

## Creating RAID volumes

To create RAID volumes, do the following:

1. Press Ctrl+I when prompted to enter the Intel Matrix Storage Manager option ROM configuration utility during the computer startup.
2. Use the up and down arrow keys to select **Create RAID Volume** and press Enter.
3. Type a proper RAID Volume name in the **Name** field and press Tab.
4. Use the arrow keys to select a RAID level in the **RAID Level** field and press Tab.
5. If appropriate, use the arrow keys to select a Stripe Size in the **Stripe Size** field and press Tab.
6. Type a volume size in the **Capacity** field and press Tab.
7. Press Enter to initiate volume creation.
8. When prompted, press Y to accept the warning message and create the volume.
9. Return to step 2 to create additional RAID volumes, or select **Exit** and press Enter.
10. Press Y when prompted to confirm the exit.

## Deleting RAID volumes

To delete RAID volumes, do the following:

1. Press Ctrl+I when prompted to enter the Intel Matrix Storage Manager option ROM configuration utility during the computer startup.
2. Use the up and down arrow keys to select **Delete RAID Volume** and press Enter.
3. Use the arrow keys to select the RAID volume to be deleted and press Delete.
4. When prompted, press Y to confirm the deletion of the selected RAID volume. Deleting a RAID volume will reset the hard disk drives to non-RAID.
5. After deleting a RAID volume, you can:
  - Return to step 2 to delete additional RAID volumes.
  - See “Creating RAID volumes” on page 42 for RAID volume creation.
  - Use the up and down arrow keys to select **Exit** and press Enter.

## Resetting disks to non-RAID

To reset your hard disk drives to non-RAID, do the following:

1. Press Ctrl+I when prompted to enter the Intel Matrix Storage Manager option ROM configuration utility during the computer startup.
2. Use the up and down arrow keys to select **Reset Disks to Non-RAID** and press Enter.
3. Use the arrow keys and the space key to mark individual physical hard disk drives to be reset, and then press Enter to complete the selection.
4. When prompted, press Y to confirm the reset action.
5. After resetting your hard disk drives to non-RAID, you can:
  - See “Deleting RAID volumes” on page 42 for RAID volume deletion.
  - See “Creating RAID volumes” on page 42 for RAID volume creation.
  - Use the up and down arrow keys to select **Exit** and press Enter.



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## Chapter 6. Troubleshooting, diagnostics, and recovery

This chapter provides solutions to resolve your computer problems. Follow the steps in the basic procedure for resolving computer problems, which helps you make good use of the troubleshooting, diagnostics, and recovery information.

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### Basic procedure for resolving computer problems

It is recommended that you use the following procedure to resolve computer problems you are experiencing:

1. Ensure that:
  - a. The cables for all connected devices are connected correctly and securely.
  - b. All connected devices that require ac power are connected to properly grounded, functioning electrical outlets.
  - c. All connected devices are enabled in the BIOS settings of your computer.If these actions do not resolve your problem, continue with the next step.
2. Use an antivirus program to see if your computer has been infected by a virus. If the program detects a virus, remove the virus. If the antivirus program does not resolve your problem, continue with the next step.
3. Go to the Troubleshooting topic and follow the instructions for the type of problem you are experiencing. If these troubleshooting instructions do not resolve your problem, continue with the next step.
4. Run the diagnostic program. If the diagnostic program does not resolve your problem, continue with the next step.
5. Recover your operating system.
6. If none of these actions solve your problem, contact the Lenovo Customer Support Center. For a list of Lenovo Support phone numbers, go to <http://www.lenovo.com/support/phone>.

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### Troubleshooting

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

Use the troubleshooting information to find solutions to problems that have definite symptoms.

### Startup problems

**The computer does not start up when you press the power button.**

Solutions:

Ensure that:

- The power cord is correctly connected to the rear of the computer and to a working electrical outlet.
- If your computer has a secondary power switch on the rear of the computer, ensure that it is switched on.
- The power indicator on the front of the computer is on.
- The computer voltage matches the voltage available at the electrical outlet for your country or region.

### **The operating system fails to start up.**

Solution:

Ensure that the startup device sequence set in the Setup Utility program includes the device where the operating system resides. Usually, the operating system is on the internal storage drive.

### **The computer beeps multiple times before the operating system starts up.**

Solution:

Ensure that no keys are stuck.

## **Audio problems**

### **The audio cannot be heard on the Windows operating system.**

Solutions:

- If you are using powered external speakers that have an On/Off control, ensure that:
  - The On/Off control is set to the **On** position.
  - The speaker power cable is connected to a properly grounded, functional ac electrical outlet.
- If your external speakers have a volume control, ensure that the volume is not set too low.
- Click the volume icon in the Windows notification area on the taskbar. Ensure that the mute speakers settings are not selected and none of the volume settings is set too low.

**Note:** If the volume icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

- For some computers that have a front audio panel, ensure that the volume is not set too low.
- Ensure that your external speakers (and headphones, if used) are connected to the correct audio connectors on the computer. Most speaker cables are color-coded to match the connectors.

**Note:** When external-speaker or headphone cables are connected to the audio connectors, the internal speaker, if present, is disabled. In most cases, if an audio adapter is installed in one of the expansion slots, the audio function built into the system board is disabled. Therefore, you must use the audio connectors on the audio adapter.

- Ensure that the program you are running is designed for use on the Windows operating system. If the program is designed to run in DOS, the program does not use the Windows sound feature. The program must be configured to use Sound Blaster Pro or Sound Blaster emulation.
- Ensure that the audio device drivers are correctly installed.

### **The sound comes from one of the external speakers.**

Solutions:

- Ensure that the speaker cable is inserted completely into the connector on the computer.
- Depending on your Windows version, do one of the following:
  - For Windows 7: Click the volume icon in the Windows notification area on the taskbar. Then, click the speaker icon on top of the volume control.
  - For Windows 10: Right-click the volume icon in the Windows notification area on the taskbar. Then, click **Open Volume Mixer** and select the desired speaker.

Click the **Levels** tab and ensure that the Balance settings are set correctly.

**Note:** If the volume icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

## CD or DVD problems

### **A CD or DVD does not work.**

Solutions:

- Ensure that the power cable and signal cable are securely connected to the drive.
- Ensure that the disc is inserted correctly, with its label up.
- Ensure that the disc you are using is clean. To remove dust or fingerprints, wipe the disc clean with a soft cloth from the center to the outside. Wiping a disc in a circular motion might cause loss of data.
- Ensure that the disc you are using is not scratched or damaged. Try inserting another disc that you know is good. If you cannot read from a known-good disc, you might have a problem with your optical drive or the cabling to your optical drive.
- If you have multiple CD or DVD drives installed (or a combination of CD and DVD drives), try inserting the disc into the other drive. In some cases, only one of the drives is connected to the audio subsystem.

### **A bootable recovery medium, such as the Product Recovery CD, cannot be used to start your computer.**

Solution:

Ensure that the CD or DVD drive is set as the top priority of the Boot Priority Order in the Setup Utility program.

**Note:** On some computer models, the startup sequence is permanently set and cannot be changed.

### **A black screen is displayed instead of the DVD video.**

Solutions:

- Restart the DVD player program.
- Try a lower screen resolution or color depth.
- Close any open files, and then restart the computer.

### **A DVD movie does not play.**

Solutions:

- Ensure that the disc surface is clean and not scratched.
- Check the disc or package for regional coding. You might need to purchase a disc with coding for the region where you are using your computer.

### **No audio or only an intermittent audio comes out while a DVD movie is playing.**

Solutions:

- Check the volume control settings on your computer and on your speakers.
- Ensure that the disc surface is clean and not scratched.
- Check all cable connections to and from the speakers.
- Use the DVD menu for the video to select a different audio track.

### **The playback is slow or choppy.**

Solutions:

- Disable any background programs, such as AntiVirus or Desktop Themes.
- Ensure that video resolution is lower than 1152 x 864 pixels.

**A message indicating invalid disc or no disc found is displayed.**

Solutions:

- Ensure that the disc is in the drive with the shiny side of the disc facing down.
- Ensure that video resolution is lower than 1152 x 864 pixels.
- Ensure that the DVD or CD is inserted into an appropriate optical drive. For example, do not insert a DVD into a CD-only drive.

## Intermittent problems

Intermittent problems refer to the problems occur only occasionally and are difficult to repeat.

Solutions:

- Ensure that all cables and cords are securely connected to the computer and attached devices.
- Ensure that when the computer is on, the fan grill is not blocked (there is air flow around the grill), and the fans are working. If airflow is blocked or the fans are not working, the computer might overheat.
- If Small Computer System Interface (SCSI) devices are installed, ensure that the last external device in each SCSI chain is terminated correctly. For more information, see your SCSI documentation.

## Storage drive problems

**Some or all storage drives are missing from the Setup Utility program.**

Solutions:

- Ensure that the signal cables and power cables for all the storage drives are connected correctly.
- If the computer is installed with SAS storage drives, ensure that the AVAGO MegaRAID SAS adapter is correctly connected.

**The computer cannot start up from the correct storage drive or the message “No Operating System Found” is displayed.**

Solutions:

- Ensure that the signal cables and power cables for all the storage drives are connected correctly.
- Ensure that the computer starts up from the correct storage drive. Set the storage drive, on which the operating system resides, as the first startup device in the Setup Utility program.

**Note:** In rare cases, the storage drive with the operating system might get corrupted or damaged. If this problem occurs, replace the storage drive.

## Ethernet LAN problems

**The computer cannot connect to an Ethernet LAN.**

Solutions:

- Connect the cable from the Ethernet connector to the RJ45 connector of the hub.
- Enable the Ethernet LAN feature in the Setup Utility program.
- Enable the Ethernet LAN adapter.



1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel**.
    - For Windows 10: Click **Windows System → Control Panel**.
  3. View Control Panel by Large icons or Small icons, and then click **Network and Sharing Center → Change adapter settings**.
  4. Right-click the Ethernet LAN adapter icon and click **Enable**.
- Update or reinstall the Ethernet LAN driver. See “Keeping your computer current” on page 26.
  - Install all networking software that is necessary for your network environment. Check with your LAN administrator for the necessary networking software.
  - Set the same duplex for the switch port and the adapter. If you configured the adapter for full duplex, ensure that the switch port is also configured for full duplex. Setting the wrong duplex mode might degrade performance, cause data loss, or result in lost connections.

**When a Gigabit Ethernet model computer is used at a speed of 1000 Mbps, the Ethernet LAN connection fails or errors occur.**

Solution:

Connect the network cable to the Ethernet connector using Category 5 wiring and a 100 BASE-T hub/switch (not 100 BASE-X).

**A Gigabit Ethernet model computer should connect to the network at a speed of 1000 Mbps but at only a speed of 100 Mbps.**

Solutions:

- Try another cable.
- Set the link partner to auto-negotiate.
- Set the switch to be 802.3ab-compliant (gigabit over copper).

**The Wake On LAN feature does not work.**

Solution:

Enable the Wake On LAN feature in the Setup Utility program.

## Wireless LAN problem

**Note:** The wireless LAN feature is available only on some models.

**The wireless LAN feature does not work.**

Solutions:

- Enable the wireless LAN feature in the Setup Utility program.
- For Windows 10, enable the wireless LAN feature in Windows Settings. Click the Start button to open the Start menu, and then click **Settings → Network & Internet → Wi-Fi**. Turn on the Wi-Fi feature.
- Enable the wireless LAN adapter.
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel**.
    - For Windows 10: Click **Windows System → Control Panel**.

3. View Control Panel by Large icons or Small icons, and then click **Network and Sharing Center** → **Change adapter settings**.
  4. Right-click the wireless LAN adapter icon and click **Enable**.
- Update or reinstall the wireless LAN driver. See “Keeping your computer current” on page 26.

## Bluetooth problems

**Note:** The Bluetooth feature is available only on some models.

### The Bluetooth feature does not work.

Solutions:

- Enable the Bluetooth feature in the Setup Utility program.
- Enable the Bluetooth devices. Depending on your Windows version, do one of the following:
  - For Windows 7:
    1. Click the Start button to open the Start menu. Right-click **Computer**, and then click **Properties**.
    2. Click **Device Manager**. Type the administrator password or provide confirmation if prompted.
    3. Expand **Bluetooth Radios** to display the Bluetooth devices. Then, right-click each Bluetooth device and then Click **Enable**.
    4. Expand **Network adapters**. Then, right-click each Bluetooth device and then Click **Enable**.
  - For Windows 10:
    1. Right-click the Start button to open the Start context menu.
    2. Click **Device Manager**. Type the administrator password or provide confirmation if prompted.
    3. Expand **Bluetooth** to display the Bluetooth devices. Then, right-click each Bluetooth device and then Click **Enable device**.
    4. Expand **Network adapters**. Then, right-click each Bluetooth device and then Click **Enable device**.
- Turn on the Bluetooth radio on Windows 10. Do the following:
  1. Click the Start button to open the Start menu.
  2. Click **Settings** → **Devices** → **Bluetooth & other devices**.
  3. Turn on the **Bluetooth** switch to enable the Bluetooth feature.
- Update or reinstall the Bluetooth driver. See “Keeping your computer current” on page 26.

### No sound comes from the Bluetooth headset or headphones.

Solution:

Set the Bluetooth headset or headphones as the default device.

1. Exit the application that uses the sound device (for example, Windows Media Player).
2. Right-click the volume icon in the Windows notification area on the taskbar.

**Note:** If the volume icon is not displayed in the Windows notification area, add the icon to the notification area. See the Windows help system.

3. Click **Playback devices**.
4. If you are using the Headset profile, select **Bluetooth Hands-free Audio**, and then click **Set Default**. If you are using the AV profile, select **Stereo Audio**, and then click **Set Default**.
5. Click **OK**.

## Performance problems

### Excessive fragmented files exist on the storage drives.

Solution:

Use the Windows disk defragmentation or disk optimization feature to clean up the files.

**Note:** Depending on the volume of the storage drives and amount of data stored on the storage drives, the disk-defragmentation process might take up to several hours.

1. Close any open programs and windows.
2. Click the Start button to open the Start menu.
3. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Computer**.
  - For Windows 10: Click **Windows System → File Explorer → This PC**.
4. Right-click your C drive and then click **Properties**.
5. Click the **Tools** tab.
6. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Defragment now**.
  - For Windows 10: Click **Optimize**. Select the desired drive and then click **Optimize**.
7. Follow the instructions on the screen.

### The free storage drive space is insufficient.

Solutions:

Free up the storage drive space.

- Clean out your Inbox, Sent Items, and Deleted Items folders from your e-mail application.
- Clean up your C drive.
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Computer**.
    - For Windows 10: Click **Windows System → File Explorer → This PC**.
  3. Right-click your C drive and then click **Properties**.
  4. Check the amount of free space, and then click **Disk Cleanup**.
  5. A list of unnecessary file categories is displayed. Select each file category you want to delete, and then click **OK**.
- Turn some Windows features off or remove some unnecessary programs.
  1. Click the Start button to open the Start menu.
  2. Depending on your Windows version, do one of the following:
    - For Windows 7: Click **Control Panel**.
    - For Windows 10: Click **Windows System → Control Panel**
  3. View Control Panel by Large icons or Small icons, and then click **Programs and Features**.
  4. Do one of the following:

- To turn some Windows features off, click **Turn Windows features on or off**. Follow the instructions on the screen.
- To remove some unnecessary programs, select the program you want to remove, and then click **Uninstall/Change** or **Uninstall**.

### **The free memory space is insufficient.**

Solutions:

- Right-click a blank area on the taskbar and open Task Manager. Then, end some tasks you are not performing.
- Install additional memory modules. To purchase memory modules, go to:  
<http://www.lenovo.com>

## **Serial connector problem**

### **The serial connector cannot be accessed.**

Solutions:

- Connect the serial cable from the serial connector on the computer to the serial device. If the serial device has its own power cord, connect the power cord to a grounded electrical outlet.
- Turn on the serial device and keep the device online.
- Install any programs supplied with the serial device. Refer to the documentation that comes with the serial device for more information.
- If you added one serial-connector adapter, ensure that the adapter is installed correctly.

## **USB device problems**

### **A USB device cannot be accessed.**

Solutions:

- Connect the USB cable from the USB connector to the USB device. If the USB device has its own power cord, connect the power cord to a grounded electrical outlet.
- Turn on the USB device and keep the device online.
- Install any device drivers or programs supplied with the USB device. Refer to the documentation that comes with the USB device for more information.
- Disconnect and reconnect the USB connector to reset the USB device.

### **The Windows 7 operating system cannot be installed from an external optical drive or an external USB device.**

Solution:

Go to <https://support.lenovo.com/us/en/documents/ht104142> for more information.

## **Software and driver problems**

### **For some programs, dates cannot be sorted in correct order.**

Solution:

Some programs developed before the year 2000 use only the last two digits of a year to sort dates, assuming the first two digits are 19. Consequently, dates cannot be sorted in correct order nowadays. Check with your software manufacturer to see if any updates are available. Many software manufacturers make updates available from the World Wide Web.

**Some programs do not work as expected.**

Solutions:

1. Check whether the problem is caused by a program.
  - a. Ensure that the software is compatible with your computer. Refer to the information supplied with the software for more information.
  - b. Verify that other software works properly on your computer.
  - c. Verify that the software you are using works on another computer.
2. If the problem is caused by a program:
  - Refer to the printed documentation that comes with the program or the help system of the program for troubleshooting information.
  - Update the program. See “Keeping your computer current” on page 26.
  - Uninstall the program and then reinstall it. To download a program that is preinstalled on your computer, go to <https://support.lenovo.com> and follow the instructions on the screen.

**A device does not work properly due to device driver problems.**

Solution:

Update the device driver. See “Keeping your computer current” on page 26.

---

## Diagnosing problems

Many computer problems can be solved without outside assistance. If you experience a problem with your computer, the first place to start is the troubleshooting information in your computer documentation. If you suspect a software problem, see the documentation, including readme files and help information systems, that come with the operating system or program. ThinkStation notebook computers come with a set of diagnostic programs that you can use to help you identify hardware problems.

### Diagnosing problems with Lenovo Solution Center on the Windows 7 operating system

Lenovo Solution Center is preinstalled on your computer and also is available for download at:

<http://www.lenovo.com/diags>

**Notes:**

- If you are using another Windows operating system rather than the Windows 7, you can find the latest information about diagnostics for your computer at:  
<http://www.lenovo.com/diagnose>
- If you are unable to isolate and repair the problem yourself after running Lenovo Solution Center, save and print the log files created by the program. You need the log files when you speak to a Lenovo technical support representative.

Lenovo Solution Center enables you to troubleshoot and resolve computer problems. It combines diagnostic tests, system information collection, security status, and support information, along with hints and tips for optimal system performance.

When you are setting up your computer, the Lenovo Solution Center program prompts you to create recovery media. You can use the recovery media to restore the storage drive to the factory default settings.

For additional information, see the Lenovo Solution Center help system.

### Diagnosing problems with Lenovo Vantage on the Windows 10 operating system

Lenovo Vantage is preinstalled on your computer and also is available for download at:

<https://shop.lenovo.com/us/en/accessories/software/apps/lenovo-apps/companion/>

**Note:** If you are unable to isolate and repair the problem yourself after running Lenovo Vantage, save and print the log files created by the program. You need the log files when you speak to a Lenovo technical support representative.

Lenovo Vantage supports the hardware scan function. It combines diagnostic tests, system information collection, security status, and support information, along with hints and tips for optimal system performance.

The troubleshooting information or the diagnostic programs might tell you that you need additional or updated device drivers or other software. You can get the latest technical information and download device drivers and updates from the Lenovo Support Web site at:

<http://www.lenovo.com/support>

For additional information, see the Lenovo Vantage help system.

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## Recovery information

This section provides instructions on how to recover your operating system.

**Note:** If a device does not work correctly after recovering the operating system, update the device driver. See “Keeping your computer current” on page 26.

### Recovery information for Windows 7

To recover your Windows 7 operating system, use the following solutions:

- Use Windows recovery solutions.
  - Use System Restore to restore system files and settings to an earlier point.
    1. Click the Start button to open the Start menu.
    2. Click **Control Panel**. View Control Panel by Large icons or Small icons, and then click **Recovery → Open System Restore**.
    3. Follow the instructions on the screen.
  - Use the Windows recovery environment by doing one of the following:
    - After several consecutive failed boot attempts, the Windows recovery environment might start automatically. Follow the instructions on the screen to choose the appropriate recovery solution.
    - Turn on or restart your computer. Then, repeatedly press and release F8 or Fn+F8 (depending on the keyboard settings) until the Advanced Boot Options window opens. Select **Repair Your Computer**, press Enter, and follow the instructions on the screen to choose the appropriate recovery solution.
- Use the recovery medium you created earlier with the Recovery Media Creator program to restore only the C drive or the entire storage drive to the factory-default settings.
  1. Select the recovery medium as the startup device.

2. Follow the instructions on the screen to choose the appropriate recovery solution.
- Use the recovery disc set provided by Lenovo to restore the entire storage drive to the factory-default settings.
    - If your computer comes with the recovery disc set, follow the instructions shipped with the disc set.
    - If your computer does not come with the recovery disc set, contact the Lenovo Customer Support Center to order a recovery disc set.

### Recovery information for Windows 10

To recover your Windows 10 operating system, use the following solutions:

- Use Windows recovery solutions.
  - Use recovery solutions in Windows Settings.
    1. Click the Start button to open the Start menu.
    2. Click **Settings → Update & Security → Recovery**.
    3. Follow the instructions on the screen to choose the appropriate recovery solution.
  - Use System Restore to restore system files and settings to an earlier point.
    1. Click the Start button to open the Start menu.
    2. Click **Windows System → Control Panel**.
    3. View Control Panel by Large icons or Small icons, and then click **Recovery → Open System Restore**.
    4. Follow the instructions on the screen.
  - Use the File History tool to restore your files from a backup.
 

**Note:** If you use the File History tool to restore your files from a backup, ensure that you backed up your data earlier with the tool.

    1. Click the Start button to open the Start menu.
    2. Click **Windows System → Control Panel**.
    3. View Control Panel by Large icons or Small icons, and then click **File History → Restore personal files**.
    4. Follow the instructions on the screen.
  - Use the Windows recovery environment by doing one of the following:
    - After several consecutive failed boot attempts, the Windows recovery environment might start automatically. Follow the instructions on the screen to choose the appropriate recovery solution.
    - Select the recovery medium you created earlier with the Windows tool as the startup device. Then, follow the instructions on the screen to choose the appropriate recovery solution.
- Use the recovery USB key provided by Lenovo to restore the entire storage drive to the factory-default settings.
  - If your computer comes with the recovery USB key, follow the instructions shipped with the USB key.
  - If your computer does not come with the recovery USB key, contact the Lenovo Customer Support Center to order a recovery USB key.





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## Chapter 7. Hardware removal and installation

This chapter provides instructions on how to remove and install hardware for your computer.

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### Handling static-sensitive devices

Do not open the static-protective package containing the new part until the defective part has been removed and you are ready to install the new part. Static electricity, although harmless to you, can seriously damage computer components and options.

When you handle options and other computer components, take these precautions to avoid static-electricity damage:

- Limit your movement. Movement can cause static electricity to build up around you.
- Always handle options and other computer components carefully. Handle PCI/PCIe cards, memory modules, system boards, and microprocessors by the edges. Never touch any exposed circuitry.
- Prevent others from touching the options and other computer components.
- Touch the static-protective package containing the part to a metal expansion-slot cover or other unpainted metal surface on the computer for at least two seconds. This reduces static electricity from the package and your body before you install or replace a new part.
- When possible, remove the new part from the static-protective package, and install it directly in the computer without setting the part down. When this is not possible, place the static-protective package on a smooth, level surface and place the part on the package.
- Do not place the part on the computer cover or other metal surface.

---

### Preparing your computer and removing the computer cover

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

**CAUTION:**



**Avoid contact with hot components inside the computer. During operation, some components become hot enough to burn the skin. Before you open the computer cover, turn off the computer, disconnect power, and wait approximately 10 minutes for the components to cool.**

Before installing or removing any hardware component in your computer, do the following to prepare your computer and remove the computer cover:

1. Remove any media from the drives and turn off all attached devices and the computer. Then, disconnect all power cords from electrical outlets and disconnect all cables that are connected to the computer.
2. Unlock any locking device that secures the computer cover. See “Locking your computer” on page 29.
3. Remove the two screws that secure the computer cover.
4. Press the cover-release button on the side of the computer and slide the cover to the rear of the computer to remove the cover.

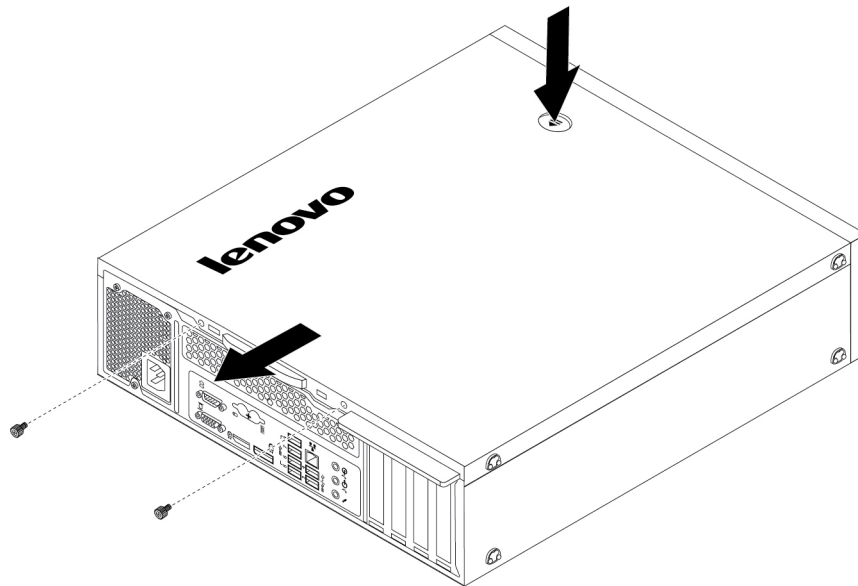


Figure 10. Removing the computer cover

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## Installing or replacing hardware

This section provides instructions on how to install or replace hardware for your computer. You can expand the capabilities of your computer and maintain your computer by installing or replacing hardware.

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

### Notes:

- Depending on your computer model, some of the hardware parts in this section might not be available.
- Use computer parts provided only by Lenovo.
- When installing or replacing an option, use the appropriate instructions in this section along with the instructions that come with the option.
- In most areas of the world, Lenovo requires the return of the defective CRU. Information about this will come with the CRU or will come a few days after the CRU arrives.

## External options

You can connect external options to your computer, such as external speakers, a printer, or a scanner. For some external options, you must install additional software in addition to making the physical connection. When installing an external option, see “Front view” on page 1 and “Rear view” on page 2 to identify the required connector. Then, use the instructions that come with the option to help you make the connection and install any software or device drivers that are required for the option.

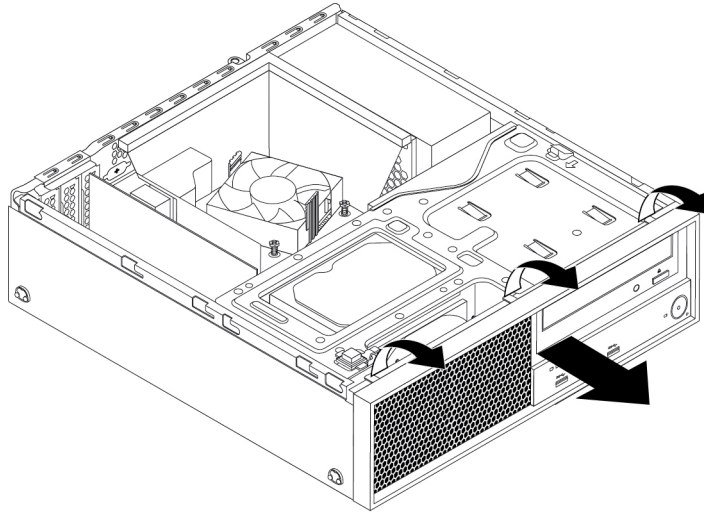
## Front bezel

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

To remove and reinstall the front bezel, do the following:

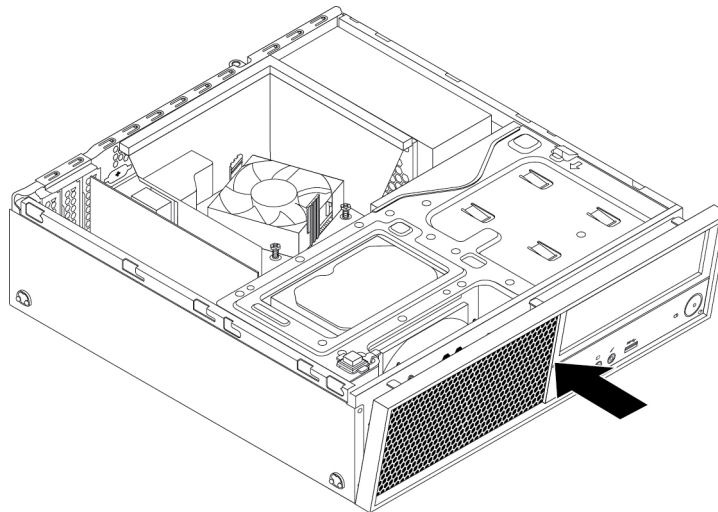
1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.

2. Release the three plastic tabs on the top of the front bezel and pivot the front bezel outward to remove it from the computer.



*Figure 11. Removing the front bezel*

3. To reinstall the front bezel, first align the three plastic tabs on the bottom of the front bezel with the corresponding holes in the chassis. Then pivot the front bezel inward until it snaps into position.



*Figure 12. Reinstalling the front bezel*

**What to do next:**

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

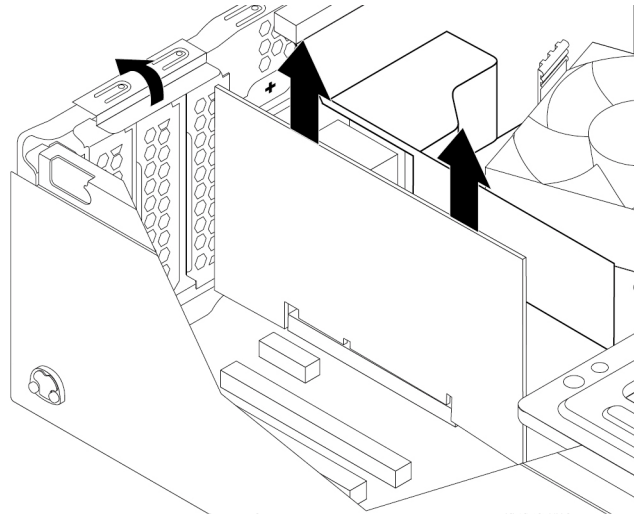
## PCIe card

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

Your computer has two PCIe x1 card slots, one PCIe x4 card slot (negotiable link width x4, x1), and one PCIe x16 graphics card slot.

To install or replace a PCIe card, do the following:

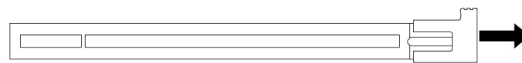
1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Rotate the PCIe card retainer to the open position. Depending on whether you are installing or replacing a PCIe card, do one of the following:
  - If you are installing a PCIe card, remove the appropriate metal slot cover.
  - If you are replacing an old PCIe card, grasp the old card and gently pull it out of the slot.



*Figure 13. Removing a PCIe card*

**Notes:**

- The card fits tightly into the slot. If necessary, alternately move each side of the card a small amount until the card is removed from the slot.
- If the card is held in place by a retaining latch, disengage the card retaining latch on the PCIe card slot. Then grasp the card and gently pull it out of the slot.



*Figure 14. Disengaging the card retaining latch*

3. Remove the new PCIe card from its static-protective package.
4. Install the new card into the appropriate slot on the system board. See “Parts on the system board” on page 6. Rotate the PCIe card retainer to the closed position.

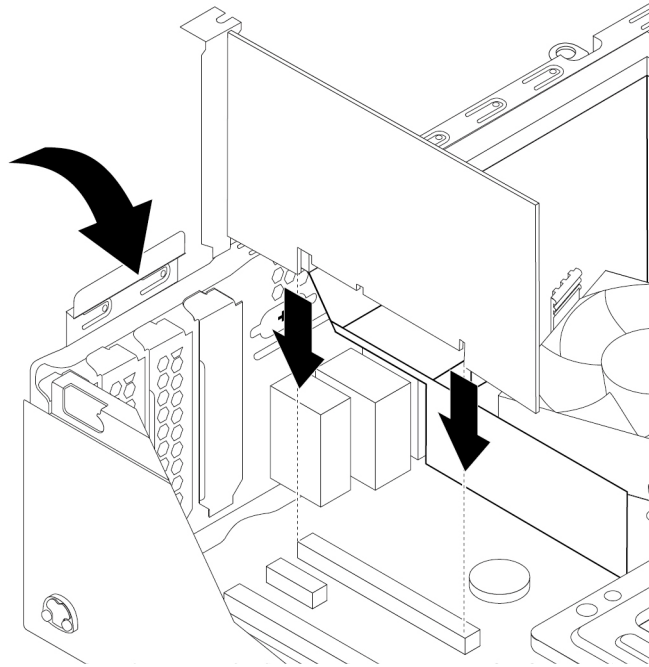


Figure 15. Installing a PCIe card

**Note:** If you are installing a PCIe x16 graphics card, ensure that the memory-slot retaining clips are closed before you install the card to avoid any interference during the installation.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## M.2 solid-state drive

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

The instructions on how to install or replace a M.2 solid-state drive also apply to the Intel Optane memory. Before replacing the Intel Optane memory, ensure that you disable the Intel Optane memory from the Intel Rapid Storage Technology (Intel RST) Console. Otherwise, all data on the storage drive will be lost. For more information, see instructions on <https://www.intel.com/content/www/us/en/support/memory-and-storage/intel-optane-memory/000023989.html>.

To install or replace an M.2 solid-state drive, do the following:

**Note:** The instructions on how to install or replace a M.2 solid-state drive also applies to the Intel Optane Memory.

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Lay the computer on its side for easier access to the system board.
3. Depending on whether you are installing or replacing an M.2 solid-state drive, do one of the following:
  - If you are replacing an M.2 solid-state drive, do the following:
    - a. Locate and remove the M.2 solid-state drive adapter. See “PCIe card” on page 59.

- b. The heat sink is secured by two mounting studs. Pinch the clips of the studs inward **1** and push the studs upward **2** to release the heat sink. Then, lift the heat sink off the M.2 solid-state drive adapter **3**.

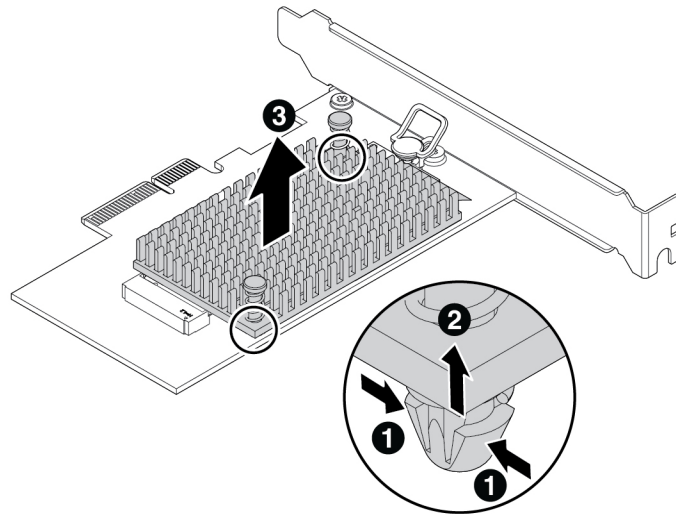


Figure 16. Removing the heat sink from the M.2 solid-state drive adapter

- c. The M.2 solid-state drive is secured by a retention latch. Pull the handle of the retention latch outward to release the M.2 solid-state drive. Then, gently pull the M.2 solid-state drive out of the M.2 slot.

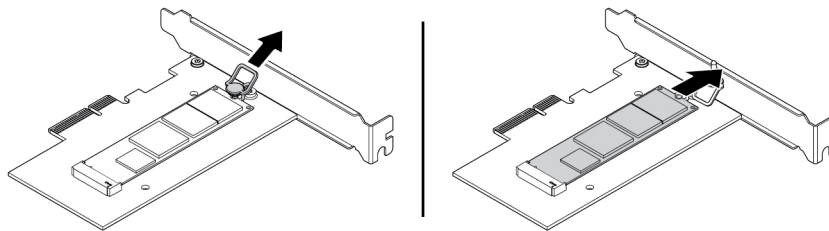
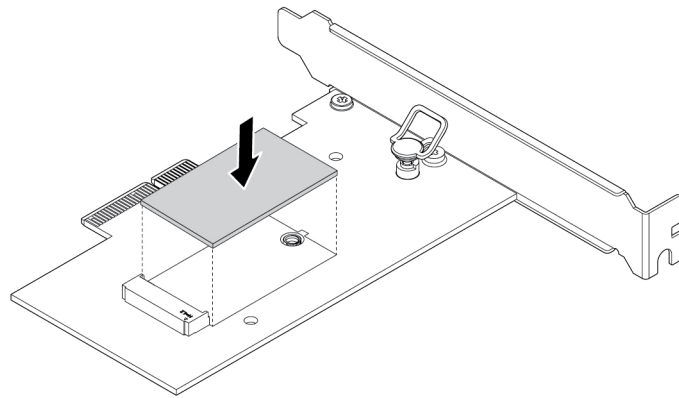


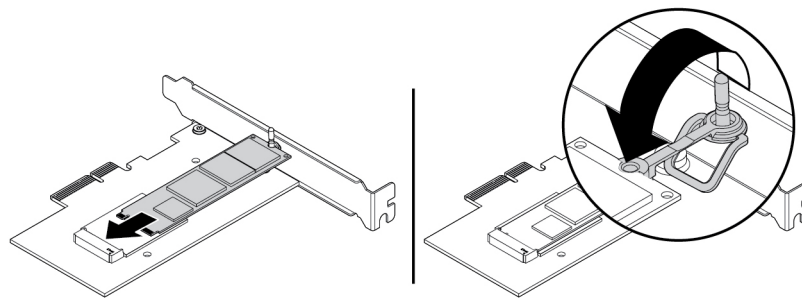
Figure 17. Removing the M.2 solid-state drive

- If you are installing an M.2 solid-state drive, pull outward the handle of the retention latch in the M.2 solid-state drive adapter.
4. Ensure that a thermal pad is placed in position on the M.2 solid-state drive adapter.



*Figure 18. Installing the thermal pad*

5. Insert the new M.2 solid-state drive into the M.2 slot. Then, insert the plug of the retention latch into the hole to secure the new drive.



*Figure 19. Installing the M.2 solid-state drive*

6. Position the heat sink on the M.2 solid-state drive adapter. Ensure that the two mounting studs in the heat sink are aligned with the holes in the M.2 solid-state drive adapter. Then, push the mounting studs downward to secure the heat sink to the adapter.

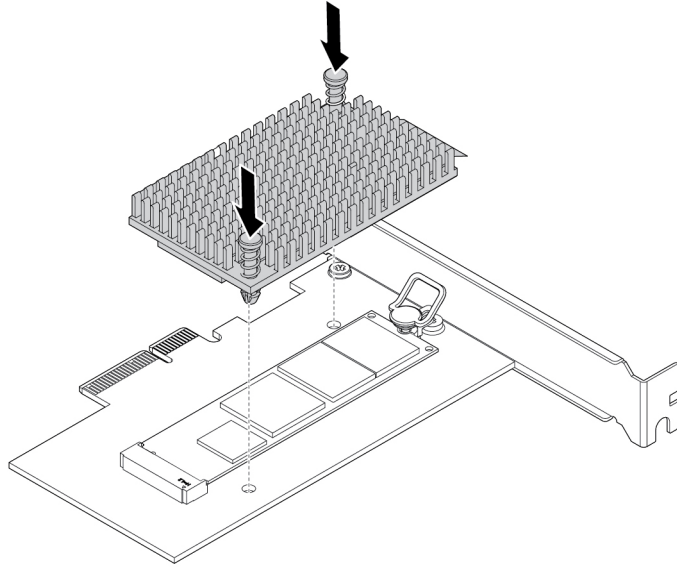


Figure 20. Installing the heat sink

7. Install the M.2 solid-state drive adapter into the appropriate PCIe card slot on the system board. See “PCIe card” on page 59.

**Note:** It is recommended that you install the M.2 solid-state drive adapter into the PCIe x4 card slot. See “Parts on the system board” on page 6.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Coin-cell battery

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

Your computer has a special type of memory that maintains the date, time, and settings for built-in features. A coin-cell battery keeps this information active when you turn off the computer.

The coin-cell battery normally requires no charging or maintenance throughout its life; however, no coin-cell battery lasts forever. If the coin-cell battery fails, the date and time information is lost.

Refer to the “Lithium coin-cell battery notice” in the *Safety, Warranty, and Setup Guide* for information about replacing and disposing of the coin-cell battery.

To replace the coin-cell battery, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Locate the coin-cell battery. See “Parts on the system board” on page 6.
3. Remove the old coin-cell battery.



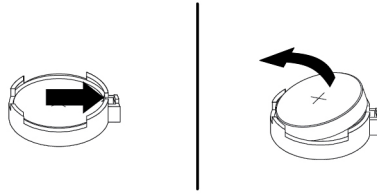


Figure 21. Removing the old coin-cell battery

4. Install a new coin-cell battery.

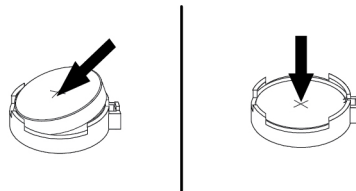


Figure 22. Installing a new coin-cell battery

5. Reinstall the computer cover and connect the cables. See “Completing the parts replacement” on page 105.

**Note:** When the computer is turned on for the first time after replacing the coin-cell battery, an error message might be displayed. This is normal after replacing the coin-cell battery.

6. Turn on the computer and all attached devices.
7. Use the Setup Utility program to set the date and time. See “Using the Setup Utility program” on page 35.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

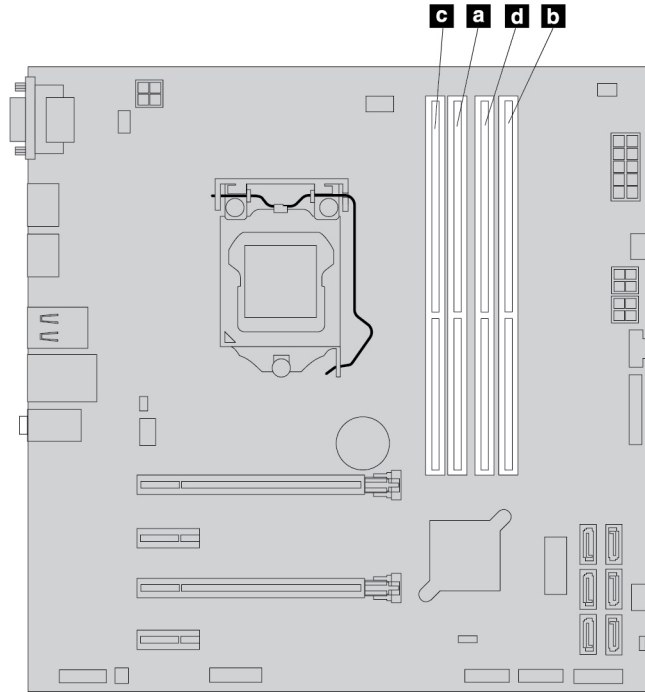
## Memory module

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

Your computer has four memory slots for installing or replacing DDR4 UDIMMs that provide up to a maximum of 64 GB system memory.

When installing or replacing a memory module, use 4 GB, 8 GB, or 16 GB DDR4 UDIMMs in any combination up to a maximum of 64 GB. Do not mix any combination of ECC UDIMMs and non-ECC UDIMMs into the same computer.

**Note:** Always install the memory modules in the alphabetic order as shown.



*Figure 23. Memory module installation order*

To install or replace a memory module, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Lay the computer on its side for easier access to the system board.
3. Locate the memory slots. See “Parts on the system board” on page 6.
4. Remove any parts that might prevent your access to the memory slots. Depending on your computer model, you might need to remove the PCIe x16 graphics card for easier access to the memory slots. See “PCIe card” on page 59.
5. Depending on whether you are installing or replacing a memory module, do one of the following:
  - If you are replacing an old memory module, open the retaining clips and gently pull the memory module out of the memory slot.

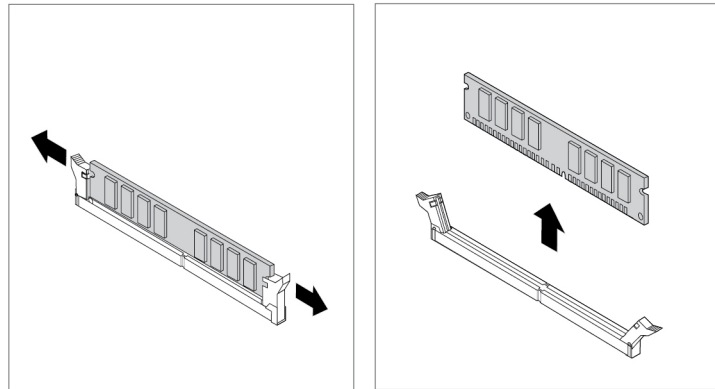


Figure 24. Removing a memory module

- If you are installing a memory module, open the retaining clips of the memory slot into which you want to install the memory module.

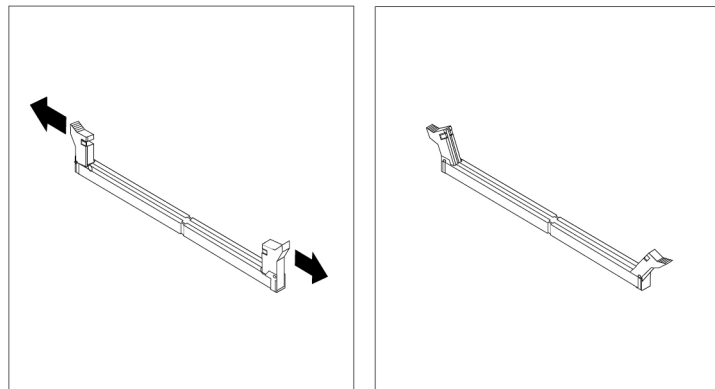


Figure 25. Opening the retaining clips

6. Position the new memory module over the memory slot. Ensure that the notch **1** on the memory module is aligned with the key **2** in the slot. Push the memory module straight down into the slot until the retaining clips completely close.

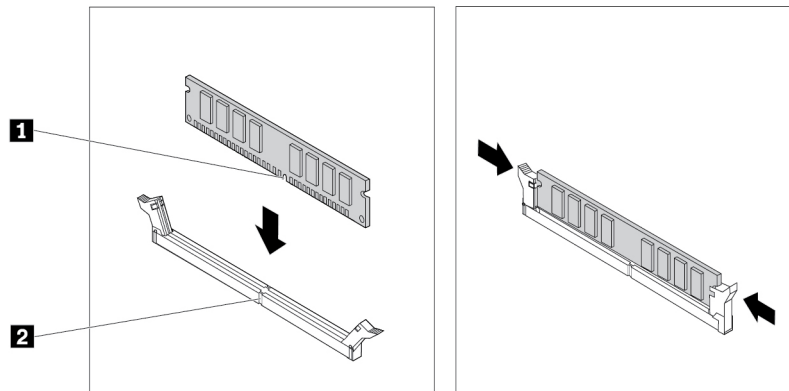


Figure 26. Installing a memory module

7. Reinstall the PCIe x16 graphics card if you have removed it.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Optical drive

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

For some computer models, the optical-drive bay might be installed with a device such as an optical drive, a 5.25-inch flex module, a front access storage enclosure, a slim optical drive adapter, or a multi-drive Conversion Kit.

This section provides instructions on how to install or replace an optical drive. For any other device in the optical-drive bay, the installation or replacement procedure is similar.

To install or replace an optical drive, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Remove the front bezel. See “Front bezel” on page 58.
3. Press the release tab **1** as shown and pivot the drive bay assembly upward.

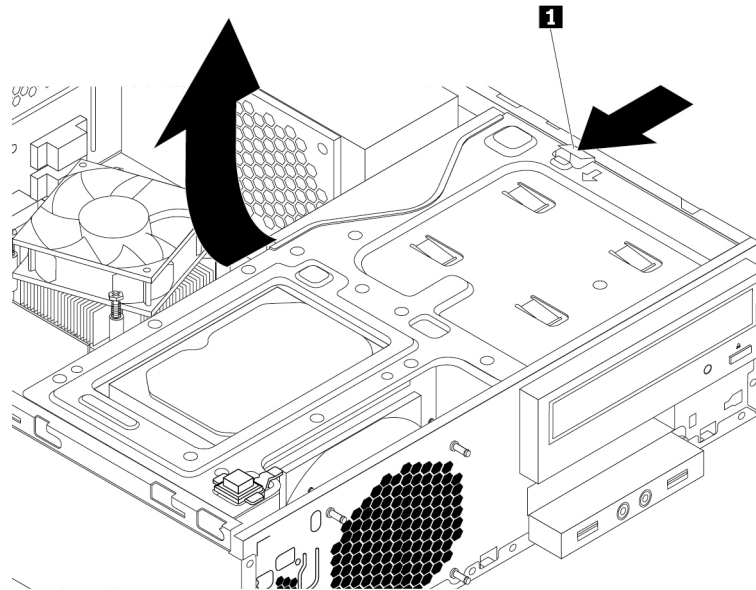
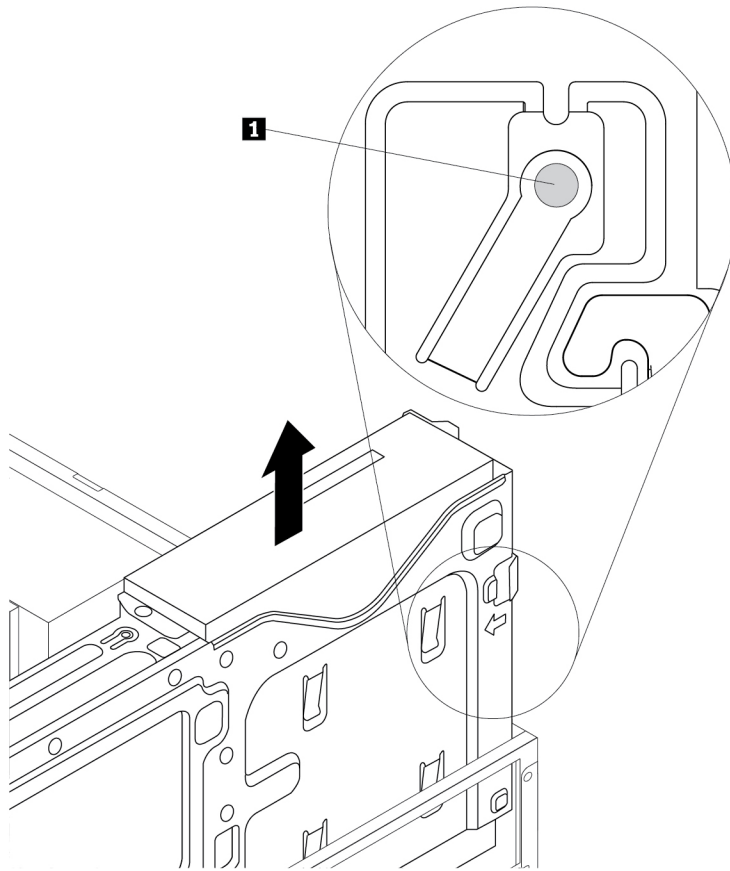


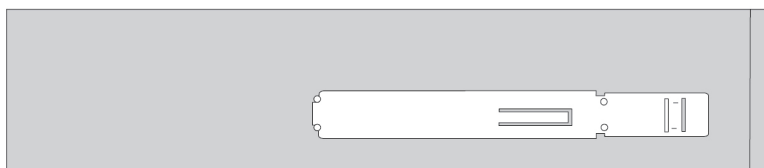
Figure 27. Pivoting the drive bay assembly upward

4. Depending on whether you are installing or replacing an optical drive, do one of the following:
  - If you are installing a new optical drive, do the following:
    - a. Remove the metal static shield from the bay.
    - b. Locate the optical-drive retainer from the left side of the computer. Push the optical-drive retainer downwards to unlock the retainer. Then lift the optical-drive retainer out of the chassis.
  - If you are replacing an optical drive, do the following:
    - a. Disconnect all cables from the rear of the optical drive.
    - b. Press the optical-drive lock **1** on the right side of the drive bay assembly and slide the optical drive out of the rear of the bay. Then remove the optical-drive retainer from the left side of the optical drive.



*Figure 28. Removing the optical drive*

5. Install the optical-drive retainer on the side of the new optical drive.



*Figure 29. Installing the optical-drive retainer*

6. Slide the new optical drive into the drive bay until the optical drive snaps into position.

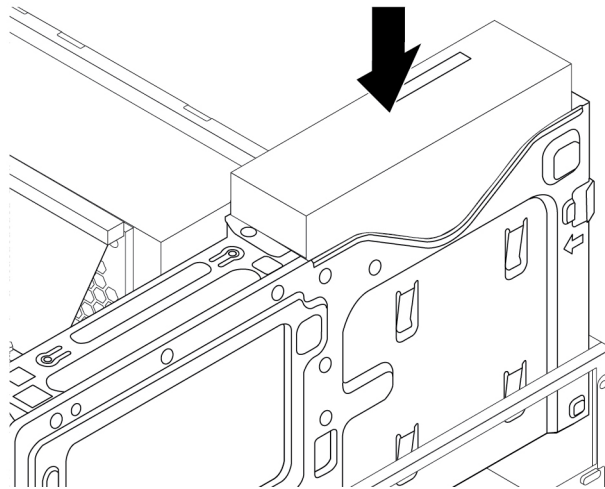


Figure 30. Installing the optical drive

7. Connect any required cables. For the optical drive, connect the power cable and the signal cable to the rear of the optical drive.

**What to do next:**

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Hard disk drive in the front-access storage enclosure

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

You can install or replace a storage drive in the front-access storage enclosure. The storage drive also can be hot-swappable, which means that you can install or replace the drive without even turning off your computer. Therefore, lock the enclosure cover to prevent the unexpected removal. The keys are attached at the rear of the computer. Store the keys in a secure place.

The hard disk drive in the front-access storage enclosure is hot-swappable only when the following requirements are met:

- The SATA cable of the front-access storage enclosure is connected to the eSATA connector on the system board. To verify the cable connection, see “Preparing your computer and removing the computer cover” on page 57 and “Parts on the system board” on page 6 for more information.
- The operating system of your computer does not reside on the hard disk drive installed in the front-access storage enclosure.

**Attention:** If any of the above requirements are not met, do not install or replace the hard disk drive when the computer is turned on. Otherwise, data on the hard disk drive might get damaged.

### 3.5-inch storage drive

To remove or install a 3.5-inch storage drive, do the following:

1. Before removing an old 3.5-inch storage drive, safely eject the old storage drive from the operating system first. For more information, see the Windows help system.

2. Unlock the enclosure cover with the provided key as shown. Press the notch **a** to open the enclosure cover.

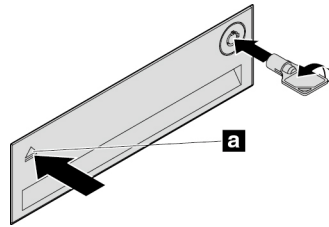


Figure 31. Opening the front-access storage enclosure cover

3. Press the pit on the bracket cover, and then grasp the tilted cover to pull the bracket out of the front-access storage enclosure.

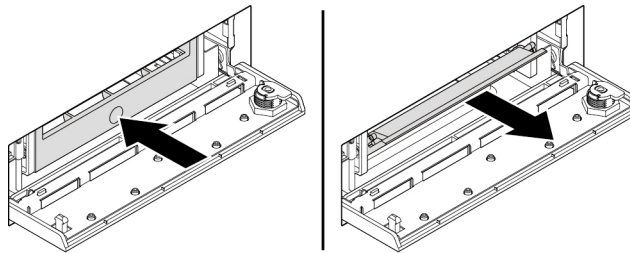


Figure 32. Removing the bracket from the front-access storage enclosure

4. To remove the 3.5-inch storage drive, flex both sides of the bracket to remove the 3.5-inch storage drive from the bracket.

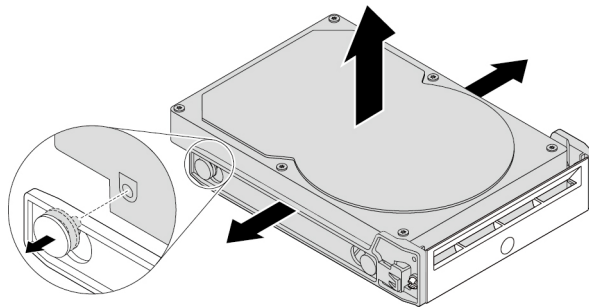


Figure 33. Removing the 3.5-inch storage drive from the bracket

5. To install a new 3.5-inch storage drive, flex both sides of the bracket and align pins **1** on the bracket with the corresponding holes in the new drive.

**Notes:**

- Ensure that the circuit board faces downward and the connectors face toward the rear of the bracket.
- Do not touch the circuit board on the storage drive during operation.



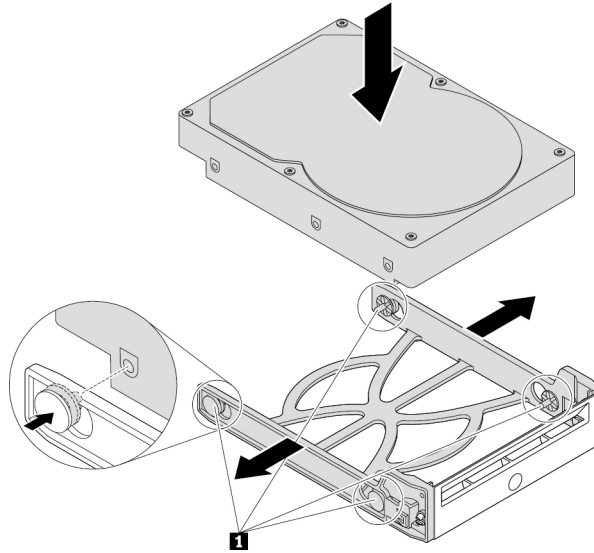


Figure 34. Installing the 3.5-inch storage drive into the bracket

6. Slide the bracket with the new 3.5-inch storage drive into the front-access storage enclosure until it snaps into position. Press the notch to secure the enclosure cover and lock the enclosure cover with the key.

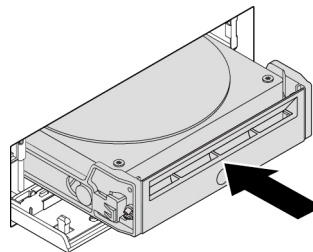


Figure 35. Installing the 3.5-inch storage drive into the front-access storage enclosure

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

#### 2.5-inch storage drive

To remove or install a 2.5-inch storage drive, do the following:

1. Before removing an old 2.5-inch storage drive, safely eject the old storage drive from the operating system first. For more information, see the Windows help system.
2. Unlock the enclosure cover with the provided key as shown. Press the notch **a** to open the enclosure cover.

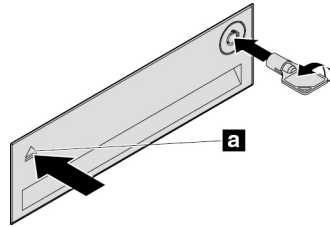


Figure 36. Opening the front-access storage enclosure cover

3. Press the pit on the bracket cover, and then grasp the tilted cover to pull the bracket out of the front-access storage enclosure.

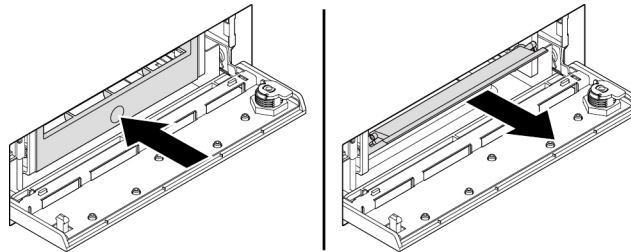


Figure 37. Removing the bracket from the front-access storage enclosure

4. To remove the 2.5-inch storage drive, do the following:
  - a. Flex both sides of the bracket to remove the 2.5-inch storage drive from the bracket.

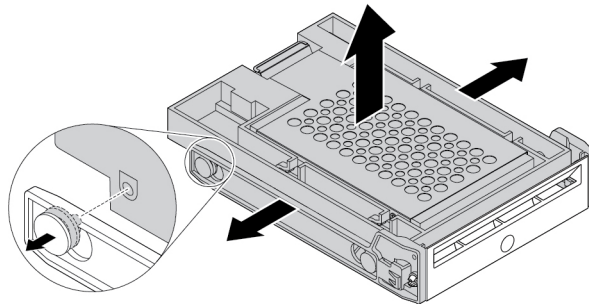


Figure 38. Removing the 2.5-inch storage drive from the bracket

- b. Lift the tab **1** of the metal bracket and push the metal bracket with force as shown. Then slide the bracket and remove it from the plastic frame.

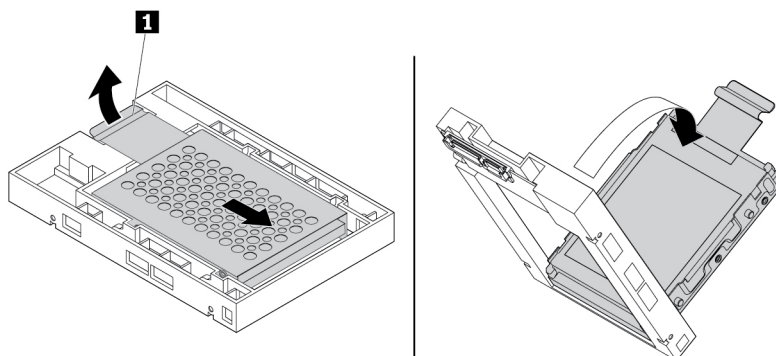


Figure 39. Removing the metal bracket from the plastic frame of the converter

- c. Carefully flex both sides of the metal bracket to remove the storage drive from the bracket.

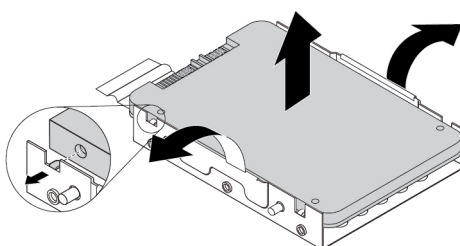


Figure 40. Removing the storage drive from the metal bracket

5. To install a new 2.5-inch storage drive into the front-access storage enclosure, do the following:
  - a. Carefully flex both sides of the metal bracket and align the four tabs **1** on the metal bracket with the corresponding holes in the new storage drive.

**Note:** Ensure that the connectors of the storage drive face toward the tab of the metal bracket.

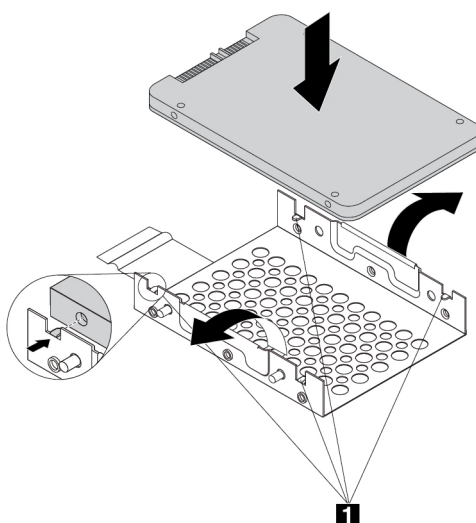


Figure 41. Installing the 2.5-inch storage drive into the metal bracket

- b. Insert the four posts **1** on the metal bracket into the corresponding slots in the plastic frame as shown.

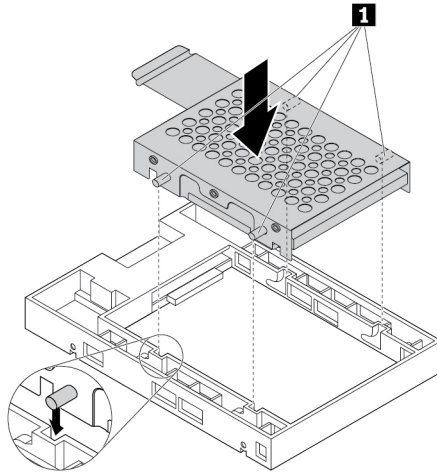


Figure 42. Inserting the metal bracket into the plastic frame of the converter

- c. Push the metal bracket down until the tab **1** is slightly curved. Then, push the bracket with the storage drive forward as shown until the tab **1** snaps into position.

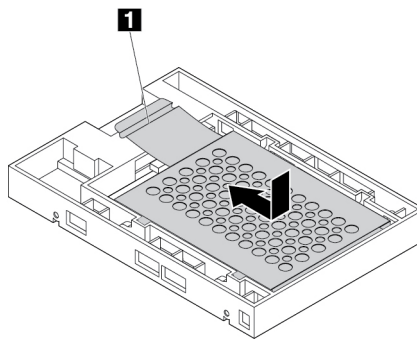


Figure 43. Installing the metal bracket into the plastic frame of the converter

- d. Flex both sides of the plastic bracket and align pins **1** on the plastic bracket with the corresponding holes in the plastic frame of the converter.

**Notes:**

- Ensure that the circuit board faces downward and the connectors face toward the rear of the bracket.
- Do not touch the circuit board on the storage drive during operation.

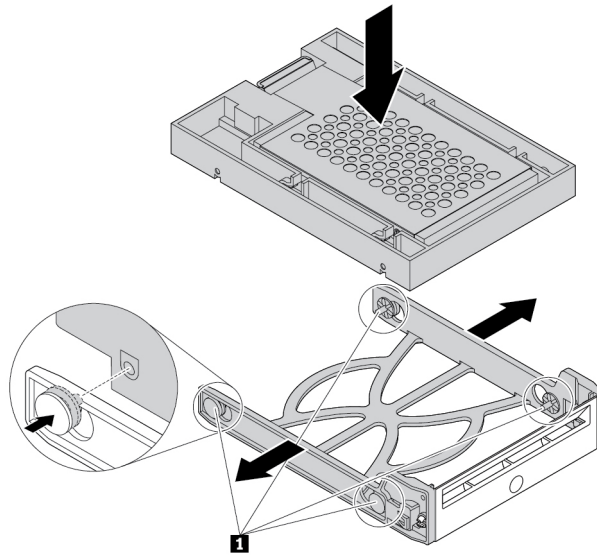


Figure 44. Installing the converter with the 2.5-inch storage drive into the plastic bracket

6. Slide the plastic bracket with the new 2.5-inch storage drive into the front-access storage enclosure until it snaps into position. Press the notch to secure the enclosure cover and lock the enclosure cover with the key.

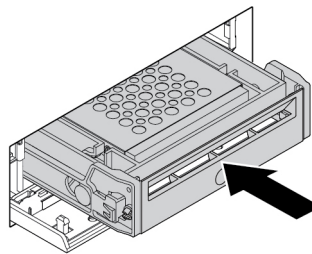


Figure 45. Installing the bracket with the 2.5-inch storage drive into the front-access storage enclosure

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Device in the Multi-drive Conversion Kit

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

The Multi-drive Conversion Kit (hereafter referred to as kit) might be equipped with either one or both of the following components:

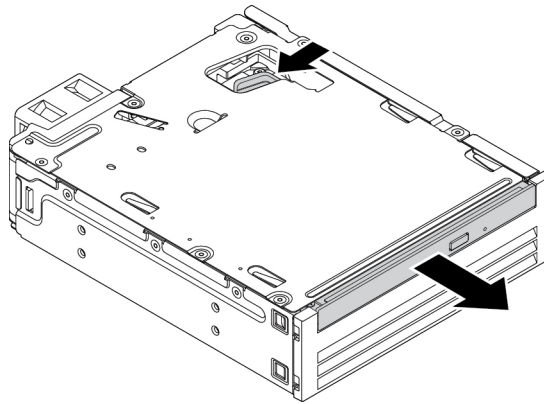
- Slim optical drive
- Internal storage drive (such as hard disk drive, solid-state drive, or hybrid drive)

#### Slim optical drive

To install or replace a slim optical drive in the kit, do the following:

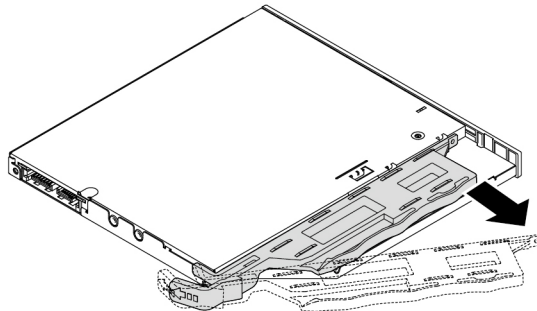
**Note:** The instructions on how to install or replace a slim optical drive in the kit also applies to the Slim Optical Drive Adapter.

1. Slide the kit out of the chassis. See “Optical drive” on page 68.
2. If you are replacing an old slim optical drive, do the following:
  - a. Press the clip through the hole in the top of the kit as shown and push forward the slim optical drive. Then, slide the slim optical drive out of the kit.



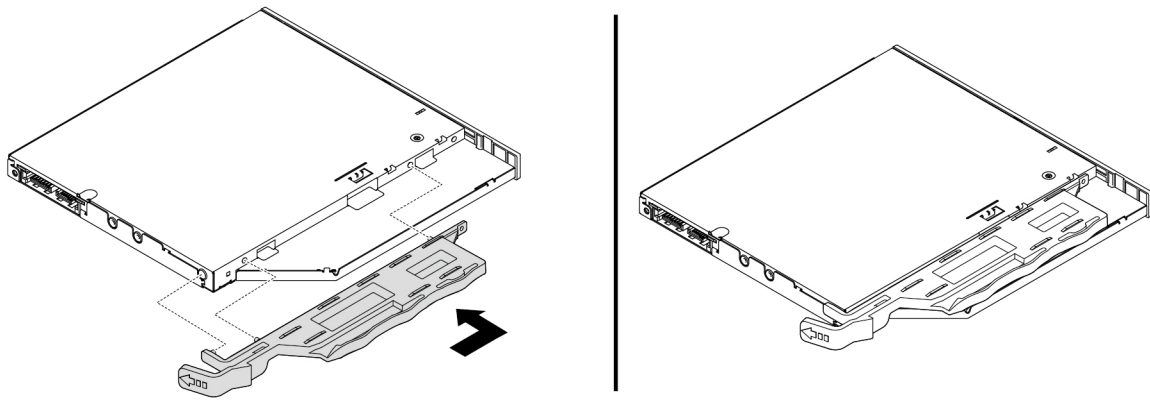
*Figure 46. Removing the slim optical drive from the kit*

- b. Pull the bracket as shown to remove it from the slim optical drive.



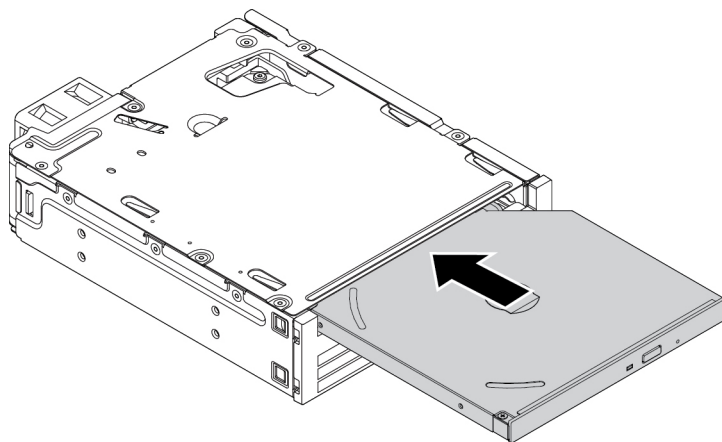
*Figure 47. Removing the bracket from the slim optical drive*

3. Align the three tabs on the bracket with the corresponding holes in the new slim optical and install the bracket to the new slim optical drive.



*Figure 48. Installing the bracket to the new slim optical drive*

4. Insert the new slim optical drive into the kit until you hear a click. The slim optical drive is secured in place.

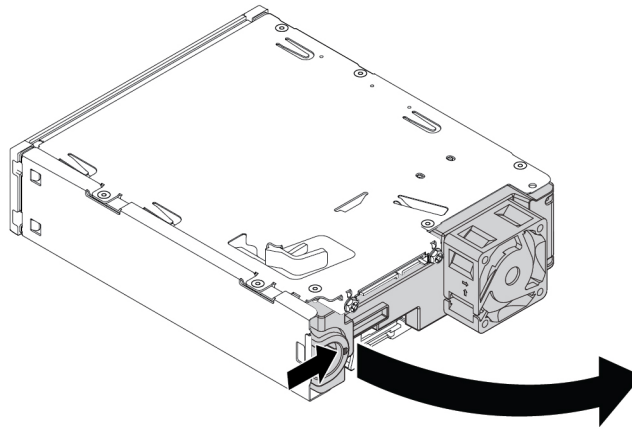


*Figure 49. Installing the slim optical drive into the kit*

### **3.5-inch internal storage drive**

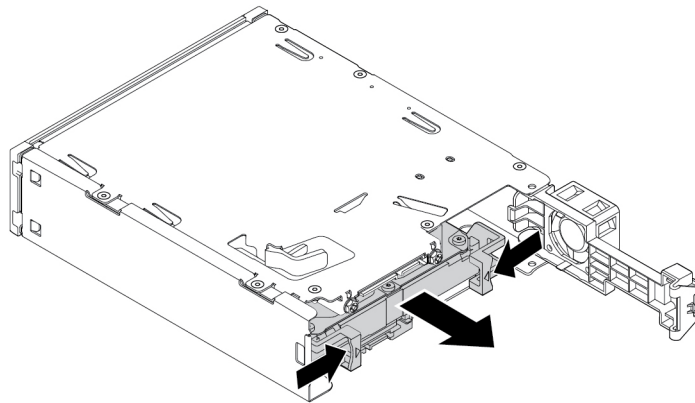
To install or replace a 3.5-inch internal storage drive in the kit, do the following:

1. Slide the kit out of the chassis. See “Optical drive” on page 68.
2. Press the clip as shown to open the rear cover of the kit.



*Figure 50. Opening the kit from the rear*

3. If you are replacing an old 3.5-inch internal storage drive, do the following:
  - a. Press both clips simultaneously toward each other and slide the 3.5-inch internal storage drive out of the rear of the kit.



*Figure 51. Removing the 3.5-inch internal storage drive from the rear*

- b. Flex both sides of the bracket to remove the 3.5-inch internal storage drive from the bracket. Do not touch the circuit board **1** on the internal storage drive.



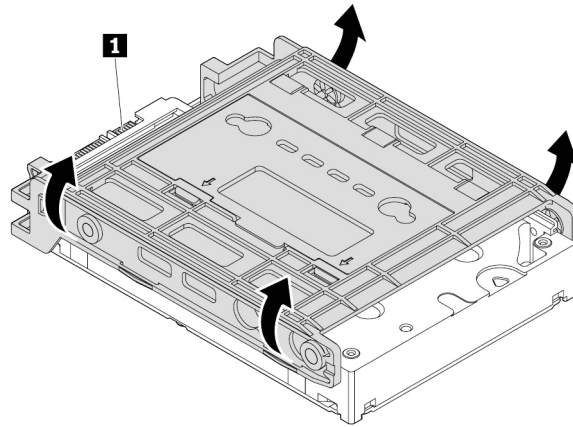


Figure 52. Flexing both sides of the bracket to remove the 3.5-inch internal storage drive

4. Flex the bracket and align pins **1**, **2**, **3**, and **4** on the bracket with the corresponding holes in the new 3.5-inch internal storage drive. Then install a new 3.5-inch internal storage drive into the bracket. Do not touch the circuit board **5** on the internal storage drive.

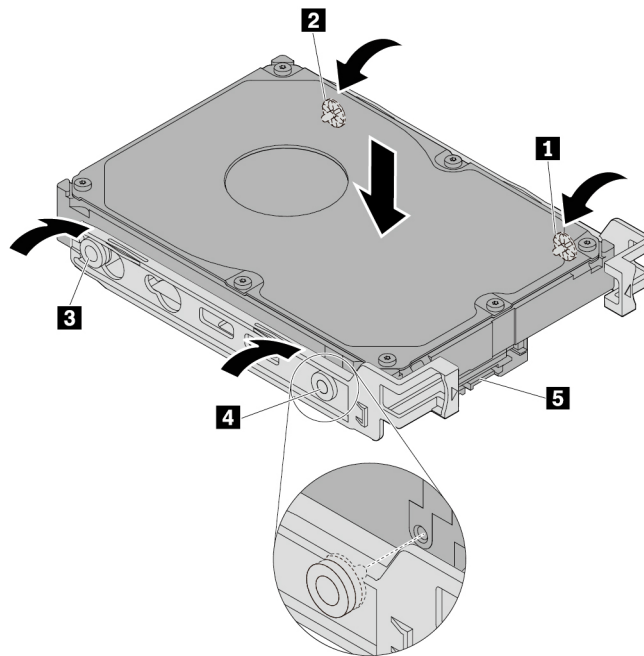
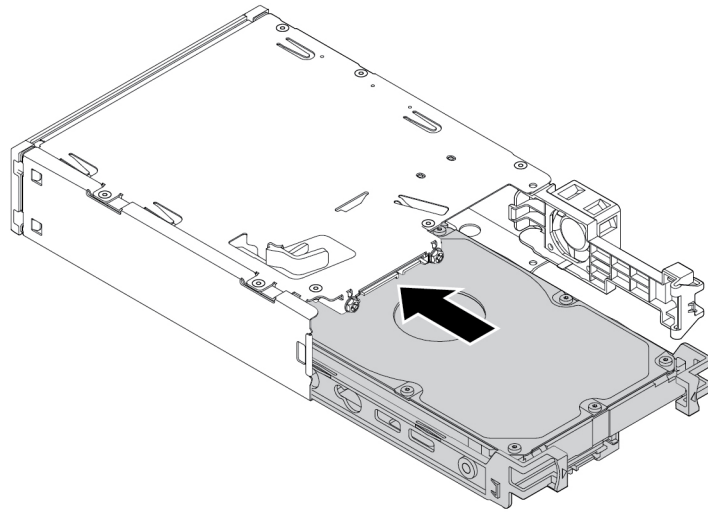


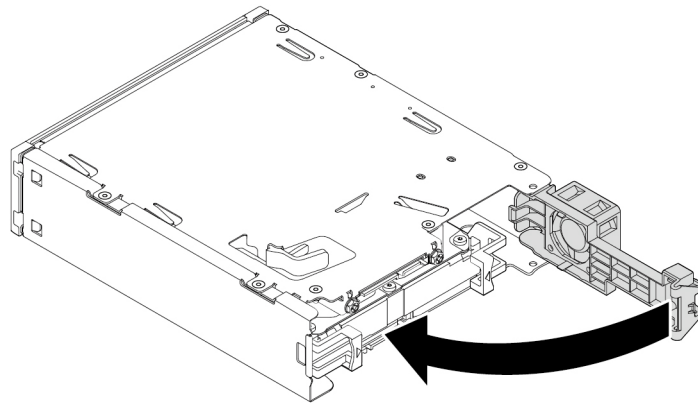
Figure 53. Installing the new 3.5-inch internal storage drive into the bracket

5. Slide the new 3.5-inch internal storage drive into the kit from the rear until the internal storage drive snaps into position.



*Figure 54. Sliding the new 3.5-inch internal storage drive into the kit*

6. Pivot the rear cover of the kit inward until you hear a click. The rear cover is secured in place.



*Figure 55. Pivoting the rear cover inward*

### **2.5-inch internal storage drive**

To install or replace a 2.5-inch internal storage drive in the kit, do the following:

1. Slide the kit out of the chassis. See “Optical drive” on page 68.
2. Press the clip as shown to open the rear cover of the kit.

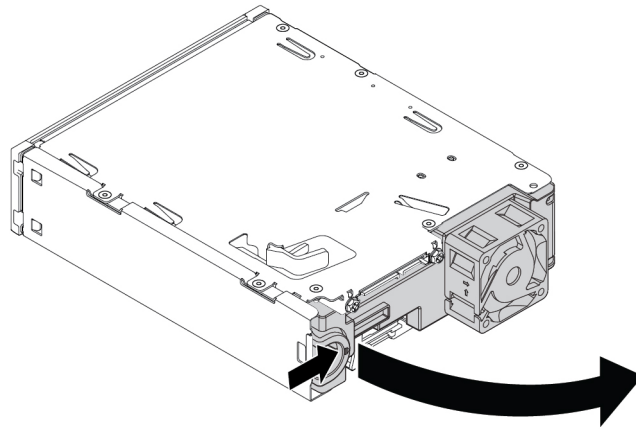


Figure 56. Opening the kit from the rear

3. If you are replacing an old 2.5-inch internal storage drive, do the following:
  - a. Press both clips simultaneously toward each other and slide the 2.5-inch internal storage drive out of the rear of the kit.

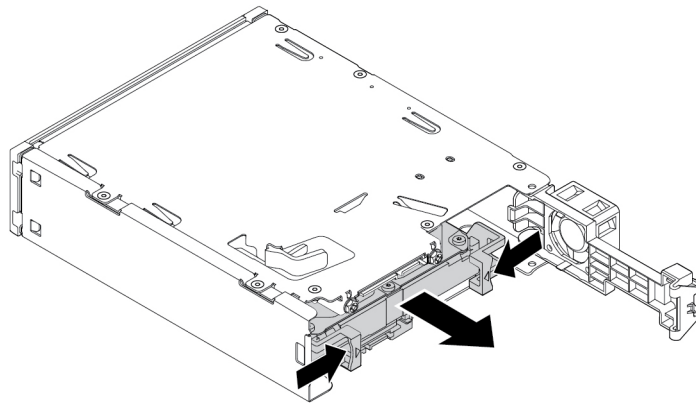


Figure 57. Removing the 2.5-inch internal storage drive from the rear

- b. Flex both sides of the bracket to remove the 2.5-inch internal storage drive from the bracket.

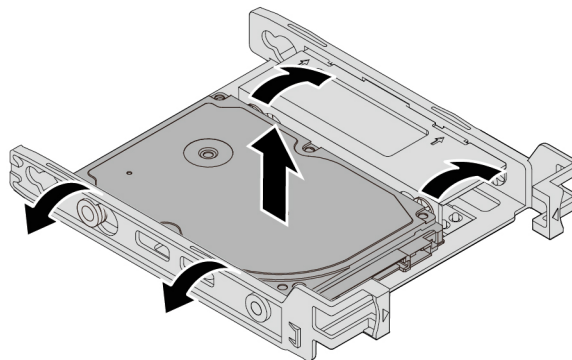
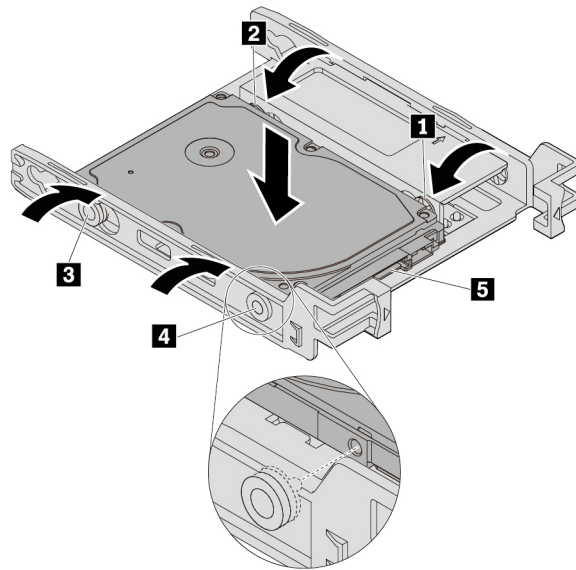


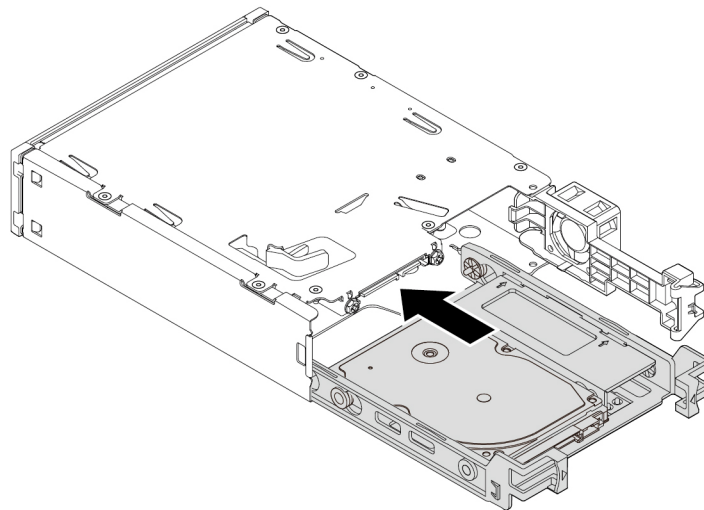
Figure 58. Flexing both sides of the bracket to remove the 2.5-inch internal storage drive

4. Flex the bracket and align pins **1**, **2**, **3**, and **4** on the bracket with the corresponding holes in the new 2.5-inch internal storage drive. Then install a new 2.5-inch internal storage drive into the bracket. Do not touch the circuit board **5** on the internal storage drive.



*Figure 59. Installing the new 2.5-inch internal storage drive into the bracket*

5. Slide the new 2.5-inch internal storage drive into the kit from the rear until the internal storage drive snaps into position.



*Figure 60. Sliding the new 2.5-inch internal storage drive into the kit*

6. Pivot the rear cover of the kit inward until you hear a click. The rear cover is secured in place.

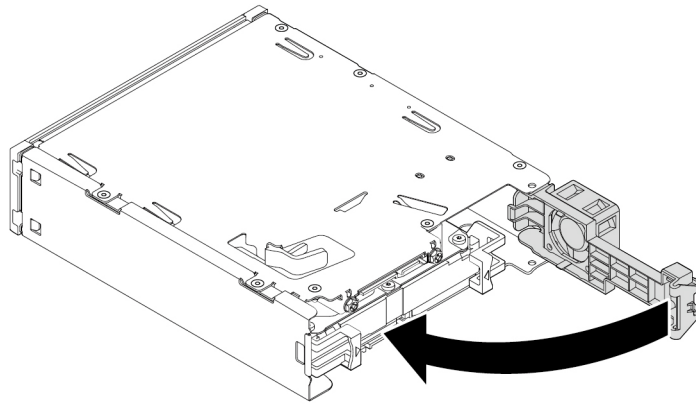


Figure 61. Pivoting the rear cover inward

### Replacing a 3.5-inch internal storage drive with a 2.5-inch internal storage drive

To replace a 3.5-inch internal storage drive with a 2.5-inch internal storage drive, do the following:

1. Ensure that the 3.5-inch internal storage drive is removed from the bracket first. See “3.5-inch internal storage drive” on page 79.
2. Remove three pins **1** and install them into slots **2**.

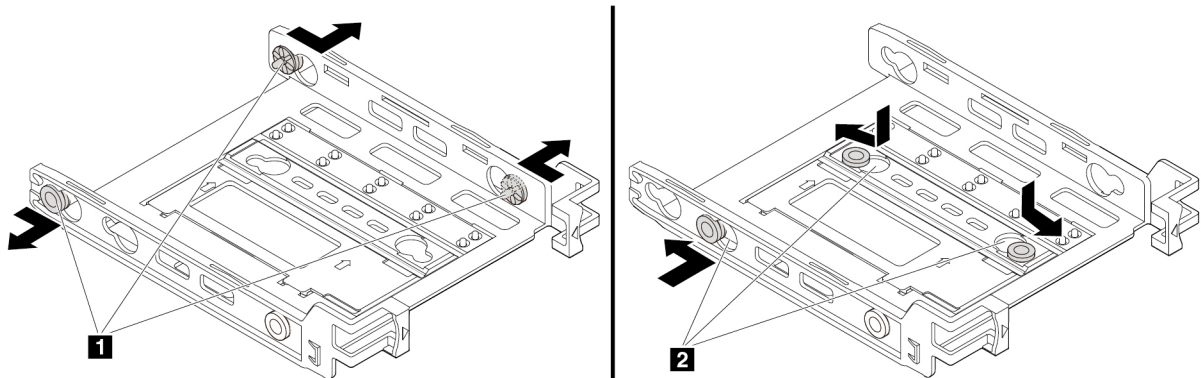


Figure 62. Removing three pins and installing them into new slots

3. Pivot the bracket as shown to release both tabs **1** and **3** from the slots.

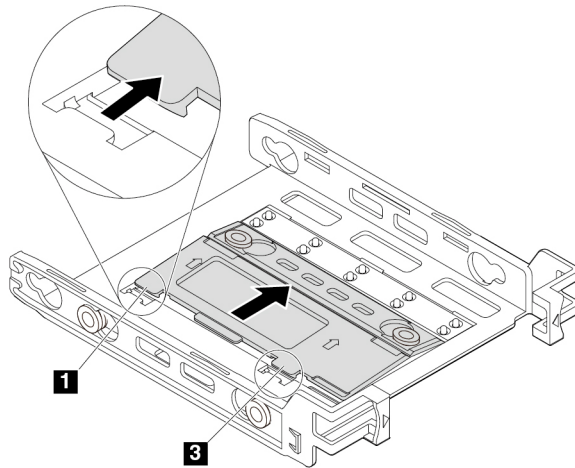


Figure 63. Pivoting the bracket

4. Fold the bracket as shown.

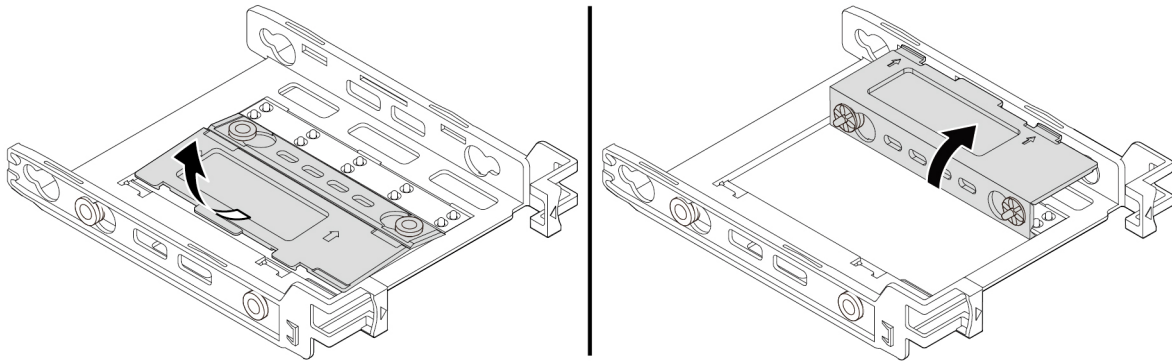


Figure 64. Folding the bracket

5. Insert tabs **1** and **3** into the corresponding slots until you hear a click. Ensure that the tab **2** is secured in place.

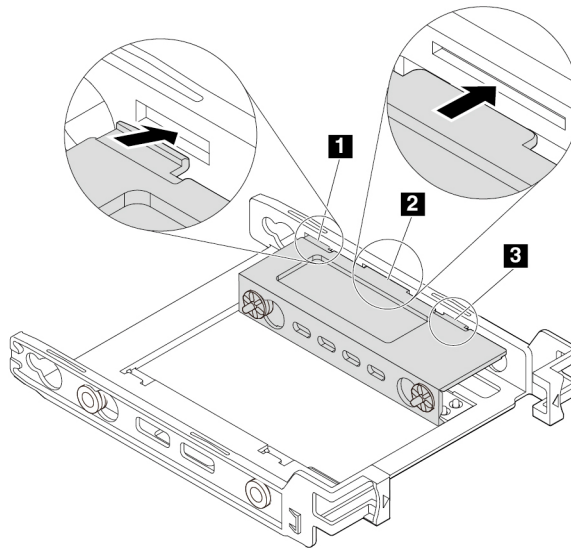


Figure 65. Inserting tabs **1** and **3** into the corresponding slots

6. Install a 2.5-inch internal storage drive into the bracket. See “2.5-inch internal storage drive” on page 82.

### Replacing a 2.5-inch internal storage drive with a 3.5-inch internal storage drive

To replace a 2.5-inch internal storage drive with a 3.5-inch internal storage drive, do the following:

1. Ensure that the 2.5-inch internal storage drive is removed from the bracket. See “2.5-inch internal storage drive” on page 82.
2. Remove three pins **1** and install them into slots **2**.

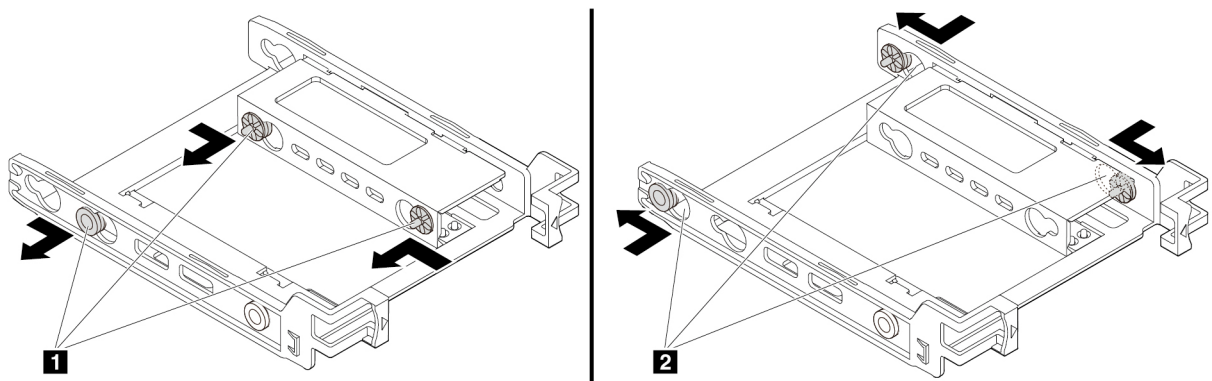


Figure 66. Removing three pins **1** and installing them into slots **2**

3. Release tabs **1**, **2**, and **3** from the corresponding slots.

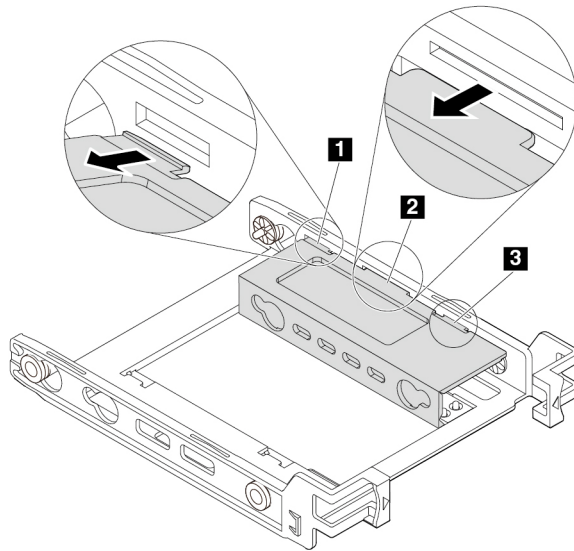


Figure 67. Releasing tabs **1**, **2**, and **3** from the corresponding slots

4. Unfold the bracket as shown.

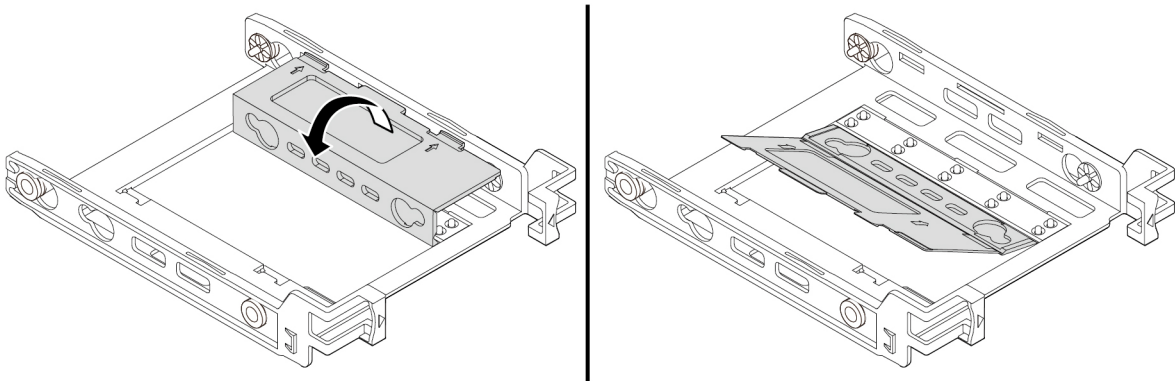


Figure 68. Unfolding the bracket

5. Insert tabs **1** and **3** into the corresponding slots. Ensure that the tab **2** is secured in place.



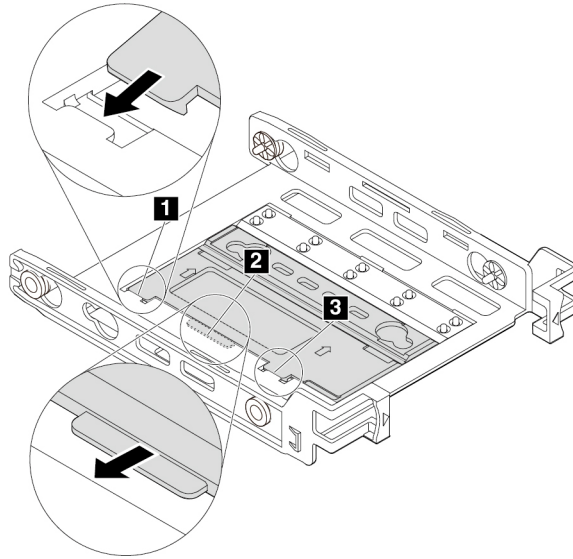


Figure 69. Inserting tabs **1** and **3** into the corresponding slots

6. Install a 3.5-inch internal storage drive into the bracket. See “3.5-inch internal storage drive” on page 79.

**What to do next:**

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Solid-state drive

The solid-state drive is only available on some models.

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

### Installing the solid-state drive

To install the solid-state drive, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Install the solid-state drive into the storage converter shipped with the solid-state drive. Then install the four screws to secure the solid-state drive to the storage converter.

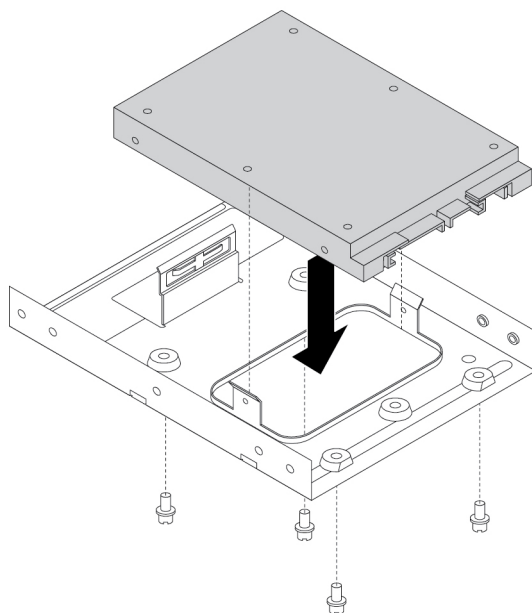


Figure 70. Installing the solid-state drive into the storage converter

3. Remove the 3.5-inch storage drive bracket out of the chassis.
4. To install the storage converter into the 3.5-inch storage drive bracket, flex the bracket and align pin **1**, pin **2**, pin **3**, and pin **4** on the bracket with the corresponding holes in the storage converter.

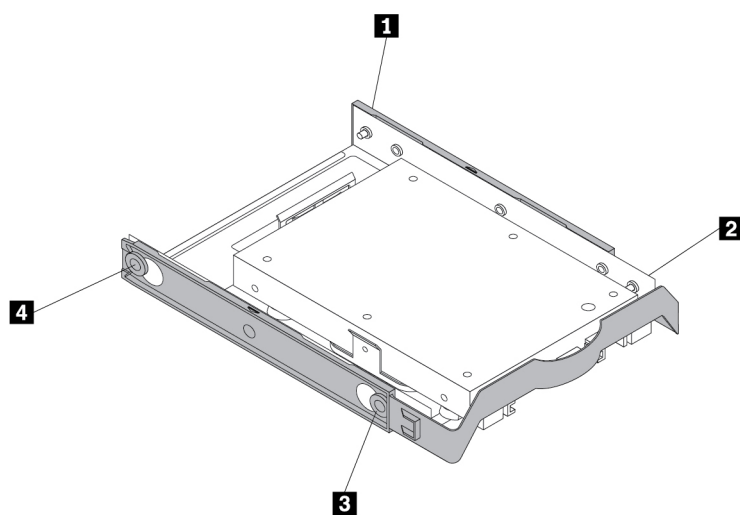


Figure 71. Installing the storage converter together with the solid-state drive into the storage drive bracket

5. Install the storage converter with the bracket into the desired storage drive bay. See “Primary hard disk drive” on page 99 or “Secondary hard disk drive” on page 101.
6. Connect the signal cable and the power cable to the solid-state drive.

## Replacing the solid-state drive

To replace the solid-state drive, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Locate the desired storage drive bay. See “Internal storage drives” on page 7.
3. Disconnect the signal cable and power cable from the solid-state drive.
4. Remove the storage converter with the solid-state drive from the storage drive bay. See “Primary hard disk drive” on page 99 or “Secondary hard disk drive” on page 101.
5. Flex the sides of the plastic 3.5-inch storage drive bracket to remove the storage converter from the bracket.

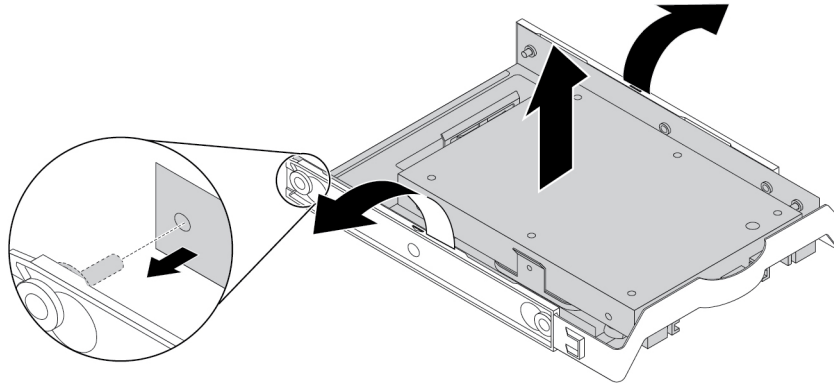


Figure 72. Removing the storage converter from the 3.5-inch storage drive bracket

6. Remove the four screws that secure the solid-state drive. Then lift the solid-state drive out of the storage converter.

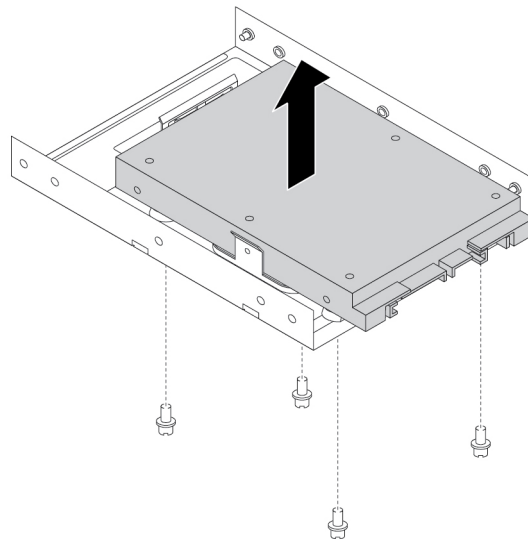


Figure 73. Removing the solid-state drive from the storage converter

7. Install a new solid-state drive into the storage converter. Then install the four screws to secure the new solid-state drive to the storage converter.

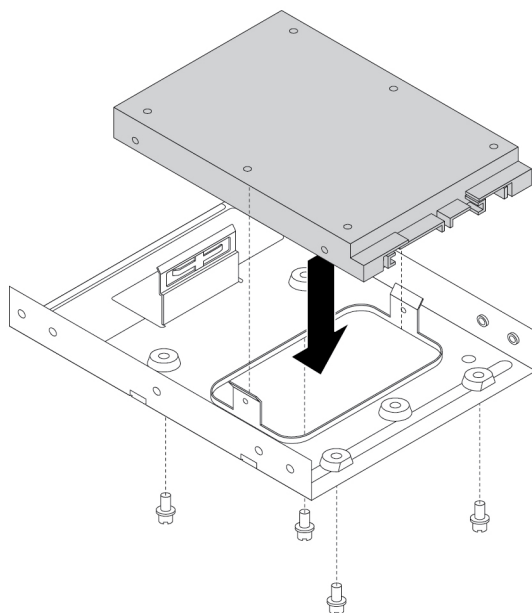


Figure 74. Installing the new solid-state drive into the storage converter

8. To install the storage converter into the 3.5-inch storage drive bracket, flex the bracket and align pin **1**, pin **2**, pin **3**, and pin **4** on the bracket with the corresponding holes in the storage converter.

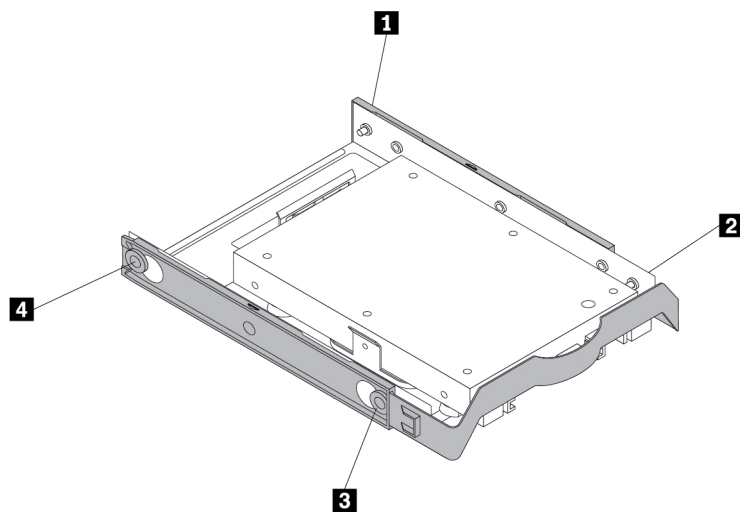


Figure 75. Installing the storage converter with the new solid-state drive into the storage drive bracket

9. Install the storage converter with the bracket into the storage drive bay. See “Primary hard disk drive” on page 99 or “Secondary hard disk drive” on page 101.
10. Connect the signal cable and the power cable to the solid-state drive.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.

- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Heat sink and fan assembly

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

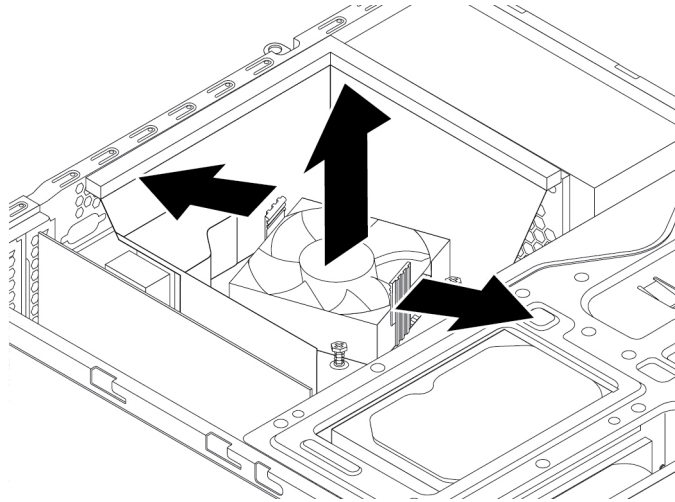
**CAUTION:**



**Avoid contact with hot components inside the computer. During operation, some components become hot enough to burn the skin. Before you open the computer cover, turn off the computer, disconnect power, and wait approximately 10 minutes for the components to cool.**

To replace the heat sink and fan assembly, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Lay the computer on its side for easier access to the system board.
3. Locate the heat sink and fan assembly. See “Parts on the system board” on page 6.
4. Disconnect the heat sink and fan assembly cable from the microprocessor fan connector on the system board. See “Parts on the system board” on page 6.
5. Pivot the two plastic retaining clips that secure the heat sink fan duct outward. Then remove the heat sink fan duct from the failing heat sink and fan assembly.



*Figure 76. Removing the heat sink fan duct*

6. Follow this sequence to remove the four screws that secure the heat sink and fan assembly to the system board:
  - a. Partially remove screw **1**, then fully remove screw **2**, and then fully remove screw **1**.
  - b. Partially remove screw **3**, then fully remove screw **4**, and then fully remove screw **3**.

**Note:** Carefully remove the four screws to avoid any possible damage to the system board. The four screws cannot be removed from the heat sink and fan assembly.

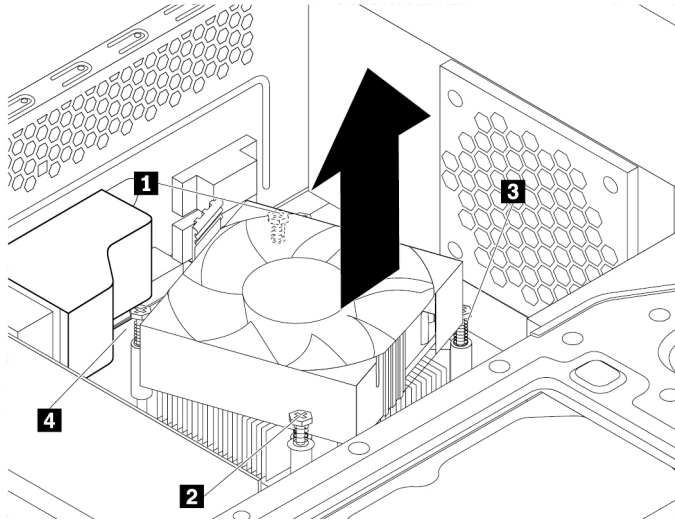


Figure 77. Screws that secure the heat sink and fan assembly

7. Lift the failing heat sink and fan assembly off the system board.

**Notes:**

- You might have to twist the heat sink and fan assembly gently to free it from the microprocessor.
- Do not touch the thermal grease while handling the heat sink and fan assembly.

8. Position the new heat sink and fan assembly on the system board so that the four screws are aligned with the holes in the system board.

**Note:** Ensure that the heat sink and fan assembly cable is toward the microprocessor fan connector on the system board.

9. Follow the following sequence to install the four screws to secure the new heat sink and fan assembly. Do not over-tighten the screws.
  - a. Partially tighten screw **1**, then fully tighten screw **2**, and then fully tighten screw **1**.
  - b. Partially tighten screw **3**, then fully tighten screw **4**, and then fully tighten screw **3**.
10. Connect the heat sink and fan assembly cable to the microprocessor fan connector on the system board. See “Parts on the system board” on page 6.
11. Lower and position the heat sink fan duct on the top of the heat sink and fan assembly until it snaps into position.

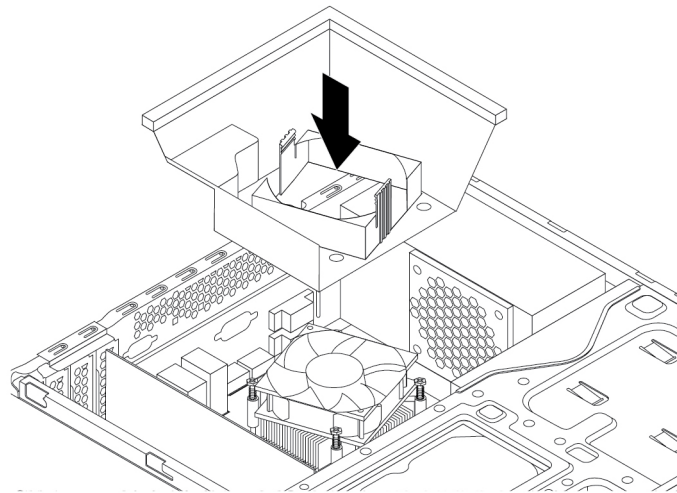


Figure 78. Installing the heat sink fan duct

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Power supply assembly

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

#### CAUTION:



Keep fingers and other parts of your body away from hazardous, moving parts. If you suffer an injury, seek medical care immediately.



**DANGER**



**Disconnect all power cords from electrical outlets before removing the computer cover or any part that has the above label attached.**

DO NOT disassemble components that have the above label attached. There are no serviceable parts inside these components.

Your product is designed for safe use. However, hazardous voltage, current, and energy levels are present inside any component that has this label attached. Disassembling of these components might cause fire or might even result in death. If you suspect a problem with one of these parts, contact a service technician.

To replace the power supply assembly, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Remove the front bezel. See “Front bezel” on page 58.

3. Gently pivot the two plastic retaining clips that secure the heat sink fan duct outward, and then lift the heat sink fan duct out of the chassis.

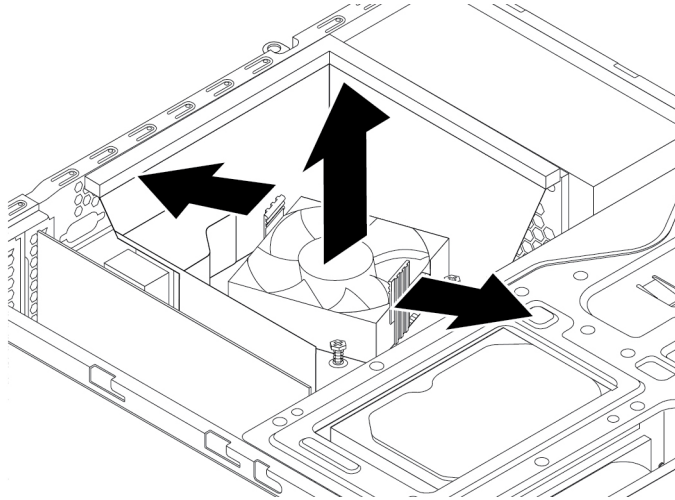


Figure 79. Removing the heat sink fan duct

4. Press the release tab **1** as shown and pivot the drive bay assembly upward.

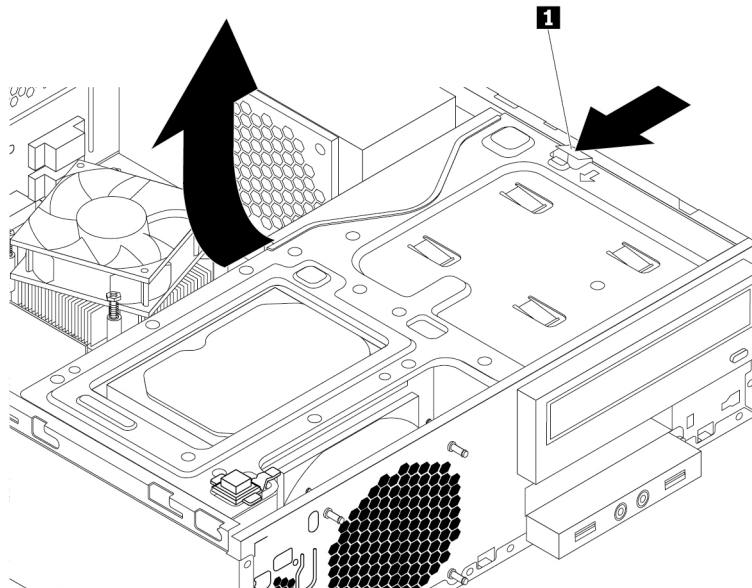
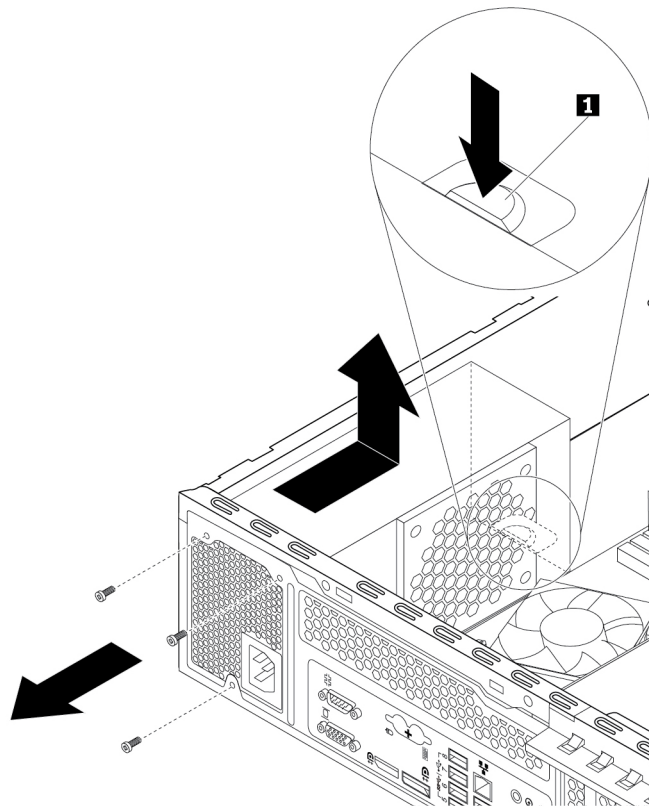


Figure 80. Pivoting the drive bay assembly upward

5. Record the cable routing and cable connections. Then, disconnect the power supply assembly cables from all drives and from the system board. See “Parts on the system board” on page 6.
6. Release the power supply assembly cables from any cable clips or ties.
7. At the rear of the computer, remove the three screws that secure the power supply assembly. Press the power supply clip **1** downward to release the power supply assembly and then slide the power supply assembly to the front of the computer. Lift the power supply assembly out of the computer.





*Figure 81. Removing the power supply assembly*

8. Ensure that the new power supply assembly is the correct replacement.
9. Install the new power supply assembly into the chassis so that the screw holes in the new power supply assembly are aligned with the corresponding holes in the rear of the chassis. Then, install the three screws to secure the new power supply assembly in place.

**Note:** Use only screws provided by Lenovo.

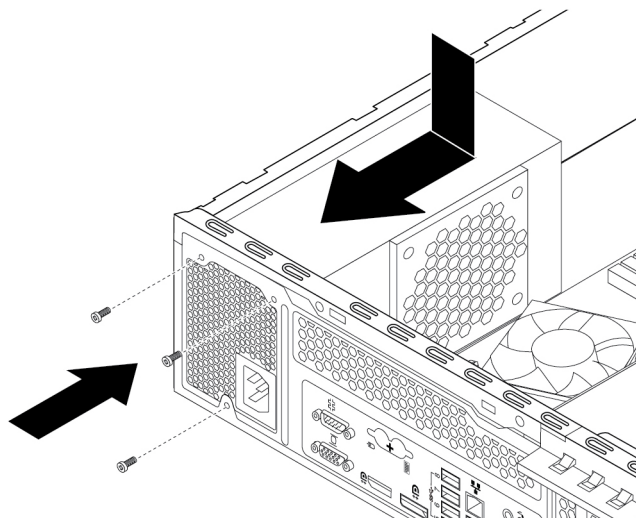


Figure 82. Installing the power supply assembly

10. Connect the new power supply assembly cables to all drives and the system board. See “Parts on the system board” on page 6.
11. Press the release tab **1** as shown and pivot the drive bay assembly downward until it snaps into position.

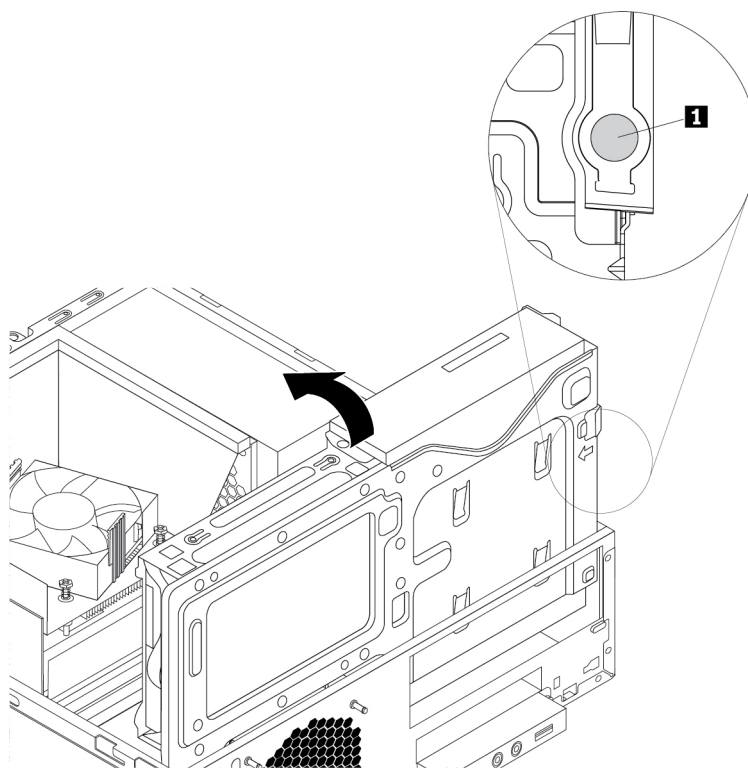


Figure 83. Pivoting the drive bay assembly downward

12. Position the heat sink fan duct on the top of the heat sink as shown. Then, press the heat sink fan duct straight down until it snaps into position.

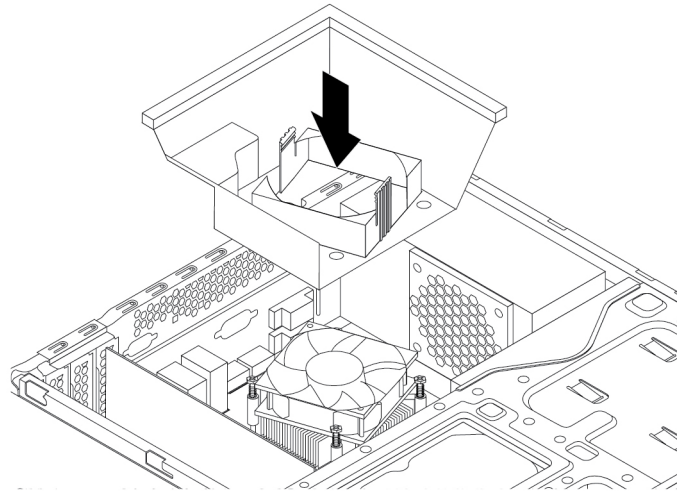


Figure 84. Installing the heat sink fan duct


**What to do next:**

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

## Primary hard disk drive

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

To replace the primary hard disk drive, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Remove the front bezel. See “Front bezel” on page 58.
3. Press the release tab  as shown and pivot the drive bay assembly upward.

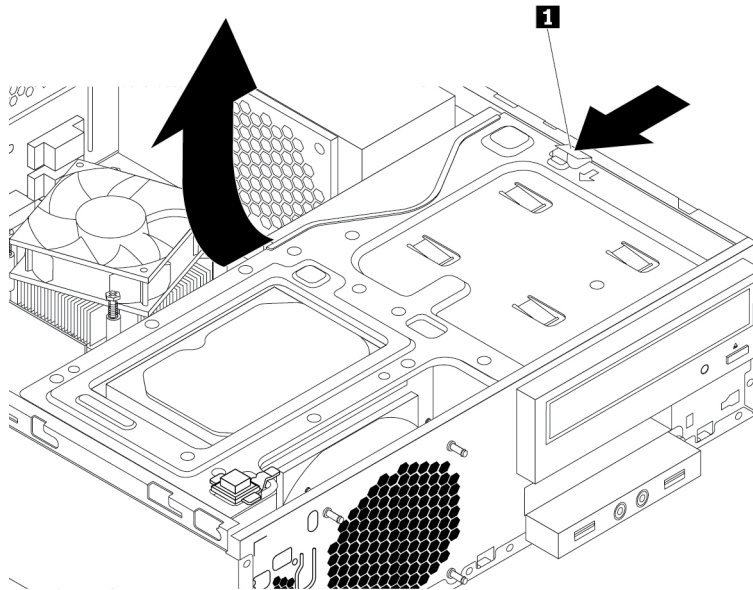


Figure 85. Pivoting the drive bay assembly upward

4. Locate the primary hard disk drive. See “Internal storage drives” on page 7.
5. Disconnect the signal cable and the power cable from the hard disk drive.
6. Pull the blue handle to slide the hard disk drive out of the drive cage.

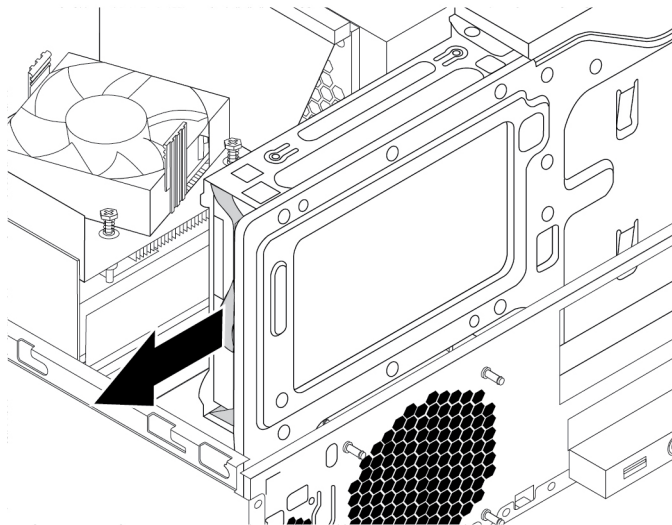


Figure 86. Removing the primary hard disk drive

7. Flex the sides of the blue bracket to remove the hard disk drive from the bracket.
8. To install a new hard disk drive into the blue bracket, flex the bracket and align pin **1**, pin **2**, pin **3**, and pin **4** on the bracket with the corresponding holes in the hard disk drive. Do not touch the circuit board **5** on the bottom of the hard disk drive.

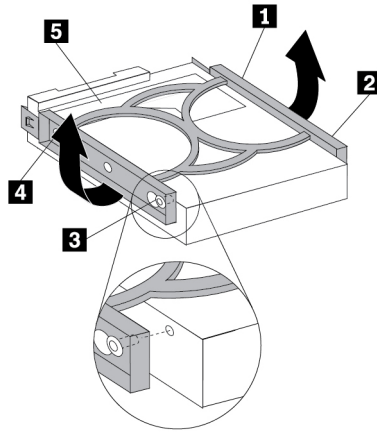


Figure 87. Installing the hard disk drive into the bracket

9. Slide the new hard disk drive into the drive cage until it snaps into position.

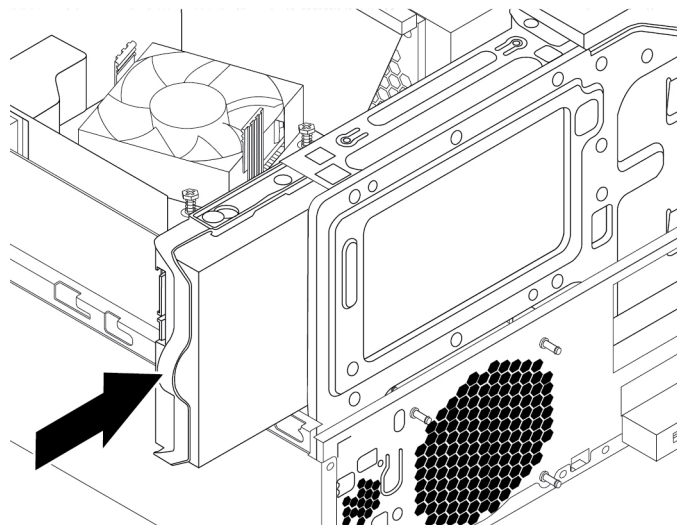


Figure 88. Installing the primary hard disk drive

10. Connect the signal cable and the power cable to the new hard disk drive.

#### What to do next:

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

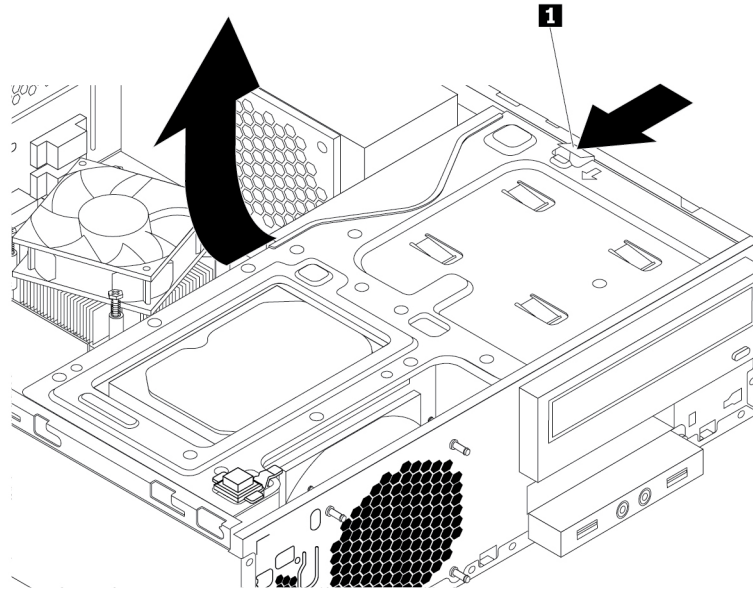
## Secondary hard disk drive

**Attention:** Do not open your computer or attempt any repair before reading and understanding the “Read this first: Important safety information” on page iii.

**Note:** The secondary hard disk drive is available only on some models.

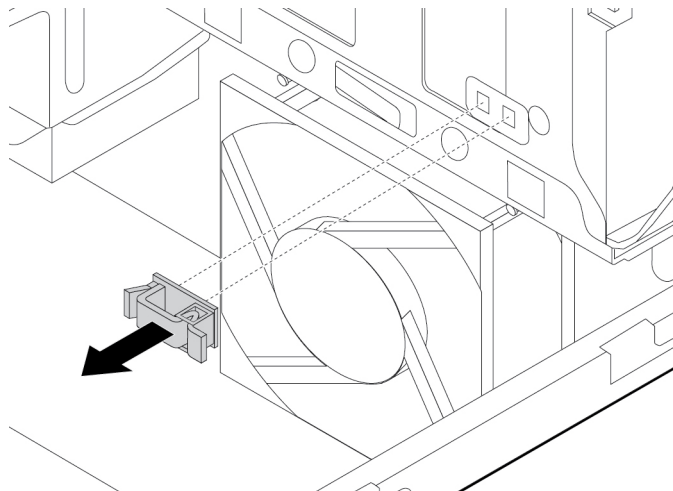
To replace the secondary hard disk drive, do the following:

1. Prepare your computer. See “Preparing your computer and removing the computer cover” on page 57.
2. Remove the front bezel. See “Front bezel” on page 58.
3. Press the release tab **1** as shown and pivot the drive bay assembly upward.



*Figure 89. Pivoting the drive bay assembly upward*

4. Locate the secondary hard disk drive. See “Computer components” on page 5.
5. Disconnect the signal cable and the power cable from the hard disk drive.
6. Remove the cable clip on the bottom of the primary hard-disk-drive bay as shown.



*Figure 90. Removing the cable clip*

7. Align the four holes in the secondary hard-disk-drive cage with the corresponding four tabs on the bottom of the bay as shown. Then, position the cage onto the bottom of the primary hard-disk-drive bay so that the tabs on the bay pass through the holes in the cage.

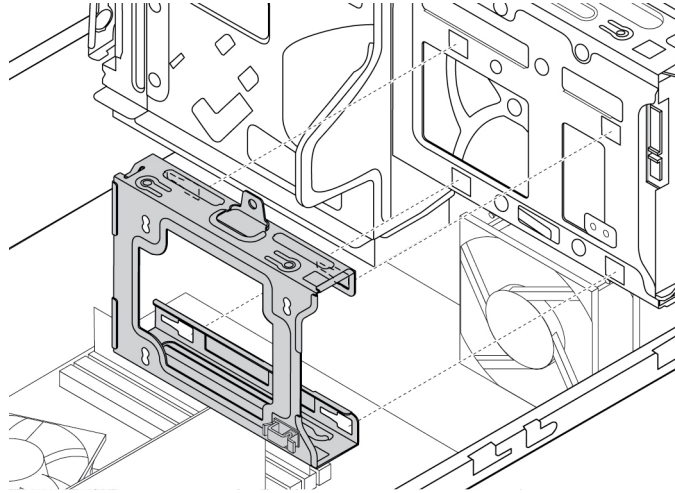


Figure 91. Positioning the cage onto the bottom of the primary hard-disk-drive bay

8. Slide the secondary hard-disk-drive cage to the left of the chassis until it snaps into position and the screw hole **1** in the cage is aligned with the screw hole **2** in the bay.

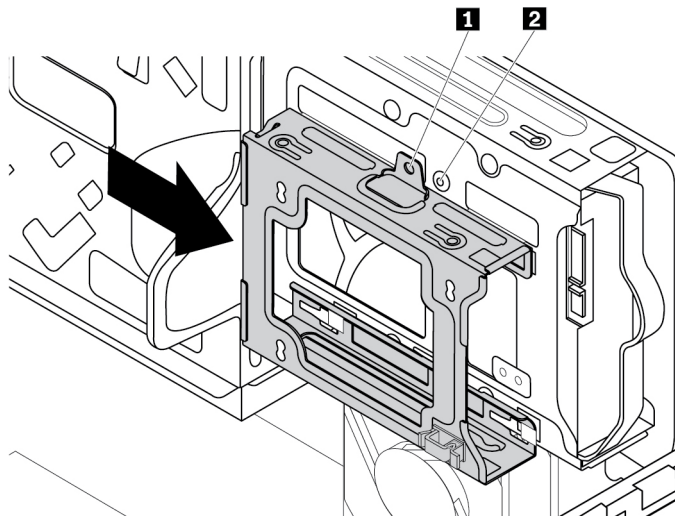


Figure 92. Installing the secondary hard-disk-drive cage

9. Install the screw to secure the secondary hard-disk-drive cage to the chassis.



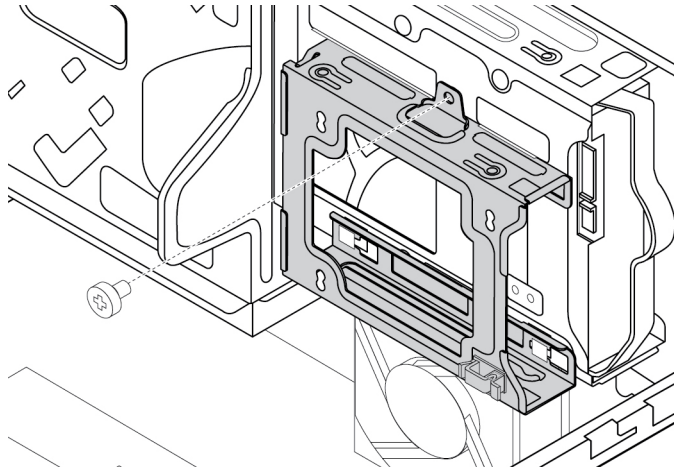


Figure 93. Installing the screw to secure the secondary hard disk drive cage

10. To install a new hard disk drive into the blue bracket, flex the bracket and align pin **1**, pin **2**, pin **3**, and pin **4** on the bracket with the corresponding holes in the hard disk drive. Do not touch the circuit board **5** on the bottom of the hard disk drive.

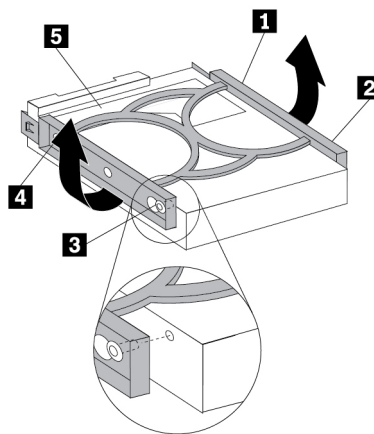


Figure 94. Installing the hard disk drive into the bracket

11. Slide the new secondary hard disk drive into the hard-disk-drive cage until it snaps into position.



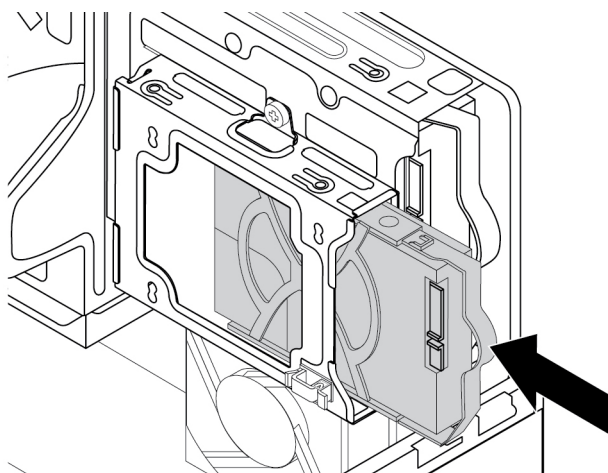


Figure 95. Installing the secondary hard disk drive

12. Connect the signal cable and the power cable to the new secondary hard disk drive.

**What to do next:**

- To work with another piece of hardware, go to the appropriate section.
- To complete the installation or replacement, go to “Completing the parts replacement” on page 105.

---

## Completing the parts replacement

**CAUTION:**

**After replacing a CRU, reinstall all protective covers, including the computer cover, before connecting power and operating the computer. This action is important to help prevent unexpected electrical shock and help ensure the containment of an unexpected fire that could happen under extremely rare conditions.**

After completing the installation or replacement for all parts, reinstall the computer cover and reconnect cables. Depending on the parts you installed or replaced, you might need to confirm the updated information in the Setup Utility program. Refer to “Using the Setup Utility program” on page 35.

To reinstall the computer cover and reconnect cables to your computer, do the following:

1. Ensure that all components have been reassembled correctly and that no tools or loose screws are left inside your computer. See “Computer components” on page 5 for the locations of various components in your computer.
2. Ensure that the cables are routed correctly before reinstalling the computer cover. Keep cables clear of the hinges and sides of the computer chassis to avoid interference with reinstalling the computer cover.
3. Press the release tab **1** as shown and pivot the drive bay assembly downward until it snaps into position.

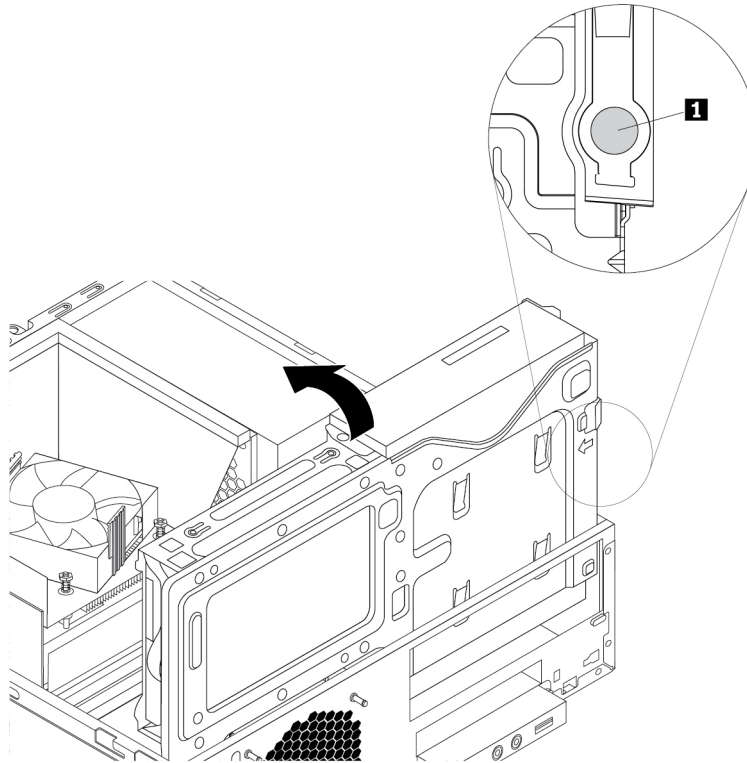


Figure 96. Pivoting the drive bay assembly downward

4. Position the computer cover on the chassis so that the rail guides on the bottom of the computer cover engage the rails on the chassis. Then, push the cover to the front of the computer until it snaps into position.

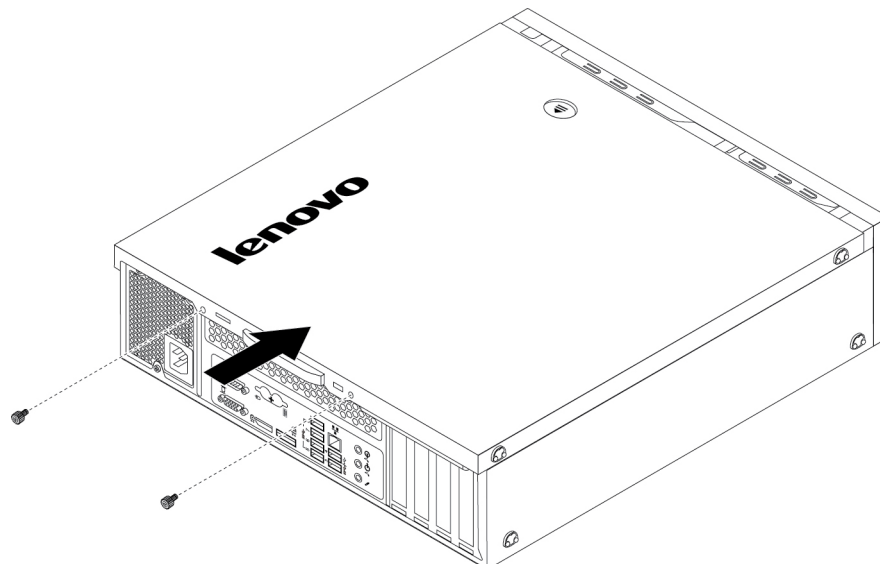


Figure 97. Reinstalling the computer cover

5. Install the screws to secure the computer cover.
6. Place the computer in an upright position.

7. If a locking device is available, lock the computer cover. See “Locking your computer” on page 29.
8. Reconnect the external cables and power cords to the corresponding connectors on the computer. See “Hardware locations” on page 1.
9. Update the configuration of your computer. See “Using the Setup Utility program” on page 35.
10. If a newly installed hardware component does not work correctly, update the device driver. See “Keeping your computer current” on page 26.



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## Chapter 8. Getting information, help, and service

This chapter provides information about getting help and support from Lenovo.

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### Information resources

You can use the information in this section to access useful resources relating to your computing needs.

### Accessing the user guide in various languages

To access the user guide in various languages, go to:

<https://support.lenovo.com>

### Windows help system

The Windows help system provides you with detailed information about using the Windows operating system.

To access the Windows help system, do the following:

1. Click the Start button to open the Start menu.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Help and Support**. You can choose to use the online or offline help at the bottom of the screen.
  - For Windows 10: Click **Get Help**.

**Note:** Using online help for Windows 7 or the help for Windows 10 requires an active Internet connection.

### Safety and warranty

The *Safety, Warranty, and Setup Guide* provided with your computer contains important safety information, product warranty terms, initial setup procedure, and legal notices. Ensure that you read and understand all safety information in the *Safety, Warranty, and Setup Guide* before using your computer.

In addition, read and understand “Read this first: Important safety information” on page iii before using your computer. This preface provides additional safety information that applies to topics and tasks described in this *User Guide*.

### Lenovo Web site

The Lenovo Web site (<https://www.lenovo.com>) provides up-to-date information and services to help you buy, upgrade, and maintain your computer. You also can do the following:

- Shop for desktop and notebook computers, monitors, projectors, upgrades, and accessories for your computer, and special offers.
- Purchase additional services, such as support for hardware, operating systems, programs, network setup and configuration, and custom installations.
- Purchase upgrades and extended hardware repair services.
- Access troubleshooting and support information for your computer model and other supported products.
- Find a Service Provider located near you.

## Lenovo Support Web site

Technical support information is available on the Lenovo Support Web site at:  
<https://support.lenovo.com>

This Web site is updated with the latest support information such as the following:

- Drivers and software
- Diagnostic solutions
- Product and service warranty
- Product and parts details
- User guides and manuals
- Knowledge base and frequently asked questions
- Lenovo Support phone numbers

## Frequently asked questions

For the answers to frequently asked questions about your computer, go to:  
<http://www.lenovo.com/support/faq>

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## Help and service

This section provides information about obtaining help and service.

### Calling for service

During the warranty period, you can get help and information by telephone through the Customer Support Center. For the warranty period of your computer, go to <https://www.lenovo.com/warranty-status>. For a list of Lenovo Support phone numbers, go to <https://pcsupport.lenovo.com/supportphonenumberlist>.

**Note:** Phone numbers are subject to change without notice. If the number for your country or region is not provided, contact your Lenovo reseller or Lenovo marketing representative.

The following services are available during the warranty period:

- **Problem determination** - Trained service personnel are available to assist you with determining a hardware problem and deciding what action is necessary to fix the problem.
- **Hardware repair** - If the problem is caused by hardware under warranty, trained service personnel are available to provide the applicable level of service.
- **Engineering Change management** - There might be changes that are required after a product has been sold. Lenovo or your reseller will make selected Engineering Changes (ECs) that apply to your hardware available.

These items are not covered by the warranty:

- Replacement or use of parts not manufactured for or by Lenovo or non-warranted Lenovo parts
- Identification of software problem sources
- Configuration of BIOS as part of an installation or upgrade
- Changes, modifications, or upgrades to device drivers
- Installation and maintenance of network operating systems (NOS)
- Installation and maintenance of programs

If possible, be at your computer when you call. Have the following information available:

- Machine type and model
- Serial numbers of your hardware products

- Description of the problem
- Exact wording of any error messages
- Hardware and software configuration information

## Using other services

You might travel with your computer or relocate it to a country or region where the machine type for your desktop or notebook computer is sold. In such a situation, your computer might be eligible for International Warranty Service, which automatically entitles you to obtain warranty service throughout the warranty period. Service will be performed by service providers authorized to perform warranty service.

Service methods and procedures vary by country, and some services might not be available in all countries. International Warranty Service is delivered through the method of service (such as depot, carry-in, or on-site service) that is provided in the servicing country. Service centers in certain countries might not be able to service all models of a particular machine type. In some countries, fees and restrictions might apply at the time of service.

To determine whether your computer is eligible for International Warranty Service and to view a list of the countries or regions where service is available, go to <https://support.lenovo.com>.

For technical assistance with the installation of or questions related to Service Packs for your preinstalled Microsoft Windows product, go to <https://support.microsoft.com>. You also can contact the Lenovo Customer Support Center for help. Some fees might apply.

## Purchasing additional services

During and after the warranty period, you can purchase additional services. Examples of these additional services include:

- Support for hardware, operating systems, and programs
- Network setup and configuration services
- Upgraded or extended hardware repair services
- Custom installation services

Service availability and service name might vary by country or region. For more information about these services, go to the Lenovo Web site at: <https://www.lenovo.com>





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## Appendix A. System memory speed

The Intel Xeon®, Intel Core™, and Intel Pentium® microprocessor families compatible with this ThinkStation computer feature an integrated memory controller. The memory controller provides the microprocessor with direct access to the system memory. Therefore, the system memory speed will be determined by the memory module type, frequency, size (capacity), the number of memory modules installed, and the microprocessor model.

Refer to the following information about the system memory modules:

- **Memory module type:** DDR4 UDIMM
- **Memory module operating voltage:** 1.2 V
- **Memory module frequency:** 2400 MT/s
- **Microprocessor model:**
  - **Intel Xeon:**
    - For models with the Windows 10 operating system: E3-1280 v6, E3-1275 v6, E3-1270 v6, E3-1245 v6, E3-1240 v6, E3-1230 v6, E3-1225 v6, E3-1220 v6
    - For models with the Windows 7 operating system: E3-1270 v5, E3-1245 v5, E3-1240 v5, E3-1230 v5, E3-1225 v5, E3-1220 v5
  - **Intel Pentium** (for models with the Windows 10 operating system): G4560
  - **Intel Core:**
    - For models with the Windows 10 operating system: i7-7700K, i7-7700, i5-7600, i5-7500, i5-7400, i3-7300, i3-7100
    - For models with the Windows 7 operating system: i7-6700, i5-6500, i5-6400, i3-6100



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## Appendix B. Supplemental information about the Ubuntu operating system

In limited countries or regions, Lenovo offers customers an option to order computers with the preinstalled Ubuntu® operating system.

If the Ubuntu operating system is available on your computer, read the following information before you use the computer. Ignore any information related to Windows-based programs, utilities, and Lenovo preinstalled applications in this documentation.

### Accessing the Lenovo Limited Warranty

This product is covered by the terms of the Lenovo Limited Warranty (LLW), version L505-0010-02 08/2011. You can view the LLW in a number of languages from the following Web site. Read the Lenovo Limited Warranty at:

[https://www.lenovo.com/warranty/llw\\_02](https://www.lenovo.com/warranty/llw_02)

The LLW also is preinstalled on the computer. To access the LLW, go to the following directory:

```
/usr/share/doc/lenovo-doc
```

If you cannot view the LLW either from the Web site or from your computer, contact your local Lenovo office or reseller to obtain a printed version of the LLW.

### Accessing the Ubuntu help system

The Ubuntu help system provides information about how to use the Ubuntu operating system. To access the help system from the Unity, move your pointer to the Launch bar, and then click the **Help** icon. If you cannot find the **Help** icon from the Launch bar, click the **Search** icon, and type Help to search it.

To learn more about the Ubuntu operating system, go to:

<https://www.ubuntu.com>

### Getting support information

If you need help, service, technical assistance, or more information about the Ubuntu operating system or other applications, contact the provider of the Ubuntu operating system or the provider of the application. If you need the service and support for hardware components shipped with your computer, contact Lenovo. For more information about how to contact Lenovo, refer to the *User Guide* and *Safety, Warranty, and Setup Guide*.

To access the latest *User Guide* and *Safety, Warranty, and Setup Guide*, go to:

<https://support.lenovo.com>

**Note:** For information about configuring RAID in the Linux® environment, contact your Linux software provider.



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## Appendix C. Regulatory information of countries and regions

The latest compliance information is available at:

<https://www.lenovo.com/compliance>

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### Export classification notice

This product is subject to the United States Export Administration Regulations (EAR) and has an Export Classification Control Number (ECCN) of 5A992.c. It can be re-exported except to any of the embargoed countries in the EAR E1 country list.

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### Electronic emissions notices

#### Federal Communications Commission Declaration of Conformity

The following information refers to Lenovo personal computer machine types 30BJ, 30BK, and 30BS.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult an authorized dealer or service representative for help.

Lenovo is not responsible for any radio or television interference caused by using other than specified or recommended cables and connectors or by unauthorized changes or modifications to this equipment. Unauthorized changes or modifications could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Responsible Party:

Lenovo (United States) Incorporated

1009 Think Place - Building One

Morrisville, NC 27560

Phone Number: 919-294-5900



#### Industry Canada Class B emission compliance statement

CAN ICES-3(B)/NMB-3(B)

## European Union conformity

EU contact: Lenovo, Einsteinova 21, 851 01 Bratislava, Slovakia



**EMC Directive Statement:** This product is in conformity with the protection requirements of EU Council EMC Directive 2014/30/EU on the approximation of the laws of the Member States relating to electromagnetic compatibility.

This product has been tested and found to comply with the limits for Class B equipment according to European Standards harmonized in the Directives in compliance. The Class B requirements for equipment are intended to offer adequate protection to broadcast services within residential environments.

**Radio Equipment Directive Statement:** This product is in conformity with all the requirements and essential norms that apply to EU Council Radio Equipment Directive 2014/53/EU on the approximation of the laws of the Member States relating to radio equipment. The full text of the system EU declaration of conformity and the EU wireless module declarations are available at following Internet addresses: <http://www.lenovo.com/eu-doc-workstations>

Lenovo cannot accept responsibility for any failure to satisfy the protection requirements resulting from a non-recommended modification of the product, including the installation of option cards from other manufacturers.

## German Class B compliance statement

*Deutschsprachiger EU Hinweis:*

*Hinweis für Geräte der Klasse B EU-Richtlinie zur Elektromagnetischen Verträglichkeit*

Dieses Produkt entspricht den Schutzanforderungen der EU-Richtlinie 2014/30/EU zur Angleichung der Rechtsvorschriften über die elektromagnetische Verträglichkeit in den EU-Mitgliedsstaaten und hält die Grenzwerte der Klasse B der Norm gemäß Richtlinie.

Um dieses sicherzustellen, sind die Geräte wie in den Handbüchern beschrieben zu installieren und zu betreiben. Des Weiteren dürfen auch nur von der Lenovo empfohlene Kabel angeschlossen werden. Lenovo übernimmt keine Verantwortung für die Einhaltung der Schutzanforderungen, wenn das Produkt ohne Zustimmung der Lenovo verändert bzw. wenn Erweiterungskomponenten von Fremdherstellern ohne Empfehlung der Lenovo gesteckt/eingebaut werden.

*Deutschland:*

*Einhaltung des Gesetzes über die elektromagnetische Verträglichkeit von Betriebsmitteln*

Dieses Produkt entspricht dem „Gesetz über die elektromagnetische Verträglichkeit von Betriebsmitteln“ EMVG (früher „Gesetz über die elektromagnetische Verträglichkeit von Geräten“). Dies ist die Umsetzung der EMV EU-Richtlinie 2014/30/EU in der Bundesrepublik Deutschland.

*Zulassungsbescheinigung laut dem Deutschen Gesetz über die elektromagnetische Verträglichkeit von Betriebsmitteln, EMVG vom 20. Juli 2007 (früher Gesetz über die elektromagnetische Verträglichkeit von Geräten), bzw. der EMV EU Richtlinie 2014/30/EU, für Geräte der Klasse B.*

Dieses Gerät ist berechtigt, in Übereinstimmung mit dem Deutschen EMVG das EG-Konformitätszeichen - CE - zu führen. Verantwortlich für die Konformitätserklärung nach Paragraf 5 des EMVG ist die Lenovo (Deutschland) GmbH, Meitnerstr. 9, D-70563 Stuttgart.

Informationen in Hinsicht EMVG Paragraf 4 Abs. (1) 4:

*Das Gerät erfüllt die Schutzanforderungen nach EN 55024 und EN 55032 Klasse B.*

#### Korean wireless-radio compliance information

무선설비 전파 혼신 (사용주파수 2400 ~ 2483.5, 5725 ~ 5825 무선제품 해당)
해당 무선설비가 전파 혼신 가능성이 있으므로 인명안전과 관련된 서비스는 할 수 없음

#### Japan VCCI Class B compliance statement

この装置は、クラスB情報技術装置です。この装置は家庭環境で使用する事を目的としていますが、この装置がラジオやテレビジョン受信機に近接して使用されると、受信障害を引き起こすことがあります。取扱書に従って正しい取り扱いをして下さい。

VCCI-B

#### Japan compliance statement for products which connect to the power mains with rated current less than or equal to 20 A per phase

日本の定格電流が 20A/相 以下の機器に対する高調波電流規制  
高調波電流規格 JIS C 61000-3-2 適合品

#### Japan notice for ac power cord

The ac power cord shipped with your product can be used only for this specific product. Do not use the ac power cord for other devices.

本製品およびオプションに電源コード・セットが付属する場合は、それぞれ専用のものになっていますので他の電気機器には使用しないでください。

#### Lenovo product service information for Taiwan

委製商/進口商名稱: 荷蘭商聯想股份有限公司台灣分公司  
進口商地址: 台北市中山區北安路780號7樓  
進口商電話: 0800-000-702 (代表號)

#### Keyboard and mouse compliance statement for Taiwan

本產品隨貨附已取得經濟部標準檢驗局認可之PS/2或USB的鍵盤與滑鼠一組

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### Eurasian compliance mark



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### Brazil audio notice

Ouvir sons com mais de 85 decibéis por longos períodos pode provocar danos ao sistema auditivo.

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### Mexico wireless-radio compliance information

**Advertencia:** En Mexico la operación de este equipo está sujeta a las siguientes dos condiciones: (1) es posible que este equipo o dispositivo no cause interferencia perjudicial y (2) este equipo o dispositivo debe aceptar cualquier interferencia, incluyendo la que pueda causar su operación no deseada.

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## Additional regulatory information

For additional regulatory information, refer to the *Regulatory Notice* shipped with your computer. Depending on the configuration of your computer and the country or region where the computer was purchased, you might have received additional printed regulatory notices. All regulatory notices are available on the Lenovo Support Web site in electronic format. To access electronic copies of the documentation, go to <https://support.lenovo.com>.



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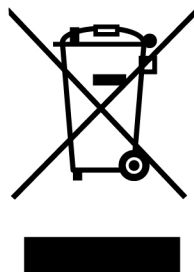
## Appendix D. WEEE and recycling information of countries and regions

Lenovo encourages owners of information technology (IT) equipment to responsibly recycle their equipment when it is no longer needed. Lenovo offers various programs and services to assist equipment owners in recycling their IT products. The latest environmental information is available at:

<https://www.lenovo.com/ecodeclaration>

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### Important WEEE information



The WEEE marking on Lenovo products applies to countries with WEEE and e-waste regulations (for example, the European WEEE Directive, India E-Waste Management Rules). Appliances are labeled in accordance with local regulations concerning waste electrical and electronic equipment (WEEE). These regulations determine the framework for the return and recycling of used appliances as applicable within each geography. This label is applied to various products to indicate that the product is not to be thrown away, but rather put in the established collection systems for reclaiming these end of life products.

Users of electrical and electronic equipment (EEE) with the WEEE marking must not dispose of end of life EEE as unsorted municipal waste, but use the collection framework available to them for the return, recycle, and recovery of WEEE and to minimize any potential effects of EEE on the environment and human health due to the presence of hazardous substances. Lenovo electrical and electronic equipment (EEE) may contain parts and components, which at end-of-life might qualify as hazardous waste.

EEE and waste electrical and electronic equipment (WEEE) can be delivered free of charge to the place of sale or any distributor that sells electrical and electronic equipment of the same nature and function as the used EEE or WEEE.

For additional WEEE information, go to:

<https://www.lenovo.com/recycling>

#### WEEE information for Hungary

Lenovo, as a producer, bears the cost incurred in connection with the fulfillment of Lenovo's obligations under Hungary Law No. 197/2014 (VIII.1.) subsections (1)-(5) of section 12.

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### Recycling information for Japan

#### Collecting and recycling a disused Lenovo computer or monitor

If you are a company employee and need to dispose of a Lenovo computer or monitor that is the property of the company, you must do so in accordance with the Law for Promotion of Effective Utilization of Resources. Computers and monitors are categorized as industrial waste and should be properly disposed of by an

industrial waste disposal contractor certified by a local government. In accordance with the Law for Promotion of Effective Utilization of Resources, Lenovo Japan provides, through its PC Collecting and Recycling Services, for the collecting, reuse, and recycling of disused computers and monitors. For details, visit the Lenovo Web site at <https://www.lenovo.com/recycling/japan>. Pursuant to the Law for Promotion of Effective Utilization of Resources, the collecting and recycling of home-used computers and monitors by the manufacturer was begun on October 1, 2003. This service is provided free of charge for home-used computers sold after October 1, 2003. For details, visit the Lenovo Web site at <https://www.lenovo.com/recycling/japan>.

### **Disposing of Lenovo computer components**

Some Lenovo computer products sold in Japan may have components that contain heavy metals or other environmental sensitive substances. To properly dispose of disused components, such as a printed circuit board or drive, use the methods described above for collecting and recycling a disused computer or monitor.

### **Disposing of disused lithium batteries from Lenovo computers**

A button-shaped lithium battery is installed inside your Lenovo computer to provide power to the computer clock while the computer is off or disconnected from the main power source. If you need to replace it with a new one, contact your place of purchase or contact Lenovo for service. If you need to dispose of a disused lithium battery, insulate it with vinyl tape, contact your place of purchase or an industrial-waste-disposal operator, and follow their instructions. Disposal of a lithium battery must comply with local ordinances and regulations.

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## **Recycling information for Brazil**

*Declarações de Reciclagem no Brasil*

*Descarte de um Produto Lenovo Fora de Uso*

Equipamentos elétricos e eletrônicos não devem ser descartados em lixo comum, mas enviados à pontos de coleta, autorizados pelo fabricante do produto para que sejam encaminhados e processados por empresas especializadas no manuseio de resíduos industriais, devidamente certificadas pelos órgãos ambientais, de acordo com a legislação local.

A Lenovo possui um canal específico para auxiliá-lo no descarte desses produtos. Caso você possua um produto Lenovo em situação de descarte, ligue para o nosso SAC ou encaminhe um e-mail para: [reciclar@lenovo.com](mailto:reciclar@lenovo.com), informando o modelo, número de série e cidade, a fim de enviarmos as instruções para o correto descarte do seu produto Lenovo.

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## **Battery recycling information for Taiwan**

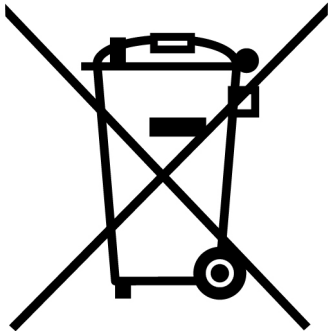


廢電池請回收

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## Battery recycling information for the European Union

EU



**Notice:** This mark applies only to countries within the European Union (EU).

Batteries or packaging for batteries are labeled in accordance with European Directive 2006/66/EC concerning batteries and accumulators and waste batteries and accumulators. The Directive determines the framework for the return and recycling of used batteries and accumulators as applicable throughout the European Union. This label is applied to various batteries to indicate that the battery is not to be thrown away, but rather reclaimed upon end of life per this Directive.

In accordance with the European Directive 2006/66/EC, batteries and accumulators are labeled to indicate that they are to be collected separately and recycled at end of life. The label on the battery may also include a chemical symbol for the metal concerned in the battery (Pb for lead, Hg for mercury, and Cd for cadmium). Users of batteries and accumulators must not dispose of batteries and accumulators as unsorted municipal waste, but use the collection framework available to customers for the return, recycling, and treatment of batteries and accumulators. Customer participation is important to minimize any potential effects of batteries and accumulators on the environment and human health due to the potential presence of hazardous substances.

Before placing electrical and electronic equipment (EEE) in the waste collection stream or in waste collection facilities, the end user of equipment containing batteries and/or accumulators must remove those batteries and accumulators for separate collection.

### Disposing of lithium batteries and battery packs from Lenovo products

A coin-cell type lithium battery might be installed inside your Lenovo product. You can find details about the battery in the product documentation. If the battery needs to be replaced, contact your place of purchase or contact Lenovo for service. If you need to dispose of a lithium battery, insulate it with vinyl tape, contact your place of purchase or a waste-disposal operator, and follow their instructions.

### Disposing of battery packs from Lenovo products

Your Lenovo device might contain a lithium-ion battery pack or a nickel metal hydride battery pack. You can find details on the battery pack in the product documentation. If you need to dispose of a battery pack, insulate it with vinyl tape, contact Lenovo sales, service, or your place of purchase, or a waste-disposal operator, and follow their instructions. You also can refer to the instructions provided in the user guide for your product.

For proper collection and treatment, go to:

<https://www.lenovo.com/environment>



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## Appendix E. Restriction of Hazardous Substances (RoHS) Directive of countries and regions

The latest environmental information about Lenovo products is available at:

<https://www.lenovo.com/ecodeclaration>

### European Union RoHS

This Lenovo product, with included parts (cables, cords, and so on) meets the requirements of Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment ("RoHS recast" or "RoHS 2").

For more information about Lenovo worldwide compliance on RoHS, go to:

<https://www.lenovo.com/rohs-communication>

### Turkish RoHS

The Lenovo product meets the requirements of the Republic of Turkey Directive on the Restriction of the Use of Certain Hazardous Substances in Waste Electrical and Electronic Equipment (WEEE).

### Türkiye AEEE Yönetmeliğine Uygunluk Beyanı

Bu Lenovo ürünü, T.C. Çevre ve Orman Bakanlığı'nın "Atık Elektrik ve Elektronik Eşyalarda Bazı Zararlı Maddelerin Kullanımının Sınırlandırılmasına Dair Yönetmelik (AEEE)" direktiflerine uygundur.

AEEE Yönetmeliğine Uygundur.

### Ukraine RoHS

Цим підтверджуємо, що продукція Леново відповідає вимогам нормативних актів України, які обмежують вміст небезпечних речовин

### India RoHS

RoHS compliant as per E-Waste (Management) Rules.

## Mainland China RoHS

### 产品中有害物质的名称及含量

部件名称	有害物质					
	铅(Pb)	汞(Hg)	镉(Cd)	六价铬 (Cr(VI))	多溴联苯 (PBB)	多溴二苯醚 (PBDE)
印刷电路板组件*	X	0	0	0	0	0
硬盘	X	0	0	0	0	0
光驱	X	0	0	0	0	0
内存	X	0	0	0	0	0
电脑I/O 附件	X	0	0	0	0	0
电源	X	0	0	0	0	0
键盘	X	0	0	0	0	0
鼠标	X	0	0	0	0	0
机箱/ 附件	X	0	0	0	0	0
电池	X	0	0	0	0	0

本表格依据 SJ/T 11364 的规定编制。  
 0：表示该有害物质在该部件所有均质材料中的含量均在 GB/T 26572 规定的限量要求以下。  
 X：表示该有害物质至少在该部件的某一均质材料中的含量超出 GB/T 26572 规定的限量要求。  
 注：表中标记“X”的部件，皆因全球技术发展水平限制而无法实现有害物质的替代。  
 印刷电路板组件\*：包括印刷电路板及其零部件、电容和连接器  
 根据型号的不同，可能不会含有以上的所有部件，请以实际购买机型为准



在中华人民共和国境内销售的电子信息产品必须标识此标志，标志内的数字代表在正常使用状态下的产品的环保使用期限

## Taiwan RoHS

單元	限用物質及其化學符號					
	鉛 (Pb)	汞 (Hg)	鎘 (Cd)	六價鉻 (Cr <sup>6+</sup> )	多溴聯苯 (PBB)	多溴二苯醚 (PBDE)
印刷電路板組件	—	○	○	○	○	○
硬碟	—	○	○	○	○	○
光碟機	—	○	○	○	○	○
記憶體	—	○	○	○	○	○
電腦I/O配件	—	○	○	○	○	○
電源供應器	—	○	○	○	○	○
鍵盤	—	○	○	○	○	○
滑鼠	—	○	○	○	○	○
機殼/配件	—	○	○	○	○	○

備考1. “超出0.1 wt %”及“超出0.01 wt %”係指限用物質之百分比含量超出百分比含量基準值。  
 備考2. “○”係指該項限用物質之百分比含量未超出百分比含量基準值。  
 備考3. “—”係指該項限用物質為排除項目。

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## Appendix F. ENERGY STAR model information



ENERGY STAR® is a joint program of the U.S. Environmental Protection Agency and the U.S. Department of Energy aimed at saving money and protecting the environment through energy efficient products and practices.

Lenovo is proud to offer our customers products with an ENERGY STAR compliant designation. Some models of the following machine types have been designed and tested to conform to the ENERGY STAR program requirement for computers at the time of manufacture: 30BJ, 30BK, and 30BS. For more information about ENERGY STAR ratings for Lenovo computers, go to:

<http://www.lenovo.com>

By using ENERGY STAR compliant products and taking advantage of the power-management features of your computer, you reduce the consumption of electricity. Reduced electrical consumption contributes to potential financial savings, a cleaner environment, and the reduction of greenhouse gas emissions.

For more information about ENERGY STAR, go to:

<http://www.energystar.gov>

Lenovo encourages you to make efficient use of energy an integral part of your day-to-day operations. To help in this endeavor, set the following power-management features to take effect when your computer has been inactive for a specified duration:

Table 1. ENERGY STAR power-management features

Windows 7 or Windows 10 operating system
Power plan: Default <ul style="list-style-type: none"><li>• Turn off the display: After 10 minutes</li><li>• Put the computer to sleep: After 25 minutes</li><li>• Advanced power settings:<ul style="list-style-type: none"><li>– Turn off hard disk drives: After 20 minutes</li><li>– Hibernate: Never</li></ul></li></ul>

To awaken your computer from a Sleep mode, press any key on your keyboard.

To change power settings, do the following:

1. Click the Start button to open the Start menu.
2. Depending on your Windows version, do one of the following:
  - For Windows 7: Click **Control Panel**.
  - For Windows 10: Click **Windows System** → **Control Panel**.
3. View Control Panel by Large icons or Small icons, and then click **Power Options**.

4. Follow the instructions on the screen.



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